

St Minver Highlands Parish Council

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04th January 2022

TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. D. Hutley, Chairman, Cllr. V. Darnell Vice-Chair, Cllr. M. Dingle, Cllr. M. Parnell, Cllr. N. Mably, Cllr H. Mably, Cllr C. Jenrick, Cllr D. Meagor, Cllr J. Richards.

Cornwall Cllr: Cllr C Mould

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday, 11th January 2021 in The Perceval Institute. 19.00 hours.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

J M Wilson

Jo Wilson. Parish Clerk/RFO.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Persons Present / Apologies.

To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2021.

3. Public Participation

To **RECEIVE** comments from Members of the public.¹

4. Cornwall Councillor's Report: To **RECEIVE** a report on the business of Cornwall Council from Cllr C. Mould.

5. Council Meeting: Minutes 14th December 2021.

To **RESOLVE** that the Minutes of the Meeting of St Minver Highlands Parish Council as above, having been previously circulated, and taken as read, be approved (attached). To **NOTE** any matters arising from the Minutes.

¹ This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chair.

6. Planning Applications for Consultation. To RECEIVE any Planning Applications that may arrive and RESPOND to the Planning Authority accordingly.

Application: [PA21/11896](#)

Proposal: Proposed replacement dwelling with associated works

Location: Tinnars Tinnars Way New Polzeath Wadebridge Cornwall PL27 6UB

Application: [PA21/11500](#)

Proposal: Construction of a single storey extension to the front of their property incorporating a new single garage, office and toilet.

Location: 7 Higher Treglyn St Minver Wadebridge PL27 6RG

Application: [PA21/11932](#)

Proposal: Demolition of detached bungalow and garage and construction of 3/4bed replacement dwelling and garage

Location: Daymark Cliff Lane New Polzeath Wadebridge PL27 6UE

Application: [PA21/11984](#)

Proposal: Reserved Matters application following Outline approval PA21/07018 dated 11th October 2021 pertaining to access, appearance, landscaping, layout and scale

Location: Land North East Of Little Mesmeat Treglines Lane St Minver Wadebridge

Application: [PA21/12075](#)

Proposal: 3 Treglyn Farm Cottages Access To Little Treglyn

Location: This application seeks to change a rear window into a door allowing access from the dwelling to the rear garden.

Application: [PA21/12076](#)

Proposal: 3 Treglyn Farm Cottages Access To Little Treglyn

Location: Listed building Consent for changing a rear window into a door allowing access from the dwelling to the rear garden

Application: [PA21/12287](#)

Proposal: Erection of a domestic storage shed for garden machinery and to house water pump and filtration equipment

Location: Barn North Of Trevine Farm Chapel Amble Wadebridge Cornwall PL27 6ES

Application: [PA21/12566](#)

Proposal: Remodeling works to include new dormer windows and roof terrace kitchen

Location: Gwel An Mor Dunder Park Polzeath Wadebridge PL27 6SX

Application: [PA21/12558](#)

Proposal: Proposed replacement dwelling and associated works (re-submission of PA21/06762)

Location: Steppes Polzeath Wadebridge Cornwall PL27 6ST

7. Pre-applications and Prior Notifications- for information only. To RECEIVE any Planning Pre-Applications that may arrive.

None

8. Cornwall Council: Planning Decisions – Approved / Refused.

To **NOTE** any Planning Decisions received from Cornwall Council.

Application [PA21/09171](#)

Proposal: Construction of new balcony

Location: The Break Dunder Park Polzeath Wadebridge PL27 6SX

Withdrawn

Application [PA20/06956](#)

Proposal: Proposed demolition of existing building and subsequent construction of four, three storey dwellings with subterranean car park.

Location: Marford Dunders Hill Polzeath Wadebridge PL27 6SU

Approved

Application [PA21/05573](#)

Proposal: Construction of a new detached double garage with ancillary office space

Location: Roserrow, The Farmhouse Farmhouse Lane St Minver Wadebridge PL27 6QT

Withdrawn

Application [PA21/05849](#)

Proposal: Extension to nos. 3 and 4 Trevanger Cottages, construction of annex to no. 3 and construction of new access to properties (resubmission of withdrawn application no. PA20/11416)

Location: 3 And 4 Trevanger Cottages Quakers Road St Minver Wadebridge Cornwall PL27 6QS

Approved

Application [PA21/06631](#)

Proposal: Outline application with all matters reserved for proposed live/work unit

Location: Land North Of Higher Treglyn St Minver Wadebridge PL27 6RG

Refused

Application [PA21/08089](#)

Proposal: The proposal is for a Park Home on the grounds of an existing Campsite and Farm.

Location: Blakes Keiro Farm Access To Blakes Keiro Farm St Minver Wadebridge PL27 6RP

Refused

Application [PA21/09065](#)

Proposal: Certificate of Lawful Development for an Existing Use of building as one dwelling house, previously 2 flats

Location: Polzeath Gardens Polzeath Wadebridge PL27 6SS

Granted

Application [PA21/09779](#)

Proposal: Variation of Condition 2 (approved plans) of Application No. PA16/11108 dated 29th December 2016 (Interventions/alterations to the dwelling including demolition of the existing garage and the construction of a replacement garage in a new location)

Location: Pennywilgie House Epphaven St Minver Wadebridge PL27 6RB

Approved

Application [PA21/10184](#)

Proposal: The proposals are for the addition of a first floor over the footprint of the ground floor, whilst removing the two existing side extensions at ground floor level.

Location: High Noon Polzeath Wadebridge PL27 6ST

Withdrawn

- 9. To CONSIDER** the request for Grant Funding from St Minver School for funding of the extension for the Year 1 Classroom and **RESOLVE** on funding and payment accordingly.

10. Finance Report: 11th January 2022.

To **RESOLVE** to adopt the Finance Report as above, including the budget vs actual and expenditure to date, and authorise the payments of Accounts outstanding (attached) plus any additional payments as resolved during this meeting and **AGREE** the bank reconciliation so presented. (attached)

11. Correspondence: To NOTE any correspondence.

- Correspondence listed on separate sheet, e-mailed to Councillors. *Information only.*

12. Reports from outside bodies:

- a. Beach Management Committee. To receive any updates, to **CONSIDER** any new information that may be available.

- b. New Polzeath Public Toilets. To receive any updates on progress.
 1. To **CONSIDER** any further correspondence from CC on this matter and **RESOLVE** on any action
- c. Highways and Footpaths. To note any problems requiring attention.
- d. Any other reports from outside bodies as required –
 1. NDP – the next meeting will be held on 27th January 2022
 2. Governance review (Parish Boundaries)
 - to **AGREE** the Parish Council's view on the proposal and notify CC.

13. Facebook and website postings:

To consider what information should be posted onto the website and Facebook for month.

14. Matters of Public Interest:

Date of next meeting: Tuesday 8th February 2022.

15. Public Bodies (Admission to Meetings) Act 1960

To RESOLVE that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items:

- Council Vacancy
- Beach Ranger services