

ST MINVER HIGHLANDS PARISH COUNCIL

Parish Clerk: Amanda Lash, CiLCA

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5 February 2020

TO MEMBERS OF THE COUNCIL:

Councillors: R Harris (Chair), V Darnell (Vice Chair), J Buse, M Dingle, B Gisbourne, M Parnell, A Vernon, N Wapshott, N Mably, D Hutley

Dear Members

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday 11 February 2020 at Perceval Institute, St Minver at 19:00.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely



Amanda Lash, Parish Clerk

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Persons Present/Apologies

To **NOTE** persons present and **RECEIVE** apologies for absence.

2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012.

3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda. Maximum time allowed will total 10 minutes.

4. Extra Ordinary Council Meeting: Minutes 28 January 2020

To **RESOLVE** that the above Minutes of the Meeting of St Minver Highlands Parish Council having been previously circulated, be taken as read, approved and signed. To **NOTE** any matters arising from the Minutes.

5. Planning Applications for further Consultation

Any late applications will be discussed under this section.

To **RECEIVE** a request by the planning authority for consultation and to respond:

NONE

6. Planning Applications Decisions

To **NOTE** that the following Planning Applications have been decided:

NONE

7. Reports from outside bodies

To **NOTE** any reports:

- a) Beach Management Committee (Polzeath Place Shaping Minutes 17 January 2020)
- b) Cornwall Councillor's Report – Cllr Carol Mould
- c) Highways and Footpaths

8. Correspondence

To **NOTE** any correspondence:

- a) Letter from Tanya's Courage Trust requesting financial support
- b) Email from Matt Lewis, National Trust – Pentireglaze update
- c) Cornwall Council – CGR update including list of events/venues/dates.
- d) Cornwall Council – Climate Change Planning Document

9. Agenda Items

- (a) **Local Management Partnership 2020-21 (Footpaths/Grass Cutting)**
To **RESOLVE** to accept/sign Cornwall Council's offer of £868.21 towards cutting of public rights of way in the Parish and £237.96 for coast paths.
- (b) **2020 Off-Street Parking Order – Extending overnight motorhome prohibition to New Polzeath car park**
To **RESOLVE** on a response to the 2020 Off-Street Parking Order proposals.
- (c) **Speeding/parking issues around Polzeath**
To **DISCUSS** issues regarding parking and speeding around Polzeath and **RESOLVE** on what should be included in the next round of Highways Expression of Interests.
- (d) **Update on Signage New Polzeath**
To **RECEIVE** an update from the Clerk and **RESOLVE** on having new signage "pedestrians" installed for New Polzeath (if quote in by the time of the meeting).
- (e) **Update on Trenant Close Bus Stop**
To **DISCUSS** an email from an update from the Clerk and **RESOLVE** on whether the Parish wants to pay for the works suggested from Cornwall Council Highways at a cost of £5,864.
- (f) **Car Parking Charges Oystercatcher**
To **RESOLVE** on writing to the Oystercatcher regarding car park charges, considering the material change in circumstances, i.e. Lowlands not wanting to write to them.

10. Accounts

To **RESOLVE** to authorise payments and note bank balances as outlined in the February Financial Report including transactions over £100, as listed below

Amanda Lash	Salary costs and expenses	£827.53
HMRC	PAYE/NI	£246.90

TOTAL **£1074.43**

11. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: Staffing

- a) To **RESOLVE** to appoint Sue Theobald as new Clerk following interviews on 28 January 2020, as per the terms set out in the offer letter.

12. Notification of meeting/items for agenda: March