

# St Minver Highlands Parish Council

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05<sup>th</sup> April 2022

## TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. D. Hutley, Chairman, Cllr. V. Darnell Vice-Chair, Cllr. M. Parnell, Cllr. N. Mably, Cllr H. Mably, Cllr C. Jenrick, Cllr D. Meagor, Cllr J. Richards, Cllr R Whitehead.

Cornwall Cllr: Cllr C Mould

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday, 12<sup>th</sup> April 2022 in The Perceval Institute. 19.00 hours.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

*J M Wilson*

Jo Wilson. Parish Clerk/RFO.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

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## AGENDA

### 1. Persons Present / Apologies.

To **NOTE** persons, present and **RECEIVE** apologies for absence.

### 2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2021.

### 3. Public Participation

To **RECEIVE** comments from Members of the public.<sup>1</sup>

### 4. Cornwall Councillor's Report: To **RECEIVE** a report on the business of Cornwall Council from Cllr C. Mould.

### 5. Council Meeting: Minutes 08<sup>th</sup> March 2022.

To **RESOLVE** that the Minutes of the Meeting of St Minver Highlands Parish Council as above, having been previously circulated, and taken as read, be approved (attached). To **NOTE** any matters arising from the Minutes.

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<sup>1</sup> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chair.

**6. Co-Option to fill Councillor Vacancy**  
**To RECEIVE interest in the vacancy and to APPOINT a councillor to fill the seat.**

**7. Planning Applications for Consultation. To RECEIVE any Planning Applications that may arrive and RESPOND to the Planning Authority accordingly.**

Application: [PA22/00920](#)

Proposal: To construct single storey extension. Extension to be for toilet and shower block for guests to waves end.

Location: Waves End Access To Polzeath Beach Caravan Park Polzeath Wadebridge Cornwall PL27 6ST

Application: [PA22/01275](#)

Proposal: Construction of replacement dwelling (demolition of existing dwelling)

Location: Gair Na Mara Dunder Park Polzeath Wadebridge Cornwall PL27 6SX

Application: [PA22/02494](#)

Proposal: New build replacement private residential home

Location: Sunnyseven Tinnars Way New Polzeath Wadebridge Cornwall PL27 6UD

Application: [PA22/02583](#)

Proposal: Construction of a new dormer style side extension incorporating a new living area with a new bedroom and bathroom over.

Location: 1 Lower Treglyn St Minver Wadebridge Cornwall PL27 6RG

Application: [PA22/02761](#)

Proposal: Proposed re-modelling and extension to dwelling.

Location: 2 The Green Tredrizzick St Minver Wadebridge Cornwall PL27 6PB

Application: [PA22/03096](#)

Proposal: Construct balcony extension to front elevation.

Location: Cothelstone Dunder Park Polzeath Wadebridge Cornwall PL27 6SX

Application: [PA22/03122](#)

Proposal: Proposed re-modelling and extension

Location: Sunset 11 Trenant Close Polzeath Wadebridge Cornwall PL27 6SW

**8. Pre-applications and Prior Notifications- for information only. To RECEIVE any Planning Pre-Applications that may arrive.**

Application: [PA22/02611](#)

Proposal: Submission of details to discharge condition 5 of decision PA20/11310 dated 11.02.2021.

Location: Zeath At The Park (formerly Llanbedr Caravan Park) Westray Road Polzeath Wadebridge Cornwall PL27 6ST

Application: [PA22/002692](#)

Proposal: Submission of details to discharge condition 6 in relation to Decision notice PA21/09079 dated 21.02.22

Location: Carruan Farm Quakers Road St Minver Wadebridge Cornwall PL27 6QT

**9. Cornwall Council: Planning Decisions – Approved / Refused.**

To **NOTE** any Planning Decisions received from Cornwall Council.

Application: [PA22/00211/PREAPP](#)

Proposal: Pre application advice for the addition of a first floor over the footprint of the ground floor, whilst removing the two existing side extensions at ground floor level and the addition of a balcony.

Location: High Noon Polzeath Wadebridge Cornwall PL27 6ST

**Closed – advice given.**

Application: [PA22/00616](#)

Proposal: Listed building consent for insertion of window to rear of annexe, replacement timber shutters and proposed glazed screen at front, behind garage doors

Location: The Cottage Church Town Hill St Minver Wadebridge PL27 6QH

**Approved.**

Application: [PA22/00615](#)

Proposal: Use of detached building as annexed accommodation with insertion of window to rear of annexe, replacement timber shutters and proposed glazed screen at front, behind garage doors

Location: The Cottage Church Town Hill St Minver Wadebridge PL27 6QH

**Approved.**

Application: [PA21/12615](#)

Proposal: Amendment to extension ridge levels following granting of permission PA20/10079.

Location: Whinchat Tinnars Drive New Polzeath Wadebridge PL27 6UD

**Approved.**

Application: [PA21/11984](#)

Proposal: Reserved Matters application following Outline approval PA21/07018 dated 11th October 2021 pertaining to access, appearance, landscaping, layout and scale

Location: Land North East Of Little Mesmeur Treglines Lane St Minver Wadebridge PL27 6RA

**Approved.**

Application: [PA21/11932](#)

Proposal: Demolition of detached bungalow and garage and construction of 3/4bed replacement dwelling and garage

Location: Daymark Cliff Lane New Polzeath Wadebridge PL27 6UE

**Approved.**

Application: [PA21/11896](#)

Proposal: Proposed replacement dwelling with associated works.

Location: Tinnars Tinnars Way New Polzeath Wadebridge Cornwall PL27 6UB

**Approved.**

Application: [PA21/11672](#)

Proposal: Creation of upstairs rear bathroom with new dormer and replacement "lean-to" roof to ground floor extension with slated pitched roof

Location: Gunvenna Farm Caravan And Camp Site St Minver Wadebridge PL27 6QN

**Approved.**

Application: [PA21/10287](#)

Proposal: Redevelopment of site consisting of refurbishment and construction of a replacement single-storey rear extension, amphitheatre and decking areas.

Location: Surf Side Polzeath Wadebridge PL27 6TB

**Approved.**

**10. To CONSIDER** any prices obtained for replacing the Parish Noticeboards and **RESOLVE** on whether to replace some or all of them.

**11. To CONSIDER and AGREE** a Date for the Annual Parish Meeting

**12. Report back on the Risk Assessment**

**13. Finance Report: 11<sup>th</sup> April 2022.**

To **RESOLVE** to adopt the Finance Report as above, including the budget vs actual and expenditure to date, and authorise the payments of Accounts outstanding (attached) plus any additional payments as resolved during this meeting and **AGREE** the bank reconciliation so presented. (attached)

**14. Correspondence: To NOTE any correspondence.**

- Correspondence listed on separate sheet, e-mailed to Councillors. *Information only.*

**15. Reports from outside bodies:**

- a. Beach Management Committee. To receive any updates, and to **CONSIDER** any new information that may be available.
- b. New Polzeath Public Toilets.
  - To receive any updates on progress.
  - To **CONSIDER** any further correspondence from CC on this matter and **RESOLVE** on any action.
- c. Highways and Footpaths.
  - To **REPORT** any problems requiring attention.
- d. NDP Review – to **RECEIVE** the report from NDP Working Party on the meetings held on 24th March and 31<sup>st</sup> March 2022.
  - Are there any additional historic sites to add to the NDP
  - Note next meetings to be held on 21<sup>st</sup> April and 19<sup>th</sup> May.
  - To **CONSIDER** setting up a Working Party to look into the issue of Housing in the Parish and to Consider the Calstock and Mevagissy manifestos – do we need one? (To be carried forward if the NDP Review is not yet finished)
- e. Any other reports from outside bodies as required

**16. Facebook and website postings:**

To consider what information should be posted onto the website and Facebook for month.

**17. Matters of Public Interest:**

Date of next meeting: Tuesday 10<sup>th</sup> May 2022.

**18. Public Bodies (Admission to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for any items.