

St Minver Highlands Parish Council

Parish Clerk: J Wilson
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12th May 2021

TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. R. Harris, Cllr. V. Darnell, Cllr. M. Dingle, Cllr. M. Parnell, Cllr. N. Mably,
Cllr. D. Hutley, Cllr H Mably, Cllr, C Jenrick, Cllr D Meagor, Cllr J Richards.
Cornwall Cllr: Cllr C Mould

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Wednesday, 19th May 2021 in The Perceval Hall. 19.00 hours.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

J M Wilson

Jo Wilson. Parish Clerk/RFO.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. Election of Chair

To **ELECT** the Chair of the Council. To **RECEIVE** the declaration of acceptance of office.

2. Election of Vice Chair

To **ELECT** the Vice Chair of the Council. To **RECEIVE** the declaration of acceptance of office.

3. Appointment of members as representatives on outside bodies

To **APPOINT** members to represent the Council as above.

- the Beach Management Committee.
- the Public Toilets Management Committee
- the Highways and Footpaths Committee

4. To RECEIVE the members' Acceptance of Office forms. To RECEIVE any completed Register of Interest Forms (to be completed within 28 days of taking office).

5. Persons Present / Apologies.

To **NOTE** persons present and **RECEIVE** apologies for absence.

6. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012.

7. Public Participation

To **RECEIVE** comments from Members of the public.¹

8. Cornwall Councillor's Report: To **RECEIVE** a report on the business of Cornwall Council from Cllr C. Mould.

9. Council Meeting: Minutes 13th April 2021.

To **RESOLVE** that the Minutes of the Meeting of St Minver Highlands Parish Council as above, having been previously circulated, and taken as read, be approved and signed (attached). To **NOTE** any matters arising from the Minutes.

10. Council Meeting Minutes 6th May 2021.

To **RESOLVE** that the Minutes of the Urgent Meeting of St Minver Highlands Parish Council as above, called due to the requirement to consider an urgent planning application, having been previously circulated, and taken as read, be approved and signed (attached). To ratify the decision to object to the planning application. To **NOTE** any matters arising from the Minutes.

11. Planning Applications for Consultation. To RECEIVE any Planning Applications that may arrive and RESPOND to the Planning Authority accordingly.

Application: [PA21/02594](#)

Proposal: Partial demolition of existing property and rebuild and remodel, removal of existing external boundary wall to facilitate car parking space.

Location: The Cove Baby Beach Lane New Polzeath Wadebridge Cornwall PL27 6UF

Application: [PA21/03194](#)

Proposal: Variation of Condition 4 of Application No. PA20/07226 dated 3rd December 2020 (Reserved Matters application for access, appearance, landscaping, layout and scale following Outline permission PA18/03294 dated 23rd July 2018)

Location: Rosevarlock Dunders Hill Polzeath Wadebridge PL27 6SR.

Application: [PA21/02994](#)

Proposal: First floor extension to the existing bungalow. Demolition of existing flat roof garage and link porch. Additional changes including roof tiles from red stone tiles to grey slate as well as changing the colour of the external render and window frames.

Location: 8 Tinnars Way New Polzeath Wadebridge PL27 6UH

Application: [PA21/02767](#)

Proposal: Temporary 5 year consent for a static caravan used as an agricultural worker's dwelling. Retrospective.

Location: Trevigo St Minver Wadebridge Cornwall PL27 6RB

Application: [PA21/03804](#)

Proposal: Proposed new dwelling and associated works, resubmission of approved schemes PA17/07643 and PA19/02453.

Location: Land North East Of Corner Cottage Church Town Road St Minver Wadebridge.

Application: [PA20/02217](#) (Revised Plans)

Proposal: Proposed redevelopment of existing residential site comprising four self-contained accommodation units to provide three self-contained flats with associated external storage structures and alterations to existing vehicle access to allow on-site parking for six vehicles

Location: Trevlac Edge Atlantic Terrace New Polzeath Wadebridge Cornwall PL27 6UG

¹ This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chairman.

Application: [PA21/03219](#)

Proposal: Submission of details to discharge Condition No. 3 in respect of Decision Notice No. PA20/10972 dated 18th March 2021

Location: Sun Cove, 2 Pandora Polzeath Wadebridge PL27 6ST

12. Cornwall Council: Planning Decisions – Approved / Refused.

To **NOTE** any Planning Decisions received from Cornwall Council.

Application: PA21/01951

Proposal: Construction of a single storey 'lean to' conservatory on rear elevation of holiday let.

Location: No 2 The Old Dairy Roserrow St Minver Wadebridge PL27 6QT. **APPROVED**

Application: PA20/11075

Proposal: Listed Building consent to erect detached machinery store.

Location: Trewornan Manor St Minver Wadebridge Cornwall PL27 6EX. **APPROVED.**

Application: PA20/11073

Proposal: Erect detached garage/machinery store.

Location: Trewornan Manor St Minver Wadebridge Cornwall PL27 6EX. **APPROVED**

Application: PA21/02669

Proposal: Non-Material Amendment (1) to Application No. PA18/05212 dated 8th August 2018 for the Construction of a Replacement reception, office and services building to include 2 x 2-bedroom holiday apartments, namely, remove 1 x set of external stairs, alter window and door positions and amend internal layout.

Location: Polzeath Beach Holiday Park Polzeath Wadebridge PL27 6ST. **APPROVED.**

Application: PA21/03001

Proposal: Non-Material Amendment to Application No. PA20/11310 dated 11th February 2021 for the Proposed development of five holiday lodges namely:

Alterations to the levels of the road / driveways to ease construction and setting out, and to make the car road run off level onto the driveways;

Anthracite fascia panels are to be added to the south western elevations. The roofs are to be extended slightly over the south east and south western elevations with decorative vented privacy screens beneath, which in turn creates an enclosed, private L shaped decked area to the fronts and sides of the units;

Inclusion of a path along the right-hand side of the units for maintenance/access to the Air Source Heat Pump which is to be situated behind them, including steps down for access.

An additional, small window on the south western elevations of the units

Location: Llanbedr Caravan Park Polzeath Wadebridge Cornwall PL27 6ST. **APPROVED.**

Application: PA21/02780

Proposal: Works to trees covered by a Tree Preservation Order namely - Beech (W1) - removal of circa 6 limbs lower down and crown reduction of 2/3rds of the canopy

Location: The New Vicarage Church Town Hill St Minver Wadebridge PL27 6QH

WITHDRAWN.

Application: PA21/02587

Proposal: Variation of Condition 1 (approved plans) of Application No. PA19/06471 dated 19th September 2019 (Proposed first floor extension, loft conversion and alterations to off street parking)

Location: Sea Winds Tinnars Way New Polzeath Wadebridge PL27 6UB. **APPROVED.**

13. Annual Insurance Renewal Quote

To **RECEIVE** the above and **RESOLVE** a course of action.

14. Finance Report: 19th May 2021.

To **RESOLVE** to adopt the Finance Report as above, including the budget v actual and expenditure to date, and authorise the payments of Accounts outstanding (attached) and **AGREE** the bank reconciliation so presented. (attached)

15. Correspondence: To NOTE any correspondence.

Correspondence listed on separate sheet, e-mailed to Councillors. *Information only.*

16. Reports from outside bodies:

- a. Beach Management Committee. To receive any updates.
- b. New Polzeath Public Toilets. To receive any updates on progress.
- c. Highways and Footpaths. To note any problems requiring attention.

17. Matters of Public Interest:

Date of next meeting: Tuesday 8th June 2021.

18. Public Bodies (Admission to Meetings) Act 1960

To RESOLVE that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items:

- Item of correspondence