

St Minver Highlands Parish Council

Parish Clerk: J Wilson
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07th September 2021

TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. R. Harris, Chairman, Cllr. D. Hutley, Vice-Chairman, Cllr. V. Darnell, Cllr. M. Dingle, Cllr. M. Parnell, Cllr. N. Mably, Cllr H. Mably, Cllr C. Jenrick, Cllr D. Meagor, Cllr J. Richards.

Cornwall Cllr: Cllr C Mould

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday, 14th September 2021 in The Perceval Institute. 19.00 hours.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

J M Wilson

Jo Wilson. Parish Clerk/RFO.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Persons Present / Apologies.

To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012.

3. Public Participation

To **RECEIVE** comments from Members of the public.¹

4. Cornwall Councillor's Report: To **RECEIVE** a report on the business of Cornwall Council from Cllr C. Mould.

5. Council Meeting: Minutes 10th August 2021.

To **RESOLVE** that the Minutes of the Meeting of St Minver Highlands Parish Council as above, having been previously circulated, and taken as read, be approved (attached). To **NOTE** any matters arising from the Minutes.

¹ This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chairman.

6. Planning Applications for Consultation. To RECEIVE any Planning Applications that may arrive and RESPOND to the Planning Authority accordingly.

Application: [PA21/07594](#)

Proposal: Proposed change of use of agricultural land to garden

Location: Porteath Cottage St Minver Wadebridge PL27 6RA

Application: [PA21/07149](#)

Proposal: Proposed demolition of the existing bungalow and construction of new replacement dwelling

Location: Dolphins Cliff Lane New Polzeath Wadebridge PL27 6UE

7. Pre-applications - for information only. To RECEIVE any Planning Pre-Applications that may arrive.

None

8. Cornwall Council: Planning Decisions – Approved / Refused.

To **NOTE** any Planning Decisions received from Cornwall Council.

Application: [PA21/07071](#)

Proposal: Crown lift to a height of 6 metres above garden through selective removal of lower branches.

Location: Pentire Church Town Hill St Minver Wadebridge PL27 6QH. **APPROVED**

Application: [PA21/05641](#)

Proposal: Proposed alterations to dwelling including car port and roof extension

Location: Tamarisk Old School Road St Minver Wadebridge PL27 6PA

Application: [PA21/04509](#)

Proposal: Proposed 3-bedroom separate dwelling with covered terrace area in place of an existing double garage/outbuilding

Location: 17 Lower Elms St Minver Wadebridge PL27 6QB

Application: [PA20/02217](#)

Proposal: Proposed redevelopment of existing residential site comprising four self-contained accommodation units to provide three self-contained flats with associated external storage structures and alterations to existing vehicle access to allow on-site parking for six vehicles

Location: Trevlac Edge Atlantic Terrace New Polzeath Wadebridge Cornwall PL27 6UG

9. Finance Report: 14th September 2021.

To **RESOLVE** to adopt the Finance Report as above, including the budget v actual and expenditure to date, and authorise the payments of Accounts outstanding (attached) and **AGREE** the bank reconciliation so presented. (attached)

- To **CONSIDER** booking CiLCA training for the Clerk – the next course starts in October – and **RESPOND** accordingly

10. Correspondence: To NOTE any correspondence.

- Correspondence listed on separate sheet, e-mailed to Councillors. *Information only.*

Also:

- TO **CONSIDER** the email from Barry Jordan concerning Councillors' views on Cornwall Council.
- TO **CONSIDER** the additional email from St Gennys PC regarding Planning Enforcement.

11. To **CONSIDER** the request to look into the Definitive footpath map and **RESPOND** accordingly.

12. To **CONSIDER** The Forest for Cornwall and **RESPOND** accordingly.

13. To **CONSIDER** setting up a Working Group to work together with St Minver Lowlands Parish Council to review any issues that need addressing with the existing NDP.
14. To further **CONSIDER** the Scribe software information and the quote plus additional testimonials from other local parish councils/clerks that use the software and **RESPOND** accordingly.
15. To **CONSIDER** the email received from Bude Stratton Town Council regarding Housing and **RESPOND** accordingly.
16. To **CONSIDER** the email received from Bodmin Town Council regarding The National Planning Reforms White Paper and **RESPOND** accordingly.
17. To **CONSIDER** the Governance review of the boundary and **RESPOND** accordingly.
18. To **CONSIDER** the email received from Cllr M Alvney regarding the campaign for a ban on the sale of environmentally damaging bodyboards and **RESPOND** accordingly

19. Reports from outside bodies:

- a. Beach Management Committee. To receive any updates, to **CONSIDER** any new information that may come up;
- b. New Polzeath Public Toilets. To receive any updates on progress. To **CONSIDER** having a Levy for the New Polzeath Car Park.
- c. Highways and Footpaths. To note any problems requiring attention. Also see item 11 above.
- d. Any other reports from outside bodies as required.

20. Facebook and website postings:

- a. To consider what information should be posted onto the website and Facebook for this month.

21. Matters of Public Interest:

Date of next meeting: Tuesday 14th September 2021.