

# St Minver Highlands Parish Council

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02<sup>nd</sup> June 2021

## TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. R. Harris, Chairman, Cllr. D. Hutley, Vice-Chairman, Cllr. V. Darnell, Cllr. M. Dingle, Cllr. M. Parnell, Cllr. N. Mably, Cllr H. Mably, Cllr C. Jenrick, Cllr D. Meagor, Cllr J. Richards.

Cornwall Cllr: Cllr C Mould

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday, 8<sup>th</sup> June 2021 in The Perceval Institute. 19.00 hours.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

*J M Wilson*

Jo Wilson. Parish Clerk/RFO.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

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## AGENDA

### 1. Persons Present / Apologies.

To **NOTE** persons present and **RECEIVE** apologies for absence.

### 2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012.

### 3. Public Participation

To **RECEIVE** comments from Members of the public.<sup>1</sup>

Also speaking at the meeting:

- Tim Teuber from Ara Architecture for Parkdean Resorts re St Minver Holiday Park.
- Scott Wilson from Laurence Associates re applications PA21/04043 and PA21/04047

### 4. Cornwall Councillor's Report: To **RECEIVE** a report on the business of Cornwall Council from Cllr C. Mould.

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<sup>1</sup> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chairman.

**5. Council Meeting: Minutes 19<sup>th</sup> May 2021.**

To **RESOLVE** that the Minutes of the Meeting of St Minver Highlands Parish Council as above, having been previously circulated, and taken as read, be approved (attached). To **NOTE** any matters arising from the Minutes.

**6. Appointment of members as representatives on outside bodies**

To **APPOINT** members to represent the Council as above.

- Staffing Committee.
- Planning Committee
- Cemetery Committee
- Emergency Committee
- Any other committees as required.

**7. Planning Applications for Consultation. To RECEIVE any Planning Applications that may arrive and RESPOND to the Planning Authority accordingly.**

Application: [PA21/04043](#)

Proposal: Extension to dwelling

Location: Trenant Steading St Minver Wadebridge Cornwall PL27 6QX

Application: [PA21/04047](#)

Proposal: Prior approval for the proposed conversion of an agricultural barn to form two dwellings.

Location: Trenant Steading Polzeath Cornwall PL27 6QX

Application: [PA21/05060](#)

Proposal: Non-Material Amendment (1) to Application No. PA18/05702 dated 6th September 2018 for the Conversion/change of use of a barn to a dwelling, together with erection of an extension to form a porch, namely, removal of porch extension and replace with patio doors and removal of patio doors on west elevation and replace with standard size.

Location: Trevine Farm Chapel Amble Wadebridge Cornwall PL27 6ES

Application: [PA21/04066](#)

Proposal: Single-storey Extension to include Porch, WC, Utility & Sunroom area.

Location: 7 Lower Treglyn, Chy Pol Access to Little Treglyn St Minver Wadebridge PL27 6RG

Application: [PA21/04509](#)

Proposal: Proposed 3-bedroom separate dwelling with covered terrace area in place of an existing double garage/outbuilding.

Location: 17 Lower Elms St Minver Wadebridge PL27 6QB

**8. Pre-applications - for information only. To RECEIVE any Planning Pre-Applications that may arrive.**

Application: [PA21/01291/PREAPP](#)

Proposal: Pre-application advice for proposed extension to No. 3 and No. 4 Trevanger Cottages and construction of annex to No. 3 and creation of new access (following withdrawn application no. PA20/11416).

Location: 3 Trevanger Cottages Quakers Road St Minver Wadebridge Cornwall PL27 6QS.

**9. Cornwall Council: Planning Decisions – Approved / Refused.**

To **NOTE** any Planning Decisions received from Cornwall Council.

Application: [PA21/03194](#)

Proposal: Variation of Condition 4 of Application No. PA20/07226 dated 3rd December 2020 (Reserved Matters application for access, appearance, landscaping, layout and scale following Outline permission PA18/03294 dated 23rd July 2018)

Location: Rosevarlock Dunders Hill Polzeath Wadebridge PL27 6SR. **APPROVED**

Application: [PA21/03219](#)

Proposal: Submission of details to discharge Condition No. 3 in respect of Decision Notice No. PA20/10972 dated 18th March 2021

Location: Sun Cove, 2 Pandora Polzeath Wadebridge PL27 6ST **CONDITIONS DISCHARGED.**

Application: [PA20/10047](#)

Proposal: To erect an extension and alterations to create external amenity spaces

Location: Cranfield, Flat 3 Atlantic Terrace New Polzeath Wadebridge PL27 6UG. **REFUSED.**

Application: [PA21/03078](#)

Proposal: To create a new access and construct a new entrance track to Tredrizzick Barn including a turning and parking area.

Location: Tredrizzick House St Minver Wadebridge PL27 6PB **REFUSED.**

Application: [PA21/02126](#)

Proposal: Proposed extensions and improvements to existing dwelling.

Location: Treverbyn, Dunder Park Polzeath Wadebridge PL27 6SX. **APPROVED**

#### **10. Finance Report: 8th June 2021.**

To **RESOLVE** to adopt the Finance Report as above, including the budget v actual and expenditure to date, and authorise the payments of Accounts outstanding (attached) and **AGREE** the bank reconciliation so presented. (attached)

#### **11. Correspondence: To NOTE any correspondence.**

Correspondence listed on separate sheet, e-mailed to Councillors. *Information only.*

#### **12. Reports from outside bodies:**

- a. Beach Management Committee. To receive any updates.
- b. New Polzeath Public Toilets. To receive any updates on progress.
- c. Highways and Footpaths. To note any problems requiring attention.
- d. Any other reports from outside bodies as required.

#### **13. Facebook and website postings:**

- a. To consider what information should be posted onto the website and facebook.
- b. To consider whether meetings should be recorded on video and posted onto the website each month.

#### **14. Matters of Public Interest:**

Date of next meeting: Tuesday 13th July 2021.

#### **15. Public Bodies (Admission to Meetings) Act 1960**

To RESOLVE that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items:

- Any matters relating to April item of correspondence.