

ST MINVER HIGHLANDS PARISH COUNCIL

Parish Clerk: Amanda Lash, CiLCA

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5 December 2019

TO MEMBERS OF THE COUNCIL:

Councillors: R Harris (Chair), V Darnell (Vice Chair), J Buse, M Dingle, M Parnell, A Vernon, N Wapshott, N Mably, D Hutley.

Dear Members

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday 10 December 2019 at Perceval Institute, St Minver at 19:00.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely



Amanda Lash, Parish Clerk

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Persons Present/Apologies

To **NOTE** persons present and **RECEIVE** apologies for absence.

2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012.

3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda. Maximum time allowed will total 10 minutes.

4. Council Meeting: Minutes 12 November 2019

To **RESOLVE** that the above Minutes of the Meeting of St Minver Highlands Parish Council having been previously circulated, be taken as read, approved and signed. To **NOTE** any matters arising from the Minutes.

5. Planning Applications for further Consultation

Any late applications will be discussed under this section.

To **RECEIVE** a request by the planning authority for consultation and to respond:

Application: PA19/09712

Proposal: Conversion and extension of traditional farm building to a residential dwelling together with the creation of a new access track and entrance. [weblink](#)
Location: Barn North West of Tredrizzick House, Tredrizzick, St Minver
Applicant: Truro Diocesan Board of Finance Georgia Ryder, Savills

Application: PA19/09602

Proposal: Proposed first floor extension above garage to create additional living space for the variation of Condition 2 (plans) of Decision Notice PA18/10051 dated 18 December 2018 [weblink](#)
Location: 4 Higher Treglyn, St Minver, Wadebridge
Applicant: Mr Julian Cook

Application: PA19/09338

Proposal: Proposed change of use of land currently used for external storage to car park (staff) [weblink](#)
Location: Land adjacent to High Field Business Park, Pityme, St Minver
Applicant: Sharps Brewery Ltd

Application: PA19/10169

Proposal: Certificate of Lawfulness for Existing Use for confirmation of commencement of PA16/11108 - (Interventions/alterations to the dwelling including demolition of the existing garage and the construction of a replacement garage in a new location). [weblink](#)
Location: Pennywilgie House, Epphaven, St Minver
Applicant: Mr T Williams

6. Planning Applications Decisions

To **NOTE** that the following Planning Applications have been decided:

PA19/08276 – Hilmer Rock Road, Rock – Proposed domestic sun lounge - **APPROVED**
PA19/07220 – Pandora Sun Cove – Replacement Dwelling - **APPROVED**

7. Reports from outside bodies

To **NOTE** any reports:

- a) Beach Management Committee (Polzeath Place Shaping Minutes 12 Nov)
- b) Cornwall Councillor's Report – Cllr Carol Mould
- c) Highways and Footpaths

8. Correspondence

To **NOTE** any correspondence:

- a) Cornwall Council – Precept letter 2020-21
- b) Cornwall Council – Notification of footpaths grant
- c) Cornwall Council – Letter regarding Business Rates Relief on Public Toilets
- d) Cornwall Council – Pension Evaluation/Contribution
- e) Email from Sue Cooper – FOI request Climate Change (response to Clerk's email)

9. Agenda Items

- (a) **NALC Consultation: Strengthening Police Powers to Tackle Unauthorised Encampments**
To **RESOLVE** on a response to the NALC consultation.
- (b) **Phone Box Consultation**
To **RESOLVE** on a response to the BT Phone Box Consultation regarding phone box in New Polzeath.

- (c) **Dogs on Beaches**
To **RESOLVE** on a response to CC Public Protection regarding recent PSPO consultation indicating a relaxing of rules and possible affect on Blue Flag status.
- (d) **Budget 2020-21**
To **RESOLVE** on budget for 2020-21 in order to submit precept request including: £200 for pension deficit, EMR for Polzeath Projects, Replacement of noticeboards, Toilets contribution, S137 Expenditure
- (e) **Polzeath Information Board**
To **RESOLVE** on a response to Jacquie Rapier regarding contributing to £900 for a new information hub board.
- (f) **Polzeath Toilets Contribution/Beach Ranger Shortfall**
To **DISCUSS** and **RESOLVE** on a response to Jacquie Rapier requesting £7.5k for toilets and shortfall in revenue to cover beach ranger costs.
- (g) **Joint CGR Consultation**
To **DISCUSS** an update from CGR Committee (regarding their recommendations) and emails between Lowlands and Malcolm Brown (regarding possible joint CGR consultation) and **RESOLVE** on a response to Lowlands.
- (h) **Banking Arrangements**
To **DISCUSS** and **RESOLVE** on a decision as to close bank accounts with Barclays and open new accounts with Lloyds Bank due to ongoing issues.
- (i) **Clerk's Annual Leave**
To **NOTE** Clerk's annual leave 19/20/23/24/27/28 December which has been approved by the Chair and Vice-Chair.

10.Accounts

To **RESOLVE** to authorise payments and note bank balances as outlined in December Financial Report including transactions over £100, as listed below

| | | |
|---------------------------|-----------------------------|-----------------|
| Amanda Lash | Salary costs and expenses | £585.10 |
| HMRC | PAYE/NI | £134.80 |
| Cornwall Council Pensions | Pension costs | £172.71 |
| Seadog IT | Balance/FB campaign/hosting | £1002.50 |
| A1 Tree & Grounds | Grass cutting/footpaths | £1176.00 |
| | TOTAL | £3071.11 |

11.Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: STAFFING.

- a) To **DISCUSS** Clerk arrangements from April 2020 and **RESOLVE** on a timetable for recruitment.

12.Notification of meeting/items for agenda: January

Q3 budget report
VE Day Celebrations May 2020