

ST MINVER HIGHLANDS PARISH COUNCIL

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Council Meeting – 14th September 2021

Minutes of the meeting of the Council held on the above date.
 at The Perceval Institute at 19:00hrs.

Ref		Action
372/9/ 2021	Persons Present: Cllr. D. Hutley, Acting Chairman, Cllr M Parnell, Cllr. C. Jenrick, Cllr. H. Mably, Cllr. N. Mably, Cllr. D. Meagor, Cllr. J. Richards.	
373/9/ 2021	Apologies: Cllr. R Harris, Cllr. V. Darnell, Cllr. M. Dingle.	
374/9/ 2021	In attendance: 1 member of the public. J Wilson, Clerk, and minute taker.	
375/9/ 2021	Declarations of Interest / Dispensations applied for from Members: None	
376/9/ 2021	Public Participation: The agent for PA21/06631 was in attendance and spoke regarding this application. The Parish Council had objected to this application. The agent sought to persuade the Parish council to reverse this decision which he said was allowed under 7a of the Standing Orders, due to more information being put forward by the agent. Cllrs J Richards, M Parnell, and D Meagor resolved to reconsider the decision under matters arising. The agent then spoke in support of the application and why he thought the Parish Council should reconsider its decision.	
377/9/ 2021	Cornwall Councillor’s report from Cllr C. Mould: Cllr C Mould spoke in support of the Parish Council’s original decision on PA21/06631 ie refusal.	
378/9/ 2021	Cllr Mould covered the following issues in her report: <ul style="list-style-type: none"> • Cornwall Council has asked all County Cllrs to donate some of the money from their Community Chests to provide some seeds for a show of red, white, and blue flowers in celebration of the Jubilee next year. Therefore, the Parish Council is being asked to find somewhere suitable within the Parish where such a display could be located. • Devolution Deal for Cornwall which could look at small business rates for 2nd homes, event licences, 100% business rate retention in Cornwall • There will be a consultation coming up soon on Leisure Centres in Cornwall • NDP light touch review – working group required plus heads of terms of reference. Full review to take place in 2030. 	
	Standing Orders now applied.	
379/9/ 2021	Council Minutes: To RECEIVE and APPROVE the minutes of the meeting held on 10 th August 2021. It was RESOLVED that the Minutes of the meeting held on the above date having been previously circulated, be taken as read, and approved as a true record of the business discussed. Proposed by Cllr H Mably, seconded by Cllr C Jenrick, majority in favour.	

380/9/ 2021	<p>Matters Arising: The Parish Council discussed the application PA21/06631 from the previous meeting considering the additional comments and information provided by the agent. Cllr M Parnell proposed reversing the previous decision. There were no seconders. Therefore, the previous decision to refuse stands.</p>	No change to decision
381/9/ 2021	<p>Planning applications for consultation: Application: PA21/07594 Proposal: Proposed change of use of agricultural land to garden Location: Porteath Cottage St Minver Wadebridge PL27 6RA Cllr D Meagor proposed support with the added condition, as suggested in the documentation, that any permitted development rights for this area are removed. Cllr C Jenrick seconded. All in favour.</p>	Decisions to be reported to Cornwall Council. Done.
	<p>Application: PA21/07149 Proposal: Proposed demolition of the existing bungalow and construction of new replacement dwelling Location: Dolphins Cliff Lane New Polzeath Wadebridge PL27 6UE. Cllr M Parnell proposed support. Cllr H Mably seconded. All in favour.</p>	
	<p>Application PA21/03804 to be considered at the next Council meeting.</p>	
382/9/ 2021	<p>Pre-applications - for information only. To RECEIVE any Planning Pre-Applications that may arrive. None.</p>	
383/9/ 2021	<p>Cornwall Council Planning Decisions Received: Application: PA21/07071 Proposal: Crown lift to a height of 6 metres above garden through selective removal of lower branches. Location: Pentire Church Town Hill St Minver Wadebridge PL27 6QH. APPROVED</p> <p>Application: PA21/05641 Proposal: Proposed alterations to dwelling including car port and roof extension Location: Tamarisk Old School Road St Minver Wadebridge PL27 6PA. APPROVED</p> <p>Application: PA21/04509 Proposal: Proposed 3-bedroom separate dwelling with covered terrace area in place of an existing double garage/outbuilding Location: 17 Lower Elms St Minver Wadebridge PL27 6QB. WITHDRAWN</p> <p>Application: PA20/02217 Proposal: Proposed redevelopment of existing residential site comprising four self-contained accommodation units to provide three self-contained flats with associated external storage structures and alterations to existing vehicle access to allow on-site parking for six vehicles Location: Trevlac Edge Atlantic Terrace New Polzeath Wadebridge Cornwall PL27 6UG. APPROVED.</p>	
384/9/ 2021	<p>Finance Report: 14th September 2021. It was RESOLVED to authorise the payment of accounts outstanding in the sum of £3225.05 The following reports were provided: August/September expenditure for 2021, Actual to budget and Income; Bank reconciliation to August 31st 2021; copy of bank statement to 31/08/2021. The cheques were all agreed by the Councillors.</p>	

385/9/ 2021	<p>Completion of External Audit – the audit has now been completed by PKF and the signed external audit report received. The notice of completion of audit has been received and the relevant information added. This form should be placed on the Parish notice boards and on the website.</p>	Actioned
386/9/ 2021	<p>CilCA Training for the Clerk: Cllr. H Mably proposed acceptance of Clerk’s training, with costs for the course and training to be approx. £770 split between 3 councils, seconded by Cllr. J Richards, all in favour. Clerk to contact CALC to arrange this.</p>	CALC informed. Course will now start in Jan as CALC is unable to run the course in Oct.
387/9/ 2021	<p>At the previous meeting it had been suggested that, to reduce risk, the seconded bank account be used for transferring funds if the amount goes over £85K so the Council doesn’t hold all funds in one account. Mandate still not completed by Lloyds – once it is completed, the Clerk should investigate the transferring of funds.</p>	
388/9/ 2021	<p>Correspondence received from 11th August to 13th September:</p> <ul style="list-style-type: none"> • 10/08/2021 PSE Daily news £200m SW Road investments • 10/08/2021 Rural Services Network The Rural Bulletin 10/08/21 • 10&17/8/21 Jacquie Rapier New Polzeath Toilets-to acknowledge email • 16/08/2021 Fay Warne Weekly Planning Reports • 05/08/2021 T Driscoll Cornwall Definitive Map • 17/08/2021 Rural Services Network The Rural Bulletin 17/8/21 • 17/08/2021 Chris Currie Long lasting patch repair. • 20/8/2021 PSE Daily News Highways England lower carbon asphalt • 20/08/2021 Fay Warne Weekly Planning reports • 24/08/2021 PSE Daily news £5m Council support for Afghan refugees • 24/08/2021 CALC Enquiries Kernow Connect services • 24/08/2021 Jacquie Rapier FW Changing Places Toilets • 24/08/2021 CALC Enquiries Healthy Cornwall training link • 24/08/2021 Chris Adamson St Gennys – Planning/Enforcement items – email to Scott Mann now on hold • 28/08/2021 Communication -rcht Royal Cornwall Hospital Annual public meeting • 30/08/2021 Fay Warne Weekly Planning reports • 30/08/2021 CALC Enquiries CALC executive board vacancies • 30/08/2021 Karen Johns Cornwall AONB Vacancies • 30/08/2021 PSE Daily news • 30/08/2021 CALC Enquiries Housing Resolutions Bude-Stratton TC • 30/08/2021 CALC Enquiries LGA Report on localism • 30/08/2021 Rural Services Network The Rural Bulletin 24/08/21 • 30/08/2021 Rowena Brebner Minutes for East Sub Area Planning Committee Meeting 9th August • 01/09/2021 Victoria Darnell Message to Councillors • 05/09/2021 PSE Daily News £8.6bn affordable home funding; permitted development rights concerns. • 05/09/2021 Community Governance Review/Cllr Mould Potentially affected parishes. • 06/09/2021 Rural Services Network The Rural Bulletin 01/09/21 • 06/09/2021 Fay Warne Planning Reports • 06/09/2021 Rowena Brebner Supplement Committee Updates for meeting on 06/09/21 	

	<ul style="list-style-type: none"> • 06/09/2021 CALC Enquiries An invitation to test and trace – enhanced response • 6&7/9/21 Community Government Review/Victoria Darnell Deferred Proposals • 06/09/2021 Karen Johns Aonb online survey – re management plan • 06/09/2021 Admin National Planning reforms White Paper • 07/09/2021 Cllr Martin Alvey Campaign to ban the sale of environmentally damaging body boards • 08/09/2021 Clerk Agenda and Minutes • 09/09/2021 Sally Sanders Agenda and minutes for Wadebridge and Padstow Community Network Panel meeting. • 09/09/2021 CEE Bill Alliance Climate and Ecology Bill • 09/09/2021 Fay Warne Weekly Planning Reports • 14/09/2021 PSE Daily News £9m air pollution funding • 14/09/2021 clerk Views on Scribe Software. 	
389/9/2021	<p>TO CONSIDER the email from Barry Jordan concerning Councillors’ views on Cornwall Council. This is still being rolled over for several months as Cllr Jordan has around 6 months to gather all the information together.</p>	
390/9/2021	<p>TO CONSIDER the additional email from St Gennys PC regarding planning enforcement – this has now been put on hold as they have received correspondence from Cornwall Council explaining the procedures and dealing with their issues. No action required at present.</p>	
391/9/2021	<p>To CONSIDER the request to investigate the definitive map for Cornwall to find out if there are any footpaths that are missing from the map and if so to investigate adding them to the definitive map. It was agreed to put the map on the website and ensure there is a link to the Cornwall Council definitive map. Clerk to request an A0 copy of the footpath map.</p>	Requested 4 th October
392/9/2021	<p>To CONSIDER The Forest for Cornwall and RESPOND accordingly. To leave on agenda for next month.</p>	Add to October agenda
393/9/2021	<p>To CONSIDER setting up a Working Group to work together with St Minver Lowlands Parish Council to review any issues that need addressing with the existing NDP. It was proposed and agreed that the following Councillors would represent St Minver Highlands PC on the Working Party set up jointly with St Minver Lowlands PC.</p>	St Minver notified of reps
394/9/2021	<p>To further CONSIDER the Scribe software information and the quote plus additional testimonials from other local parish councils/clerks that use the software and RESPOND accordingly. The testimonials from other clerks had been received and all recommended this software. Cllr H Mably proposed, and Cllr J Richards seconded to accept the quote and install Scribe software.</p>	Initial training started. Login and support emails received. Invoice received.
395/9/2021	<p>To CONSIDER the email received from Bude Stratton Town Council regarding Housing and RESPOND accordingly. The Councillors considered this and resolved to send the following statement: The St Minver Highlands Parish Council have considered the information provided and will consider making a statement if appropriate. Clerk to action.</p>	
396/9/2021	<p>To CONSIDER the email received from Bodmin Town Council regarding The National Planning Reforms White Paper and RESPOND accordingly. The White Paper has been shelved for now so there is no point in commenting at this time.</p>	

397/9/ 2021	To CONSIDER the Governance review of the boundary and RESPOND accordingly. The review required an update to be sent in by 8 th October. No decision was made at this evening's meeting. It was agreed that Cllr Hutley will try contacting Cllrs V Darnell and M Dingle for any insights on this as they were involved in the original decision ie to request a change in the boundary (to include the beach plus certain housing relevant to increasing the precept) when the review was first considered. We will also await Lowland's decision. Clerk to arrange emergency meeting should a decision be needed before 8 th October.	
398/9/ 2021	To CONSIDER the email received from Cllr M Alvey regarding the campaign for a ban on the sale of environmentally damaging bodyboards and RESPOND accordingly. Cllr J Richards proposed support, Cllr C Jenrick seconded, all in favour.	
399/9/ 2021	<p>Reports from Outside Bodies:</p> <p>a. Beach Management Committee: There is to be a meeting of the Beach Management Committee on 23rd Sept. Clerk to notify Andy Stewart and Gillian Thompson of the contact details of the 2 new representatives.</p>	
400/9/ 2021	<p>b. New Polzeath Public Toilets: It was put forward that the Parish Council should only sign the Tenancy at Will if it is termed. A list of queries has been forwarded to Jacquie Rapier and Rob Andrew. We are awaiting a response.</p>	
401/9/ 2021	<p>c. Highways Committee: – Report the following outstanding Highways issues again:</p> <ul style="list-style-type: none"> • Trevanger • Countryside Access – dangerous stile 	
402/9 /2021	<p>Facebook and website postings: Planning items. Finance items including notice of conclusion of audit. Add the footpath map if possible.</p>	
403/9/ 2021	<p>Matters of Public Interest/Date of next meeting: Tuesday 10th August in the Perceval Institute.</p> <p>There being no further business, the meeting closed at 20:55hrs.</p>	