

ST MINVER HIGHLANDS PARISH COUNCIL

Parish Clerk: Amanda Lash, CiLCA

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9 January 2020

TO MEMBERS OF THE COUNCIL:

Councillors: R Harris (Chair), V Darnell (Vice Chair), J Buse, M Dingle, B Gisbourne, M Parnell, A Vernon, N Wapshott, N Mably, D Hutley

Dear Members

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday 14 January 2020 at Perceval Institute, St Minver at 19:00.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely



Amanda Lash, Parish Clerk

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Persons Present/Apologies

To **NOTE** persons present and **RECEIVE** apologies for absence.

2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012.

3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda. Maximum time allowed will total 10 minutes.

4. Council Meeting: Minutes 10 December 2019

To **RESOLVE** that the above Minutes of the Meeting of St Minver Highlands Parish Council having been previously circulated, be taken as read, approved and signed. To **NOTE** any matters arising from the Minutes.

5. Planning Applications for further Consultation

Any late applications will be discussed under this section.

To **RECEIVE** a request by the planning authority for consultation and to respond:

Application: PA19/10300

Proposal: Proposed siting of 5 caravans for holiday accommodation [weblink](#)
Location: Llanbedr Caravan Park, Polzeath
Applicant: Mr and Mrs Rapson

Application: PA19/11258

Proposal: Proposed 3rd wire to existing overhead line [weblink](#)
Location: Trewornan Farm St Minver Wadebridge Cornwall PL27 6EX
Applicant: Mr P Srockman

6. Planning Applications Decisions

To **NOTE** that the following Planning Applications have been decided:

PA19/08697 - Atlantic House Hotel – change of use of part of the ground floor from a restaurant/bistro/bar to provide 1 No apartment for holiday use and hotel residents lounge/private dining room **APPROVED**

PA19/0912 – Home Parc, Windmill Road – change of use office building to a self-contained annexe – **APPROVED**

PA19/05843 – Dolphins, Cliffe Lane – proposed demolition of existing bungalow and construction of new replacement – **APPROVED**

PA19/09601 – The New Vicarage, Church Town Hill – 1. remove limbs from mature beech tree overhanging the boundary to 4 Harwood House. 2: Remove some limbs from the ilex oak over the entrance and boundary to The Old Vicarage. 3: Remove a line of conifers along the boundary with 4 Harwood House and replant with alternative species – **APPROVED**

PA19/08605 – Bellapaise, Pentireglaze – proposed extension and remodelling, loft conversion, reinstatement of balcony, erection of garden store, landscaping - **APPROVED**

7. Reports from outside bodies

To **NOTE** any reports:

- a) Beach Management Committee
- b) Cornwall Councillor's Report – Cllr Carol Mould
- c) Highways and Footpaths

8. Correspondence

To **NOTE** any correspondence:

- a) Thank you letter for Cornwall Air Ambulance
- b) Update from Chris Colwell - update re the Rumps
- c) Email from Helen Hastings regarding Pendower Beach
- d) Email from Julie Flowers re Street Trading Policy Review
- e) Email from Dr Meller regarding speeding in New Polzeath

9. Agenda Items

(a) **VE Day 2020**

To **RESOLVE** on a plan of action with regards to involvement on 8 May 2020.

(b) **Phone Box Consultation**

To **RESOLVE** on a response to the BT Phone Box Consultation regarding phone box in New Polzeath – Cllr Buse to lead.

(c) **Climate Change Consultation – Sarah Marsh**

To **RESOLVE** to complete the survey forwarded by NALC.

(d) **Joint CGR Consultation**

To discuss email from Lowlands and **RESOLVE** on actions regarding a joint consultation with Lowlands, including setting up a joint meeting to discuss budget and timescale.

(e) **Information Noticeboard for Polzeath Beach**

To **RESOLVE** on a response to Jacquie Rapier with regards to a new information noticeboard at a cost of £900 following Councillor requests for further information (which has now been provided).

(f) **St Austell Brewery – Parking**

To **RESOLVE** on whether to contact St Austell Brewery regarding reconsidering their car park charges in order to mitigate issues with customers parking on narrow highways to avoid car park charges.

(g) **Q3 Budget Report**

To receive report from Clerk and **RESOLVE** on any actions required.

(h) **Clerk Recruitment**

To receive an update from the Clerk regarding recruitment and **RESOLVE** on any actions required.

10.Accounts

To **RESOLVE** to authorise payments and note bank balances as outlined in January Financial Report including transactions over £100, as listed below

Amanda Lash	Salary costs and expenses	£582.78
HMRC	PAYE/NI	£136.87
Cornwall Council Pensions	Pension contribution	£174.63
Post Office	Room hire Percival Institute	£306.00

TOTAL

£1200.28

11.Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items:

NONE.

12.Notification of meeting/items for agenda: February

Update on Clerk Recruitment