

St Minver Highlands Parish Council.

S. Theobald. Clerk.
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TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. R. Harris, Cllr. V. Darnell, Cllr. M. Dingle, Cllr. M. Parnell, Cllr. N. Mably, Cllr. A. Vernon, Cllr. N. Wapshott, Cllr. D. Hutley, Cllr. B. Gisbourne. Cllr. S. Mitchell.

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday, 9th February 2021 via the Zoom application. 19.00 hours.**

<https://zoom.us/j/98754949208?pwd=b0tKL3pXemN3K3lpZzJGUkRzR2o1Zz09>
ID: 987 5494 9208 Passcode: 690021.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

S. Theobald. Clerk/RFO.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. Persons Present / Apologies.

To **NOTE** persons present and **RECEIVE** apologies for absence.

2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012.

3. Public Participation

To **RECEIVE** comments from Members of the public.¹

4. Cornwall Councillor's Report: To **RECEIVE** a report on the business of Cornwall Council from Cllr. C. Mould.

Standing Orders now apply.

5. Council Meeting: Minutes 12th January 2021.

To **RESOLVE** that the Minutes of the meeting of St Minver Highlands Parish Council as above, having been previously circulated, and taken as read, be approved and Signed, (attached) To **NOTE** any matters arising from the Minutes.

6. Planning Applications for Consultation.

To **RECEIVE** any Planning Applications that may arrive, and **RESPOND** to the Planning Authority accordingly.

Application: PA21/00268

Proposal: Insertion of new road access for agricultural use including visibility splay.

Location: Site lies 85 metres West of North East Field Corner opposite Trenant Steading Touring Park, New Polzeath. Wadebridge.

Application: PA21/00247.

Proposal: Construction of single storey rear extension and first floor extension.

Location: 5, Higher Treglyn, Access to Little Treglyn, St Minver. Wadebridge.

¹ This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chairman.

Application: PA20/11416. Proposal: Proposed extension to 3 and 4 Trevanger Cottages, construction of Annex to No 4 and construction of new access.

Location: 3 & 4 Trevanger Cottages, Quakers Road, St Minver. Wadebridge.

Application: PA20/10047. Proposal: To erect an extension and alterations to create External amenity spaces. Location: Cranfield, Flat 3, Atlantic Terrace, New Polzeath.

7. Cornwall Council: Planning Decisions – Approved / Refused.

To **NOTE** any Planning Decisions received from Cornwall Council.

8. Finance Report: 9th February 2021.

To **RESOLVE** to adopt the Finance Report as above, including the budget v actual and expenditure to date, and authorise the payments of Accounts outstanding (attached) and **AGREE** the bank reconciliation so presented. (attached)

9. Local Maintenance Partnership:

RESOLVE to invite tenders for the contract going forward: 2021-2022.

10. Correspondence: To **NOTE** any correspondence. *For Councillor information only*

Received			Forwarded	
Date	Time	Subject	Date	Time
12.1.21	8.27am	PA20/11310	12.1.21	8.43am
13.1.21	4.56pm	Cliff fall	14.1.21	9.34am
16.1.21	11.43am	Round up. Polzeath Beach meeting	16.1.21	4.48pm
18.1.21	11.30am	PA20/10972 from owners, Sun Cove	18.1.21	2.28pm
18.1.21	9.48am	Lowlands reply, Governance review	18.1.21	2.36pm
18.1.21	8.30am	PA20/10811 Amended plan	18.1.21	2.40pm
19.1.21	6.14pm	Polzeath WCs from Rob Andrew	19.1.21	6.25pm
19.1.21	4.39pm	PA20/11416	19.1.21	6.28pm
20.1.21	10.27am	Localism & Land Registry survey	20.1.21	11.04am
20.1.21	2.30pm	PA20/11416 Amended plan	20.1.21	3.18pm
20.1.21	1.49pm	PA20/10047 Amended plan	20.1.21	3.23pm
21.1.21	11.12am	Ext of time on PA21/00247 applied for		
23.1.21	11.43am	CCTV in St Minver	23.1.21	1.00pm
23.1.21	10.26am	Parking: Belle Praise	23.1.21	12.04pm
25.1.21	11.20am	Reply ref above, enforcement	25.1.21	1.49pm
27.1.21	3.21pm	PA20/09096 sent to all	27.1.21	6.26pm
28.1.21	10.25am	Polzeath together invitation	28.1.21	11.00am

11. Reports from outside bodies:

a. Beach Management Committee.

Polzeath Together. To RECEIVE a report on progress.

b. Highways and Footpaths.

12. SWCP New Polzeath: To CONSIDER the points in letter from the National Trail Officer.

13. Governance Review: To CONSIDER reply from St Minver Lowlands Parish Council.

14. Matters of Public Interest/ Date of next meeting: 9th March 2021.

Signed: Susan J Theobald. Clerk/RFO

Dated: 2nd February 2021.