

ST MINVER HIGHLANDS PARISH COUNCIL

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**Council Meeting – 13<sup>th</sup> April 2021**

Minutes of the meeting of the Council held on the above date  
Using the Zoom system.

|               |  | Action |
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| 261/4<br>2021 | <p><b>Persons Present:</b> Cllr. R. Harris, Chairman, Cllr. V. Darnell, Vice Chair, Cllr. M. Dingle, Cllr. M. Parnell, Cllr. N. Wapshott, Cllr. D. Hutley, Cllr. N. Mably, Cllr. B. Gisbourne, Cllr. S. Mitchell.<br/>Cornwall Councillor C. Mould.</p> <p>The Chairman opened the meeting and called for one minute silence, as a mark of respect, following the death of HRH The Duke of Edinburgh.</p>  |        |
| 262/4<br>2021 | <p><b>Apologies:</b> None.<br/><b>In attendance:</b> 2 Members of the Public. S. Theobald, Clerk and Minute taker.</p>   |        |
| 263/4<br>2021 | <p><b>Declarations of Interest / Dispensations applied for from Members:</b><br/>Cllrs. Darnell and Mitchell on PA21/0512 and PA21/0514.<br/>Cllr. Mably on PA21/03001.</p>  |        |
| 264/4<br>2021 | <p><b>Public Participation:</b> The first speaker said she would be happy to answer any questions Councillors may have whilst debating the request for a donation at Item 9 on the agenda.<br/>The second speaker wished to explain his Planning Applications PA21/01512 and PA21/01514.</p>   |        |
| 265/4<br>2021 | <p><b>Cornwall Councillor's Report:</b> Cllr. Mould pointed out that Cornwall Council was now 'in purdah' in the run up to the elections on 6<sup>th</sup> May 2021. She thanked the Councillors for their support for her during her past term of office. She was pleased to see the Beach Ranger was in situ and working well.</p> <p>Standing Orders now applied.</p>   |        |
| 266/4<br>2021 | <p><b>Council Minutes: 9<sup>th</sup> March 2021, EGM 19<sup>th</sup> March 2021, EGM 8<sup>th</sup> April 2021:</b> It was RESOLVED that the minutes of the meeting held on the above dates, having been circulated and taken as read, be approved as a true record of the business discussed.</p> <p>9.3.21: Proposed Cllr. Hutley, seconded Cllr. Gisbourne. Agreed unanimously.<br/>19.3.21: Proposed Cllr. Darnell, seconded Cllr. Mitchell. Agreed unanimously.<br/>8.4.21: Cllr. Gisbourne questioned whether the sum of 6.5K was to cover cleaning of New Polzeath Toilets, he understood this was the agreed figure to cover the cleaning costs of the Coronation Gardens toilets. It was felt that this figure had been detailed as a guide only so as Highlands would have a 'ball park' figure to work with.</p> |        |

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| <p>267/4<br/>2021</p> | <p>Proposal of these Minutes was put by Cllr. Hutley, seconded by Cllr. Parnell. Agreed unanimously.</p> <p><b>Planning applications for consultation:</b><br/> Application: PA21/00710.<br/> Proposal: Proposed dormitory for The Point staff accommodation.<br/> Location: The Point at Polzeath, St Minver. Wadebridge.<br/> A proposal to Support this application was put by Cllr. Parnell and seconded by Cllr. Dingle with the condition that, if built, it would be exclusively used by staff of The Point to enable business expansion. This was agreed unanimously.</p> <p>Application: PA21/02126.<br/> Proposal: Proposed extensions and improvements to existing dwelling.<br/> Location: Treverbyn, Dunder Park, Polzeath. Wadebridge.<br/> It was proposed by Cllr. Dingle, seconded by Cllr. Mably that this Council Object to this application on the grounds of overlooking / loss of privacy to the neighbouring property, insufficient car parking, extension out beyond the building line. This objection was agreed unanimously.</p> <p>Cllr. Mably left the room.</p> <p>Application: PA21/03001.<br/> Proposal: Non-material amendment to Application No. PA20/11310 dated 11<sup>th</sup> February 2021 for the proposed development of five holiday lodges.<br/> Location: Lowenva Chalet, Polzeath. Wadebridge.<br/> Support for this application was proposed by Cllr. Dingle, seconded by Cllr. Hutley. Agreed unanimously.</p> <p>Cllr. Mably returned to the meeting.</p> <p>Application: PA21/02587.<br/> Proposal: Variation of Condition 1 (approved plans) of Application No PA19/06471 dated 19<sup>th</sup> September 2019 (proposed first floor extension, loft conversion and alterations to off-street parking.<br/> Location: Sea Winds, Tinnars Way, New Polzeath. Wadebridge.<br/> Cllr Darnell proposed Support for this application, seconded by Cllr. Hutley. All agreed.</p> <p>Cllrs. Darnell and Mitchell left the room.</p> <p>Application: PA21/01512.<br/> Proposal: Addition of balcony to dwelling (plot 2) approved by application PA20/01620<br/> Location: Plot 2, Bishops Corner, Bishops Hill Road, New Polzeath. Wadebridge.<br/> Cllr. Dingle proposed Support for this application with the condition that the privacy glass on both elevations of this balcony be 1.8metres high to accord with other balconies adjacent. This was seconded by Cllr. Hutley and agreed to by all.</p> <p>Application: PA21.01514.<br/> Proposal: Variation of Condition 2 (approved plans) and 4 of Application PA20/01620 dated 1<sup>st</sup> October 2020 (The construction of 4 dwellings)<br/> Location: Land off Bishops Hill, Bishops Hill Road, New Polzeath. Wadebridge.</p> | <p>All notified to<br/>CC 14.4.21.</p> |
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|               | <p>A proposal to Support this application was put by Cllr. Gisbourne, seconded by Cllr. Parnell and agreed unanimously.</p> <p>Cllrs. Darnell and Mitchell returned to the meeting.</p> <p>Application: PA21/01630.<br/>         Proposal: Erect an extension to provide 2 bedroomed self-contained annex to include demolition of existing garage with a new garage incorporated in the proposed extension.<br/>         Location: Gulland House, Atlantic Terrace, New Polzeath. Wadebridge.<br/>         Cllr. Darnell proposed Support, seconded by Cllr. Hutley. Agreed unanimously.</p> |  |
| 268/4<br>2021 | <p><b>Cornwall Council Planning Decisions: Approved / Refused.</b><br/>         All Decision received were noted on the agenda.</p>   |  |
| 269/4<br>2021 | <p><b>External Audit and Year End Accounts:</b></p> <p>a. <b>Annual Governance Statement 2020/2021.</b> A proposal to Approve the Annual Governance Statement was put by Cllr. Gisbourne, seconded by Cllr. Dingle and agreed unanimously.</p>  |  |
| 270/4<br>2021 | <p>b. <b>Annual Accounting Statement 2020/2021.</b> A proposal to Approve the Annual Accounting Statement was put by Cllr. Gisbourne, seconded by Cllr. Mitchell and agreed unanimously.</p>  |  |
| 271/4<br>2021 | <p>c. <b>Finance Reports to 13<sup>th</sup> April 2021:</b> RESOLVED to adopt the Finance Report as above, including Income and Expenditure to date, bank reconciliation, and authorise payment of accounts outstanding in the sum of £19583.65. Proposal to agree and adopt the Finance Report was put by Cllr. Dingle, seconded by Cllr. Gisbourne. Agreed unanimously.</p>   |  |
| 272/4<br>2021 | <p><b>To Consider and Resolve to grant a donation to St Minver School:</b><br/>         A request for a donation to extend the reception classroom was made by St Minver School. Councillors voted to make up the shortfall in their fundraising and make a grant under Sec 137 of £4350. Proposed Cllr. Dingle, seconded Cllr. Hutley and agreed unanimously.</p>  |  |
| 273/4<br>2021 | <p><b>Correspondence:</b> For Councillor information only.<br/>         All correspondence received during the month and e-mailed to Councillors for their interest listed on a separate sheet. Filed with these Minutes.</p>   |  |
| 274/4<br>2021 | <p><b>Reports from outside bodies:</b></p> <p>a. <b>Beach Management Committee:</b><br/>         It was noted that the Beach Ranger's hut had arrived, flat packed, and it was expected this would be erected during the coming week. Cornwall Council car parks to remain free to use until May 17<sup>th</sup>.</p>   |  |
| 275/4<br>2021 | <p>b. <b>New Polzeath Toilets:</b> No further action from Cornwall Council. The signed off Minutes of Councillor's meeting held on 8<sup>th</sup> April to be sent to Jacquie Rapier. Further progress awaited.</p> <p>c. <b>Highways and Footpaths:</b> Cllr. Hutley reported his concern that the farmer on Trevanger Hill appeared to be extending his business activities out onto the grass verge resulting in an attractive approach to Tredrizzick.</p>  |  |

276/4  
2021

**To Consider a response to the open letter circulated:** Councillor Mould defended her position on this issue. She explained that she was bound by Code of Conduct and had no option but to Declare an Interest as she is Chair of The Hub, and The Hub had received a financial contribution from the applicant of PA20/10040 and PA20/10041.

**Matters of Public Interest:** Consider what is uploaded to the web site, and by whom.

**Date of next meeting:** Wednesday 19th May 2021. (to comply with legislation)

The Chairman now called for Public Bodies (Admission to Meetings) Act 1960 Session.

Proposed Cllr. Dingle, seconded by Cllr. Hutley. Agreed.

Minutes of this session recorded separately and held on file.

There being no further business, the meeting closed at 20.45hrs

Amended from  
18<sup>th</sup> to 19<sup>th</sup> by  
J Wilson  
25.04.21