ST MINVER HIGHLANDS PARISH COUNCIL

Parish Clerk: Amanda Lash

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Council Meeting - 10 September 2019

Minutes of the meeting of the Council held at Perceval Institute, St Minver.

1. To note Councillors present/apologies

Cllr Harris (Chair) opened the meeting at 19:00hrs. 6 Councillors present: Cllrs Buse, Dingle, Hutley, Parnell, Vernon

Apologies: Cllrs Gisbourne, Darnell

It was **RESOLVED** to accept the reasons for absence (sickness/holiday)

Proposed: Cllr Parnell Seconded: Cllr Hutley Unan 129/19

2. Receive any Declarations of Interest from 2 Members / Dispensations.

NONE 130/19

3. **Public Participation**

4 members of the public. Resident gave update on Taco Boys and handed out photos taken. Had a TEN licence 13 July. Selling alcohol without food which contravenes licence conditions. Stipulation of licence was that the area should be roped off, however, was just a rope on the sand. Clerk will pass information to CC Licensing. Cooking smells still an issue for resident. Contacted Environmental Protection office and will pursue. Litter also an issue. Informed Beach Rangers about problems. Beach Ranger was going to speak to them. Rubbish found a week later again on beach and in the garden. Antisocial behaviour – urinating in the lane. They didn't know there were toilets nearby. Resident passed on this information to owner but did not want to know.

Resident also wanted to talk about tree planting. Has a keen group of villagers wanting to start a tree planting project. Would like to request help from Council – information regarding any spare patch of land etc. Chair requested more information so that can be discussed at next meeting.

131/19

Resident attended to enquire about a planning application. Resident informed that this planning application will be discussed at the October meeting. 132/19

4. To receive and approve the Minutes of:

Application: PA19/06741

It was **resolved** to approve the minutes of 13 August 2019.

Proposed: Cllr Buse Seconded: Cllr Dingle Unan 133/19

5. Planning

To **discuss** and make a consultee comment on the following applications:

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Chair's Signature:		Dated:

Studio extension over existing garage weblink Proposal: 7 Tinners Way, New Polzeath, Wadebridge Location:

Applicant: Mr and Mrs Russell

It was **RESOLVED** to support.

Proposed: Cllr Parnell Seconded: Cllr Dingle Unan 134/19

6. Planning Applications Approved: For information

PA19/00554 Appeal under s78 against Refusal of a Householder **Application** Cothelstone, Dunder Park, Polzeath – **REFUSED** 135/19

7. **Reports from outside bodies**

Beach Management Committee - Minutes 20 August 2019 Minutes noted. September meeting cancelled. Will now be October

136/19

Cornwall Councillor's Report - Cllr Mould b)

No report. Cllr Mould absent (apologies given).

137/19

c) **Highways and Footpaths**

Concerned about footpath behind St Knightens and above Surfside. Eroding close to the footpath. Clerk to report to CC. Footpath not yet sorted from last meeting. 138/19

8. Correspondence

- (a) Letter from St John Ambulance regarding funding Clerk to respond that cannot support at this time.
- (b) Email from Merlin MS Centre regarding possible donation- Clerk to respond that cannot support at this time. 140/19
- Wadebridge and Padstow CNA August 2019 New Polzeath TRO working well. (c) 141/19

(d) Localism Portfolio Holder Briefing Note July 2019 - **NOTED** 142/19

9. **Agenda Items**

a) **Budget 2020/2021**

Discussed potential projects. Councillors to email Clerk with details of any proposed projects/expenditure by the next meeting. 143/19

b) Winter Projects - Beach Ranger

Cllrs Dingle, Darnell met with Andy Stewart (Beach Ranger). Has been suggestions that Beach Ranger will be located in Bodmin to take on other projects for CC. Beach Management Group believe he should be onsite. Was never the intention for the Polzeath Beach Ranger to be based in Bodmin. Cllrs Dingle and Darnell have proposed a programme of Winter Projects for the Beach Ranger. Draft circulated before the meeting. Includes beach improvement programme which would possibly include bandstand area. It was **RESOLVED to accept the** draft proposed Winter Projects and send to CC.

Proposed: Cllr Wapshott Seconded: Cllr Parnell Unan 144/19

c) Internal Control Cl	nec	ľΚ
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Chair's Signature:		Dated:

Internal Control Check undertaken by Cllrs Harris and Buse 13 August – no issues NOTED. 145/19

d) Annual Governance & Accountability Return/External Audit 2018/19 Paperwork for External Audit/AGAR **NOTED** 146/19

e) Community Governance Review

Clerk gave a verbal update following the Working Group meeting on 2 September. Public Consultation Meeting 2 October at Egloshayle. This is more like a hearing and minutes will be taken. Highlands will have 3-5 minutes to explain rationale for moving boundary. Discussed criteria the Panel will be interested in. The Panel will then meet on 10 October to go through additional information from the consultation meetings. By end of November, all submissions will have been properly reviewed and draft proposals ready for 3-month public consultation starting December 2019. By September 2020, it is likely that the draft recommendations of the Panel will be what is decided and voted on when the Order is made September 2021. Highlands will do their public consultation at the Percival on 2 November 3pm to 6pm. Clerk will then feedback to the Community Governance Review team the response from the general public. Whilst this information cannot be formally submitted, it will be taken into account when the Panel makes its recommendations, and so the advice is to go ahead with the consultation. Clerk will work with Cllr Vernon on content of the 2 October consultation. Needs to be succinct and focus on the criteria that the Panel are looking at. Clerk will circulate a draft poster for 2 November public consultation. Clerk recommends that Facebook page set up to market. Chair gave thanks to Cllrs Dingle, Hutley, Mably, Vernon and the Clerk for the work involved. 147/19

f) NALC Policy Consultation - Independent Review into Local Government Audit

It was **RESOLVED** that the Clerk respond to the consultation.

Proposed: Cllr Hutley Seconded: Cllr Dingle Unan 148/19

g) Street Trading Licence Consultation

In general agreement with the policy document, however, Clerk to feedback that Highlands are of the opinion that hair braiders and tattooists be reclassified as street traders not service providers. Beaches and open spaces should be included not exempt. The very definition of street includes "beaches", so this seems a contradiction. Strengthen paragraph on single use/non-recyclable plastic, especially considering CC has declared a climate emergency. In order to be effective, and in light of the increase in street traders, this document requires a robust set of rules.

It was **RESOLVED** that the Clerk feedback the above suggestions.

Seconded: Cllr Buse 149/19 Proposed: Cllr Parnell Unan

10. Accounts

It was **RESOLVED** to authorise the payments of Accounts Outstanding dated 9 September 2019.

Proposed: Cllr Hutley Seconded: Cllr Wapshott Unan 150/19

To note agenda items for October meeting

Budget 2020/21 Skatepark

Note invitation to Localism Summit 6 November 2019

Tree planting

Cllr Harris closed the meeting at 8.	.15pm
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Chair's Signature:	3	Dated:
Clir Harris closed the meeting at 8.15pm		