

# St Minver Highlands Parish Council.

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TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. R. Harris, Cllr. V. Darnell, Cllr. M. Dingle, Cllr. M. Parnell, Cllr. N. Mably,  
Cllr. A. Vernon, Cllr. N. Wapshott, Cllr. D. Hutley, Cllr. B. Gisbourne.

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday, 10<sup>th</sup> November 2020 via the Zoom application. 19.00 hours.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

S. Theobald. Clerk/RFO.

Members of the public wishing to attend please use this link.

<https://zoom.us/j/8479381728?pwd=dHFFZi9WL1I0ejc5TWxNb3IvZ0x2dz09>

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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**1. Persons Present / Apologies.**

To **NOTE** persons present and **RECEIVE** apologies for absence.

**2. To Receive any Declarations of Interest from Members / Dispensations**

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012.

**3. Public Participation:**

To **RECEIVE** comments from Members of the public.<sup>1</sup>

To **RECEIVE** a presentation from Polzeath Football Club.

**4. Cornwall Councillor's Report:** To **RECEIVE** a report on the business of Cornwall

Council from Cllr. C. Mould.

**5. Council Meeting: Minutes 13<sup>th</sup> October 2020.**

To **RESOLVE** that the Minutes of the Meeting of St Minver Highlands Parish Council as above, having been previously circulated, and taken as read, be approved and signed (attached). To **NOTE** any matters arising from the Minutes.

**6. Planning Applications for Consultation.**

To **RECEIVE** any Planning Applications that may arrive, and **RESPOND** to the Planning Authority accordingly.

Application: PA20/08737.

Proposal: Add a 3<sup>rd</sup> wire to existing infrastructure to Pentire Glaze development.

Location: Pentire Glaze, St Minver. Wadebridge. [Weblink](#)

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<sup>1</sup> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chairman.

Application: PA20/09096.

Proposal: Proposed side extension with decked amenity over.

Location: Sea Breezes, Access to Polzeath Beach Caravan Park, Polzeath. [Weblink](#)

Application: PA20/09218

Proposal: Creation of new balcony on second floor.

Location: The Waterfront, Dunders Hill, Polzeath. Wadebridge. [Weblink](#)

#### **7. Cornwall Council: Planning Decisions – Approved / Refused.**

To **NOTE** any Planning Decisions received from Cornwall Council.

Application: PA20/05049. Proposal: Installation of Manager's Static Caravan.

Location: Land South East of Carlyon Farm, St Minver. Wadebridge. APPROVED.

Application: PA20/05741. Proposal: Alterations to approved garage design, extension to First floor dormer and introduction of cladding to the dwelling elevations. APPROVED.

Application: PA20/05276.

Proposal: Replace existing window to rear of property with sliding patio doors. Rear of property faces the raised private garden and parking spaces beyond. APPROVED.

#### **8. Finance Report: 10<sup>th</sup> November 2020.**

To **RESOLVE** to adopt the Finance Report as above, including the budget v actual and expenditure to date, and authorise the payments of Accounts outstanding (attached) and **AGREE** the bank reconciliation so presented. (attached)

#### **9. Reports from outside bodies:**

- a. Beach Management Committee.
- b. Highways and Footpaths.

#### **10. Correspondence:** To **NOTE** any correspondence.

- a. 24.10.20: PA20/07714, sent at Cllr Mould's request.
- b. 27.10.20: PA20/09096, For information.
- c. 30.10.20: CALC FAQs 13, For information.

#### **11. Polzeath Christmas Lights:** To **CONSIDER** a funding request.

#### **12. Beach Safety 2021:** To **RECEIVE** an update on correspondence sent to Police and Crime Commissioner.

#### **13. Governance Review:** To **RECEIVE** an update on the planned meeting between Highlands and Lowlands Councils.

#### **14. Matters of Public Interest/ Date of next meeting: 8<sup>th</sup> December 2020.**

#### **Public Bodies (Admission to Meetings) Act 1960.**

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during discussion of the following items.

1. Staffing.

Signed: *Susan J Theobald. Clerk/RFO*

Dated: 5<sup>th</sup> November 2020.