

St Minver Highlands Parish Council

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08th December 2021

TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. D. Hutley, Chairman, Cllr. V. Darnell Vice-Chair, Cllr. M. Dingle, Cllr. M. Parnell, Cllr. N. Mably, Cllr H. Mably, Cllr C. Jenrick, Cllr D. Meagor, Cllr J. Richards.

Cornwall Cllr: Cllr C Mould

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday, 14th December 2021 in The Perceval Institute. 19.00 hours.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

J M Wilson

Jo Wilson. Parish Clerk/RFO.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Persons Present / Apologies.

To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2021.

3. Public Participation

To **RECEIVE** comments from Members of the public.¹

4. Cornwall Councillor's Report: To **RECEIVE** a report on the business of Cornwall Council from Cllr C. Mould.

5. Council Meeting: Minutes 9th November 2021.

To **RESOLVE** that the Minutes of the Meeting of St Minver Highlands Parish Council as above, having been previously circulated, and taken as read, be approved (attached). To **NOTE** any matters arising from the Minutes.

¹ This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chair.

6. Planning Applications for Consultation. To RECEIVE any Planning Applications that may arrive and RESPOND to the Planning Authority accordingly.

Application: [PA21/08632](#)

Proposal: Change of use of land to holiday accommodation including the creation of 35no. new hard standing bases for static caravan/lodges with associated internal roads, parking and landscaping

Location: St Minver House Holiday Park St Minver Wadebridge PL27 6RR

Application: [PA21/10287](#)

Proposal: Redevelopment of site consisting of refurbishment and construction of a replacement single-storey rear extension, amphitheatre and decking areas.

Location: Surf Side Polzeath Wadebridge PL27 6TB

Application: [PA21/10506](#)

Proposal: Proposed detached annex and carport as ancillary accommodation to the main house

Location: Rosevarlock Dunders Hill Polzeath Wadebridge PL27 6SR

Application: [PA21/11431](#)

Proposal: wo new extensions to an existing building. Minor works to the exterior to include the replacement of 2 existing dormers. Minor works to the existing ground floor. Replacement and extension of an existing balcony.

Location: Furze House Cliff Lane New Polzeath Wadebridge PL27 6UE

7. Pre-applications and Prior Notifications- for information only. To RECEIVE any Planning Pre-Applications that may arrive.

None

8. Cornwall Council: Planning Decisions – Approved / Refused.

To **NOTE** any Planning Decisions received from Cornwall Council.

Application: [PA21/02174/PREAPP](#)

Proposal: Pre application advice for demolition and rebuild of dwelling.

Location: Tredenham Dunders Hill Polzeath Wadebridge Cornwall PL27 6SU

Closed – advice given

Application: [PA21/03804](#)

Proposal: Proposed new dwelling and associated works, resubmission of approved schemes PA17/07643 and PA19/02453.

Location: Land North East Of Corner Cottage Church Town Road St Minver Wadebridge Cornwall.

Approved

Application: [PA21/05849](#)

Proposal: Extension to nos. 3 and 4 Trevanger Cottages, construction of annex to no. 3 and construction of new access to properties (resubmission of withdrawn application no. PA20/11416)

Location: 3 And 4 Trevanger Cottages Quakers Road St Minver Wadebridge PL27 6QS

Approved

Application: [PA21/06631](#)

Proposal: Outline application with all matters reserved for proposed live/work unit

Location: Land North Of Higher Treglyn St Minver Wadebridge PL27 6RG

Refused

Application: [PA21/06762](#)

Proposal: Proposed replacement dwelling and associated works

Location: Steppes Access To Low Tide Polzeath Wadebridge PL27 6ST

Refused

Application: [PA21/08509](#)

Proposal: Removal of condition 2 of 95/2368 dated 11th December 1995 (Renewal of permission for siting 10 no static caravans)

Location: Carlyon Farm Caravan Park St Minver Wadebridge PL27 6RJ

Approved

Application: [PA21/09215](#)

Proposal: Alterations to alter existing window to form patio doors and window

Location: Flat 9 Polzeath Court New Polzeath Wadebridge PL27 6UA

Approved

Application: [PA21/09995](#)

Proposal: Application for works to a tree covered by a Tree Preservation Order - Removal of dead branch and branches overhanging 4 Harwood Close.

Location: The New Vicarage Church Town Hill St Minver Wadebridge Cornwall PL27 6QH

Approved

9. Other Planning Items For Information

1. Appeal

Appeal ref: APP/D0840/W/21/3285995

Application: PA20/09912

Proposal: Outline application for residential development including access of up to 245 new homes (to include 30% affordable homes), new relief road from Ball Roundabout to B3314, new public open space (including play area and community orchard and cycle path/amenity walkway), extensive new tree planting and new habitat creation (including 1.75ha. of new woodland planting and 0.25ha of new wildlife ponds).

Location: Land at Bodieve, Bodieve, Wadebridge, Cornwall.

Appeal start date: 19 November 2021

2. 5-day Planning Protocol

Application: PA21/06956

Proposal: Proposed demolition of existing building and subsequent construction of four, three storey dwellings with subterranean car park.

Location: Marford Dunders Hill Polzeath Wadebridge PL27 6SU

Option chosen – 2-Agree to Disagree

10.To DISCUSS the request from Cllr C Mould to find a site for the proposed Jubilee floral display and **AGREE** who will install and maintain the display- this item was carried forward from November agenda. Further information to be received on which verges the Parish Council maintains.

11. To CONSIDER the request from Wadebridge Town Council for support in searching for a solution to prevent closure of the Wadebridge Leisure Centre and **RESOLVE** on whether to support it.

12.Appointment of members as representatives on committees

To **APPOINT** members to represent the Council as above.

- Staffing Committee – one additional member

- Cemetery Committee – one additional member

13.To issue a reminder that all Councillors should have completed their Code of Conduct training and should inform the clerk that they have watched the relevant training video. (Here is the link: <https://www.youtube.com/watch?v=qal-LRkwinE>)

14.To CONSIDER the Civility and Respect Newsletter and **RESOLVE** on the suggestion to include the Bullying and Harassment statement on the Parish Council's website.

15.To CONSIDER the request for Grant Funding from St Minver School for funding of the extension for the Year 1 Classroom and **RESOLVE** on funding and payment accordingly.

16. Finance Report: 14th December 2021.

To **RESOLVE** to adopt the Finance Report as above, including the budget vs actual and expenditure to date, and authorise the payments of Accounts outstanding (attached) plus any additional payments as resolved during this meeting and **AGREE** the bank reconciliation so presented. (attached)

17. Budget 2022/2023

To **DISCUSS** and **RESOLVE** on proposed budget for next year.

18. Precept 2022/2023

To **DISCUSS** and **RESOLVE** on proposed precept for next year.

19. Correspondence: To NOTE any correspondence.

- Correspondence listed on separate sheet, e-mailed to Councillors. *Information only.*

20. Reports from outside bodies:

- a. Beach Management Committee. To receive any updates, to **CONSIDER** any new information that may be available.
- b. New Polzeath Public Toilets. To receive any updates on progress.
 1. To **CONSIDER** having a Levy for the New Polzeath Car Park.
 2. To **CONSIDER** any further correspondence from CC on this matter and **RESOLVE** on any action
- c. Highways and Footpaths. To note any problems requiring attention.
- d. Any other reports from outside bodies as required –
 1. NDP
 - to formally **ADOPT** the Terms of Reference
 - to **REPORT** on the NDP Working Party meeting held on 30th Nov 2021
 2. Governance review (Parish Boundaries)
 - to **AGREE** the Parish Council's view on the proposal and notify CC.

21. Facebook and website postings:

To consider what information should be posted onto the website and Facebook for this month.

22. Matters of Public Interest:

Date of next meeting: Tuesday 11th January 2022.

23. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items:

- Pension for Clerk