

# ST MINVER HIGHLANDS PARISH COUNCIL

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## Council Meeting – 13<sup>th</sup> July 2021

Minutes of the meeting of the Council held on the above date.  
 at The Perceval Institute at 19:00hrs.

Ref		Action
326/7/ 2021	<b>Persons Present:</b> Cllr. R. Harris, Chairman, Cllr. D. Hutley, Vice-Chairman, Cllr. V. Darnell, Cllr. C. Jenrick, Cllr. H. Mably, Cllr. N. Mably, Cllr. D. Meagor, Cllr. M. Parnell, Cllr. J. Richards.	
327/7/ 2021	<b>Apologies:</b> Cllr M Dingle, Cllr C Mould.	
328/7/ 2021	<b>In attendance:</b> 4 members of the public. J Wilson, Clerk, and minute taker. Speakers Angela Warwick plus 2 others from Situ8 Ltd Planning Consultants. Andy Stewart, Beach Ranger Service. Brian Gisbourne St Minver Lowlands Parish Council.	
329/7/ 2021	<b>Declarations of Interest / Dispensations applied for from Members:</b> None	
330/7/ 2021	<b>Public Participation:</b> 1. Andy Stewart, from the Beach Ranger Service spoke regarding the request for funding of £2000 towards the additional beach ranger cover for Polzeath for evenings up to midnight during the summer season.	
331/7/ 2021	2. Cllr Brian Gisbourne, from St Minver Lowlands Parish Council spoke regarding the above request for funding as well and gave an update regarding the figures re the car parking levy.	
332/7/ 2021	Andy and Cllr Gisbourne then left the meeting. 3. Angela Warwick from Situ8 Ltd spoke regarding the 2 sites that they are involved in and asked if the Parish Council would be able to support them if they were to develop both sites together at the same time. The Chairman and Councillors had no objection to bringing the sites forward at the same time, although it should be noted that until the scheme makes its way through the planning system and is brought before the Parish Council, the Councillors are unable to say whether or not they are in support of it. Those from Situ8 Ltd and parishioners left the meeting.	
333/7/ 2021	<b>Cornwall Councillor's report from Cllr C. Mould:</b> Cllr Mould had given her apologies, so no report is available for this month.  The Chairman thanked the Vice-Chairman for standing in for him at the previous meeting.  Standing Orders now applied.	
334/7/ 2021	<b>Council Minutes:</b> To <b>RECEIVE</b> and <b>APPROVE</b> the minutes of the meeting held on 8 <sup>th</sup> June 2021. It was <b>RESOLVED</b> that the Minutes of the meeting held on the above date having been previously circulated, be taken as read, and approved as a true	

<p>335/7/ 2021</p>	<p>record of the business discussed. Proposed by Cllr M Parnell, seconded by Cllr V Darnell, all in favour. Any matters arising were read out.</p> <p><b>Planning applications for consultation:</b>  Application: <a href="#">PA21/04710</a>  Proposal: Demolition of bay window and formation of single storey side extension  Location: Hill Cottage Tredrizzick Bridge Old School Road St Minver Wadebridge PL27 6PA.  Cllr D Hutley proposed support but with a pitched roof rather than a flat roof. Cllr D Meagor seconded. All in favour.</p> <p>Application: <a href="#">PA21/05641</a>  Proposal: Proposed alterations to dwelling including car port and roof extension  Location: Tamarisk Old School Road St Minver Wadebridge PL27 6PA.  Cllr M Parnell proposed support, Cllr C Jenrick seconded, all in favour.</p> <p>Application: <a href="#">PA21/05779</a>  Proposal: Amendment to deck balustrade design only as approved under PA20/09096 - Proposed side extension with decked amenity over.  Location: Sea Breezes Access To Polzeath Beach Caravan Park Polzeath Wadebridge PL27 6ST.  Cllr J Richards proposed no objection, Cllr D Hutley seconded, all in favour.</p> <p>Application: <a href="#">PA21/05849</a>  Proposal: Extension to nos. 3 and 4 Trevanger Cottages. Construction of annex to no. 3 and construction of new access to properties. (Re-submission of withdrawn application PA20/11416)  Location: 3 And 4 Trevanger Cottages Quakers Road St Minver Wadebridge Cornwall PL27 6QS.  Cllr J Richards proposed refusal, Cllr V Darnell seconded, all in favour of refusal on the following grounds: The St Minver Highlands Parish Council objects to this application due to the new access: the new access is onto an already busy and dangerous road and the parish council can't see a need for it. They therefore object to the new access, but in principle could support the extensions.</p> <p>Application: <a href="#">PA21/05859</a>  Proposal: This application seeks to change a rear window into a door allowing access from the dwelling to the rear garden.  Location: 7 Treglyn Farm Cottages, Glen Valley Access To Little Treglyn St Minver Wadebridge PL27 6RG.  Cllr D Hutley proposed support, Cllr H Mably seconded, all in favour.</p>	<p>Decisions to be reported to Cornwall Council. Done.</p>
<p>336/7/ 2021</p>	<p><b>Pre-applications - for information only. To RECEIVE any Planning Pre-Applications that may arrive.</b> None.</p>	
<p>337/7/ 2021</p>	<p><b>Cornwall Council Planning Decisions Received:</b>  Application: <a href="#">PA21/05588</a>  Proposal: Prior Notification for an agricultural building to house machinery and hay/food  Location: Shoulders Windmill Road St Minver Wadebridge Cornwall PL27 6RD.  <b>PRIOR APPROVAL NOT REQUIRED.</b></p> <p>Application: <a href="#">PA21/05060</a>  Proposal: Non-Material Amendment (1) to Application No. PA18/05702 dated 6th September 2018 for the Conversion/change of use of a barn to a dwelling, together with erection of an extension to form a porch, namely, removal of</p>	

<p>338/7/ 2021</p> <p>339/7/ 2021</p>	<p>porch extension and replace with patio doors and removal of patio doors on west elevation and replace with standard size window. Location: Trevine Farm Chapel Amble Wadebridge Cornwall PL27 6ES. <b>APPROVED.</b></p> <p>Application: <a href="#">PA21/04047</a> Proposal: Prior approval for the proposed conversion of an agricultural barn to form two dwellings. Location: Trenant Steading Polzeath Cornwall PL27 6QX. <b>PRIOR APPROVAL NOT REQUIRED.</b></p> <p>Application: No: <a href="#">PA21/02994</a> Proposal: First floor extension to the existing bungalow. Demolition of existing flat roof garage and link porch. Additional changes including roof tiles from red stone tiles to grey slate as well as changing the colour of the external render and window frames. Location: 8 Tinnors Way New Polzeath Wadebridge PL27 6UH. <b>APPROVED.</b></p> <p>Application: <a href="#">PA21/01514</a> Proposal: Variation of Conditions 2 (approved plans) and 4 of Application No. PA20/01620 dated 1st October 2020 (The construction of four detached dwellings) Location: Land Off Bishops Hill Bishops Hill Road New Polzeath Wadebridge PL27 6UF. <b>APPROVED.</b></p> <p>Application: <a href="#">PA21/01512</a> Proposal: Addition of balcony to dwelling (Plot 2) approved by Application No. PA20/01620 Location: Plot 2 Bishops Corner Bishops Hill Road New Polzeath Wadebridge Cornwall PL27 6UF. <b>APPROVED.</b></p> <p>Application: <a href="#">PA21/00268</a> Proposal: Insertion of new road access for agricultural use including visibility splay Location: Site Lies 85 Metres West Of North East Field Corner Opposite Trenant Steading Touring Park New Polzeath Wadebridge Cornwall. <b>APPROVED.</b></p> <p>Application: <a href="#">PA21/02594</a> Proposal: Partial demolition of existing property and rebuild and remodel, removal of existing external boundary wall to facilitate car parking space. Location: The Cove Baby Beach Lane New Polzeath Wadebridge Cornwall PL27 6UF. <b>APPROVED.</b></p> <p>Application: <a href="#">PA21/01630</a> Proposal: Erection of extension to provide two bedroomed self-contained annex to include demolition of existing garage with a new garage incorporated in the proposed extension Location: Gulland House Atlantic Terrace New Polzeath Wadebridge Cornwall PL27 6UG. <b>APPROVED.</b></p> <p><b>Finance Report: 8<sup>th</sup> June 2021.</b> It was <b>RESOLVED</b> to authorise the payment of accounts outstanding in the sum of £2,922.50 and cancel previous cheques for £784.50 (ie balance of £2,138.00). The following reports for June/July were provided: expenditure for 2021, Actual to budget, Income, Bank reconciliation to June 17<sup>th</sup>2021 copy of bank statement to 17/06/21. Cllr. V Darnell proposed acceptance of cheques, seconded by Cllr. D Hutley, all in favour.</p> <p>It was suggested that, to reduce risk, the seconded bank account be used for transferring funds if the amount goes over £85K so the Council doesn't hold all</p>	<p>Cheques to be voided or rewritten.</p>
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<p>340/7/ 2021</p>	<p>funds in one account. Clerk to investigate this once mandate has been completed.</p> <p><b>Correspondence received from 9<sup>th</sup> June to 13<sup>th</sup> July:</b></p> <ul style="list-style-type: none"> <li>• 14/06/2021 – Email from Cllr C Mould regarding the yellow lining Polzeath</li> <li>• 14/06/2021 – Email from Sue Nichols regarding the trailer - Trading without a license</li> <li>• 15/06/2021 – copy of the Rural Bulletin.</li> <li>• 17/06/2021 – Further update on the yellow lining, Polzeath</li> <li>• 17/06/2021 – request from member of the public for information on Veronica Hotel/Guesthouse</li> <li>• 18/06/2021 – Objection to street trading license.</li> <li>• 23/06/2021 – Community Network Panel Notes.</li> <li>• 25/06/2021 – Email from Cllr C Mould regarding Trevlac Edge, which is to go to committee at Carol’s request.</li> <li>• 02/07/2021 – update on the Public Toilets in New Polzeath.</li> <li>• 02/07/2021 – request for thought /opinions etc. on Cornwall Council and various departments and improvements that could be made. TO BE sent in within 6 months.</li> <li>• 02/07/2021 – Petition for disqualification/suspension for breaches of code of conduct</li> <li>• 05/07/2021 – Title deeds for toilets/carpark</li> <li>• 06/07/2021 – Update on Polzeath yellow lining</li> <li>• 09/07/2021 - <b>Urgent</b> - email from Carol regarding Polzeath Beach – funding for Beach Ranger.</li> <li>• 10/07/2021 – Community Network Highways Scheme update</li> <li>• 10/07/2021 - Cornwall AONB Latest updates</li> <li>• 10/07/2021 - Notification of an incident that took place at Padstow.</li> <li>• 12/07/2021 – Street Trading Application - refused</li> <li>• 12/07/2021 Update on New Polzeath Toilets</li> </ul>	
<p>341/7/ 2021</p>	<p><b>Telephone Box</b></p> <p>Cllr N Mably gave a brief presentation of her proposal for the telephone box. It was agreed that the Telephone box can be repaired and repainted red for repurposing as a book/DVD exchange. If required, the Council will provide a small amount of funding for the paint etc. Cllr N Mably will sand-down and re-paint and Cllr J Richards offered to spend some time on this project as well. The Chair thanked Cllr N Mably for taking on this project.</p>	
<p>342/7/ 2021</p>	<p><b>Parkdean Proposal</b></p> <p>Parkdean have suggested there may be benefits that could be provided to the community and infrastructure of the surrounding area when they put forward their plans. It was agreed that the Parish Council will wait until after the public meeting before looking into what these benefits/ improvements are likely to include. It was agreed to find out when they will be holding the public meeting.</p>	<p>Emailed to request date of meeting.</p>
<p>343/7/ 2021</p>	<p><b>Reports from Outside Bodies:</b></p> <p>a. <b>Beach Management Committee:</b></p> <p>No meetings of the Beach Management Committee have taken place since the last Parish Council meeting.</p> <p>Cllr C Mould had emailed a request for match funding for increased Beach Ranger services and Andy Stewart and Cllr B Gisbourne had attended to speak in support this request. Cllr R Harris proposed giving £2000 as a one-off payment, Cllr V Darnell seconded, 3 voted in favour. Cllr J Richards proposed giving no funding, Cllr M Parnell seconded. 5 voted in favour. There was 1 abstention. It was therefore agreed to give no funding at this time.</p>	<p>Cllr C Mould notified of the Council’s decision.</p>

344/7/ 2021	<p>b. <b>New Polzeath Public Toilets:</b> The copy of the agreement had been received from Cornwall Council and a reply to our email requesting more information on the toilets had also been received from Cornwall Council. However, as Cllr Dingle was unable to attend this evening's meeting, discussion was postponed. It was agreed that Cllr V Darnell would contact Cllr M Dingle to request that he set up a committee meeting on Zoom to discuss the information received in the email and agree a way forward.</p>	
345/7/ 2021	<p>c. <b>Highways Committee: –</b> Resurfacing took place on 16<sup>th</sup> June, but no notice was given and this caused problems for residents and road users. Trevanger – edge of the road is disintegrating. End of Keiro Lane – hedging needs cutting back as it is a Health and Safety issue due to poor visibility. Trading on New Polzeath cliff top – to contact Oliver Jones to find out what the next step is likely to be.</p>	<p>Contacted Highways. Contacted CC Contacted Oliver Jones</p>
346/7/ 2021	<p><b>Facebook and website postings:</b> There are various finance items that could be posted on the website in the interests of Transparency.</p>	
347/7/ 2021	<p><b>Matters of Public Interest/Date of next meeting:</b> Tuesday 10<sup>th</sup> August in the Perceval Institute. Cllr M Parnell requested that the Forest for Cornwall, and their offer of landmark trees, be added as an item for the August agenda.</p>	
348/7/ 2021	<p>There being no further business, the meeting closed at 21:07hrs.</p>	