

# St Minver Highlands Parish Council.

S. Theobald. Clerk.  
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TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. R. Harris, Cllr. V. Darnell, Cllr. M. Dingle, Cllr. M. Parnell, Cllr. N. Mably,  
Cllr. A. Vernon, Cllr. N. Wapshott, Cllr. D. Hutley, Cllr. B. Gisbourne, Cllr. S. Mitchell.

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday, 13<sup>th</sup> April 2021 via the Zoom application. 19.00 hours.**

Join Zoom Meeting

<https://zoom.us/j/92682605446?pwd=WStlZWZhBZXgzd0RKVzIzcW1UbDRuQT09>

Meeting ID: 926 8260 5446

Passcode: 411215

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

S. Theobald. Clerk/RFO.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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**1. Persons Present / Apologies.**

To **NOTE** persons present and **RECEIVE** apologies for absence.

**2. To Receive any Declarations of Interest from Members / Dispensations**

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012.

**3. Public Participation**

To **RECEIVE** comments from Members of the public.<sup>1</sup>

**4. Cornwall Councillor's Report:** To **RECEIVE** a report on the business of Cornwall Council from Cllr. C. Mould.

**5. Council Meeting:**

**Minutes 9<sup>th</sup> March 2021, EGM 19<sup>th</sup> March 2021 and EGM 8<sup>th</sup> April 2021**

To **RESOLVE** that the Minutes of the Meetings of St Minver Highlands Parish Council as above, having been previously circulated, and taken as read, be approved and signed (attached). To **NOTE** any matters arising from the Minutes.

**6. Planning Applications for Consultation.**

To **RECEIVE** any Planning Applications that may arrive, and **RESPOND** to the Planning Authority accordingly.

Application: PA21/00710

Proposal: Proposed dormitory for The Point staff accommodation.

Location: The Point at Polzeath, St Minver. Wadebridge. PL27 6QT.

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<sup>1</sup> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chairman.

Application: PA21/02126  
Proposal: Proposed extensions and improvements to existing dwelling.  
Location: Treverbyn, Dunder Park, Polzeath. Wadebridge. PL27 6SX.

Application: PA21/03001  
Proposal: Non-material amendment to Application No PA20/11310 dated 11<sup>th</sup> February 2021 for the proposed development of five holiday lodges - namely details in covering letter.  
Location: Lowenva Chalet, Polzeath. Wadebridge. PL27 6ST.

Application: PA21/02587  
Proposal: Variation of Condition 1 (approved plans) of Application No PA19/06471 dated 19<sup>th</sup> September 2019 (Proposed first floor extension, loft conversion and alterations to off-street parking.  
Location: Sea Winds, Tinnars Way, New Polzeath. Wadebridge.

Application: PA21/01512  
Proposal: Addition of balcony to dwelling (plot 2) approved by Application No PA20/01620.  
Location: Plot 2 Bishops Corner, Bishops Hill Road, New Polzeath. Wadebridge.

Application: PA21/01514  
Proposal: Variation of Conditions 2 (approved plans) and 4 of Application PA20/01620 dated 1<sup>st</sup> October 2020 (The construction of 4 dwellings)  
Location; Land off Bishops Hill, Bishops Hill Road, New Polzeath. Wadebridge.

Application: PA21/01630  
Proposal: Erect an extension to provide two bedroomed self-contained annex to include demolition of existing garage with a new garage incorporated in the proposed extension.  
Location: Gulland House, Atlantic Terrace, New Polzeath. Wadebridge.

## **7. Cornwall Council: Planning Decisions – Approved / Refused.**

To **NOTE** any Planning Decisions received from Cornwall Council.

Application: PA20/03065  
Proposal: New dwelling including enabling works of drainage soakaway and replacement drive with new access for 8, Tinnars Way.  
Location: Land South of 8, Tinnars Way, New Polzeath. Wadebridge. **APPROVED.**

Application: PA20/11416  
Proposal: Proposed extension to 3 & 4 Trevanger Cottages, construction of annex to No 3 and construction of new access.  
Location: 3 & 4 Trevanger Cottages, Quakers Road, St Minver. Wadebridge. **WITHDRAWN.**

Application: PA21/00874  
Proposal: Second floor extension to accommodate additional storey to existing permitted holiday apartments on first floor, for holiday use, not residential.  
Location: Land North of Anns Cottage, Polzeath. Wadebridge. **REFUSED.**

Application: PA20/11239  
Proposal: Outline planning application with all matters reserved for a live/work unit.  
Location: Land North East of Little Mesmear, Treglines Lane, St Minver. **APPROVED.**

Application: PA20/10972  
Proposal: General improvement to existing 5 bedroom house and extension providing new double garage with habitable rooms above and link structure to existing house.  
Location: Sun Cove, 2 Pandora Access to Low Tide, Polzeath. Wadebridge. **APPROVED.**

## **8. Annual External Audit and Year End Accounts.**

**a. To RECEIVE and APPROVE** the Annual Governance Statement 2020/2021.

**b. To RECEIVE and APPROVE** the Annual Accounting Statement 2020/2021.

**c. Finance Report: 13<sup>th</sup> April 2021.**

To **RESOLVE** to **adopt** the Finance Report as above, including the budget v actual and expenditure to date, and authorise the payments of Accounts outstanding (attached) and **AGREE** the bank reconciliation so presented. (attached)

**9. TO CONSIDER and RESOLVE** to give a Donation to St Minver School.

**10. Correspondence:** To **NOTE** any correspondence.

Correspondence listed on separate sheet, e-mailed to Councillors. *Information only.*

**11. Reports from outside bodies:**

**a.** Beach Management Committee. To receive an update.

**b.** New Polzeath Public Toilets. To receive an update on progress.

**c.** Highways and Footpaths. To note any problems requiring attention.

**12. To CONSIDER** this Council's response to the open letter, circulated.

**13. Matters of Public Interest.**

**Date of next meeting: 18<sup>th</sup> May 2021.** (To comply with legislation)

Signed: *Susan J Theobald. Clerk/RFO*

Dated: 6<sup>th</sup> April 2021.