

Application: PA19/09602

Proposal: Proposed first floor extension above garage to create additional living space for the variation of Condition 2 (plans) of Decision Notice PA18/10051 dated 18 December 2018 [weblink](#)

Location: 4 Higher Treglyn, St Minver, Wadebridge

Applicant: Mr Julian Cook

It was **RESOLVED** to support.

Proposed: Cllr Wapshott Seconded: Cllr Gisbourne Unan **224/19**

Application: PA19/09338

Proposal: Proposed change of use of land currently used for external storage to car park (staff) [weblink](#)

Location: Land adjacent to High Field Business Park, Pityme, St Minver

Applicant: Sharps Brewery Ltd

It was **RESOLVED** to support.

Proposed: Cllr Gisbourne Seconded: Cllr Buse Unan **225/19**

Application: PA19/10169

Proposal: Certificate of Lawfulness for Existing Use for confirmation of commencement of PA16/11108 - (Interventions/alterations to the dwelling including demolition of the existing garage and the construction of a replacement garage in a new location). [weblink](#)

Location: Pennywilgie House, Epphaven, St Minver

Applicant: Mr T Williams

It was **RESOLVED** to support.

Proposed: Cllr Darnell Seconded: Cllr Hutley Unan **226/19**

6. Planning Applications Approved: For information

PA19/08276 – Hilmer Rock Road, Rock – Proposed domestic sun lounge - **APPROVED**

PA19/07220 – Pandora Sun Cove – Replacement Dwelling - **APPROVED**

PA19/06038 – Trevelver Barn – Ancillary building to existing residential barn conversion - **APPROVED**

PA19/06039 – Trevelver Barn – Listed Building consent - **WITHDRAWN**

227/19

7. Reports from outside bodies

a) Beach Management Committee (Polzeath Place Shaping Minutes 12 Nov)

Will be discussing in budget discussions. In summary, CC asking for contribution of £12k to keep open the toilets. Shortfall for beach ranger project £6k (due to concessions at Polzeath car park), excludes civil enforcement officer. St Endellion Parish suggested that between the 3 parishes (Highlands, Lowlands and St Endellion) employ a civil enforcement officer Port Isaac, Polzeath and Rock (approx. £2k). Costs rising to nearly £24k. Ranger and enforcement officer benefits indisputable. However, in the absence of concrete figures, very difficult to budget. Not unreasonable to ask that CC produce detailed expenditure for toilets, can only offer £7.5k. Very difficult to know how to go forward in a responsible way. If money is not given to CC, they will be closed. Cllr Mould’s opinion is that CC will not close the toilets whilst there is dialogue between CC and Highlands and Lowlands.

228/19

- b) **Cornwall Councillor's Report – Cllr Mould**
 Cllr Mould has spoken to St Endellion regarding arranging a meeting in the New Year to discuss enforcement SLA. Recommendation from Lowlands submitted for "no change". Joint consultation before March. After April, process proceeds to Stage 3. Smeathers Barn – no change in PR. 229/19
- c) **Highways and Footpaths**
 Potholes outside Carruan Farm, Carruan Lane. Clerk to report to Highways. 230/19
8. **Correspondence**
- (a) Cornwall Council – Precept letter 2020-21 - **noted** 231/19
 - (b) Cornwall Council – Notification of footpaths grant - **noted** 232/19
 - (c) Cornwall Council – Letter regarding Business Rates Relief on Public Toilets
Noted 233/19
 - (d) Cornwall Council – Pension Evaluation/Contribution – **noted** 234/19
 - (e) Email from Sue Cooper – FOI request Climate Change (response to Clerk's email) – **noted** 235/19
9. **Agenda Items**
- a) **NALC Consultation: Strengthening Police Powers to Tackle Unauthorised Encampments**

Consultation questionnaire was completed. It was **RESOLVED** for Clerk to email response. Strongly agree to all questions

Proposed: Cllr Darnell Seconded: Cllr Wapshott Unan 236/19
 - b) **Phone Box Consultation**

It was **RESOLVED** to discuss in January. Cllr Buse would like to consider implications of adopting phone box. Clerk to put on next agenda.

Proposed: Cllr Darnell Seconded: Cllr Parnell Unan 237/19
 - c) **Dogs on Beaches**

Whilst CC gave assurances to Cllr Darnell that allowing dogs on beaches before 10am and after 6pm would not affect the Blue Flag, it was **RESOLVED** to leave as current arrangement.

Proposed: Cllr Gisbourne Seconded: Cllr Wapshott 6-1 238/19
 - d) **Budget 2020-21**

It was **RESOLVED** that Clerk submits precept request of £41,342 to Cornwall Council (which is an increase of 3.32% from 2019-20). It was also **RESOLVED** to earmark £8,500 towards toilets and enforcement of Polzeath Beach. Clerk explained that balance brought forward (and therefore the amount of general reserves for 2020/21) may vary depending on whether the portacabin is purchased for beach ranger and whether CC invoice for the toilets. Clerk informed members that general reserves should be within 50% and 200%. They are currently 137%

Proposed: Cllr Hutley Seconded: Cllr Parnell Unan 239/19
 - e) **Polzeath Information Board**

It was **RESOLVED** for Clerk to get more information on the siting of the sign, size and an example of content from Jacque Rapier. 240/19

Proposed: Cllr Wapshott Seconded: Cllr Buse Unan 241/19

f) **Polzeath Toilets Contribution/Beach Ranger Shortfall**

Clerk reported that under the LGA 1972 s136 and the Public Health Act St Minver Highlands can contribute to toilets outside of the parish. It was **RESOLVED** that Clerk write to Jacquie Rapier once Cllr Darnell has researched previous emails regarding funding. It was noted that the amounts being requested by CC are increasing all the time and members wanted to ensure that the public purse is being spent responsibly and therefore concrete evidence of actual costs were required.

Proposed: Cllr Parnell Seconded: Cllr Wapshott Unan 242/19

g) **Joint CGR Consultation**

Due to lack of time and information from Electoral Services due to the election, it was **RESOLVED** to put on January's agenda to discuss. Clerk outlined that as long as a joint consultation is completed by March, evidence can be submitted to the CGR panel and taken on board before the public consultation and Stage 3.

Proposed: Cllr Darnell Seconded: Cllr Buse Unan 243/19

h) **Banking Arrangements**

Due to consistent and ongoing issues with Barclays Bank, it was **RESOLVED** to close all Barclays Bank Accounts and open a treasury account and savings account with Lloyds Bank. Clerk to contact Lloyds.

Proposed: Cllr Buse Seconded: Cllr Darnell Unan 244/19

i) **Clerk's Annual Leave**

Clerk's leave over Christmas period was **NOTED.** 245/19

j) **Accounts**

It was **RESOLVED** to authorise the payments of Accounts Outstanding dated 5 December 2019.

Proposed: Cllr Gisbourne Seconded: Cllr Wapshott Unan 246/19

k) **Public Bodies (Admission to Meetings) Act 1960**

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing

It was **RESOLVED** to start advertising Clerk vacancy with a view to new Clerk starting by April 2020. Details to be the same as last time. Closing date 20 January. Interviews February.

Proposed: Cllr Wapshott Seconded: Cllr Buse Unan 247/19

l) **To note agenda items for December meeting**

VE Day
Phone Box
CGR Consultation

Cllr Harris closed the meeting at 9.05pm