

St Minver Highlands Parish Council

Parish Clerk: J Wilson
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07th June 2022

TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. D. Hutley, Chairman, Cllr. V. Darnell Vice-Chair, Cllr. M. Parnell, Cllr. N. Mably, Cllr H. Mably, Cllr C. Jenrick, Cllr D. Meagor, Cllr J. Richards, Cllr R Whitehead, Cllr D Jones.

Cornwall Cllr: Cllr C Mould

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday, 14th June 2022 in The Perceval Institute. 19.00 hours.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

J M Wilson

Jo Wilson. Parish Clerk/RFO.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Persons Present / Apologies.

To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2021.

3. Public Participation

To **RECEIVE** comments from Members of the public.¹

4. Cornwall Councillor's Report: To **RECEIVE** a report on the business of Cornwall Council from Cllr C. Mould.

5. Council Meeting: Minutes 10th May 2022.

To **RESOLVE** that the Minutes of the Meeting of St Minver Highlands Parish Council as above, having been previously circulated, and taken as read, be approved (attached). To **NOTE** any matters arising from the Minutes.

¹ This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chair.

6. Planning Applications for Consultation. To RECEIVE any Planning Applications that may arrive and RESPOND to the Planning Authority accordingly.

Application: [PA22/03805](#)

Proposal: Proposed replacement dwelling.

Location: Brooklands Access To Polzeath Beach Caravan Park Polzeath Wadebridge Cornwall PL27 6ST

Application: [PA22/01906](#) – Reconsulting

Proposal: Lounge Bay extension and mezzanine level added with new dormer.

Location: 4 Polzeath Gardens Polzeath Wadebridge Cornwall PL27 6SS

Application: [PA22/01275](#) - Reconsulting

Proposal: Construction of replacement dwelling (demolition of existing dwelling)

Location: Gair Na Mara Dunder Park Polzeath Wadebridge Cornwall PL27 6SX

Application: [PA22/04454](#)

Proposal: Demolish dilapidated house and garage. Proposed new replacement family house and garage.

Location: Sunnyseven Tinnens Way New Polzeath Wadebridge Cornwall PL27 6UD

Application: [PA22/04580](#)

Proposal: Demolition of existing barn and proposed construction of two dwellings in lieu of Class Q

Location: Land South East Of Sunset House St Minver Wadebridge Cornwall

Application: [PA22/05039](#)

Proposal: Loft conversion including addition of roof lights and change of roofing material. Material changes to dormers, soffits, and gutters also.

Location: Brea View Windmill Road St Minver Wadebridge Cornwall PL27 6RD

Application: [PA22/04989](#)

Proposal: Refurbishment and extension of existing flats at Trevlac Edge.

Location: Trevlac Edge Atlantic Terrace New Polzeath Wadebridge

7. Pre-applications and Prior Notifications- for information only. To RECEIVE any Planning Pre-Applications and Prior notifications that may arrive.

None

8. Cornwall Council: Planning Decisions – Approvals / Refusals.

To **NOTE** any Planning Decisions received from Cornwall Council.

Application: [PA22/02583](#)

Proposal: Construction of a new dormer style side extension incorporating a new living area with a new bedroom and bathroom over.

Location: 1 Lower Treglyn St Minver Wadebridge Cornwall PL27 6RG

Approved.

Application: [PA22/02494](#)

Proposal: New build replacement private residential home

Location: Sunnyseven Tinnens Way New Polzeath Wadebridge Cornwall PL27 6UD

Refused.

Application: [PA22/01524](#)

Proposal: Certificate of Lawful Development for an Existing Use of commencement on site of application PA13/09070

Location: St Minver House Holiday Park St Minver Wadebridge Cornwall PL27 6RR

Withdrawn.

Application: [PA21/12047](#)

Proposal: Listed Building Consent to Re-roof part of main house, replace gutters and rainwater goods. Replace external vertical slate hanging. Minor internal alteration to second floor to create en-suite bathroom and dressing room

Location: Trewornan Manor St Minver Wadebridge Cornwall PL27 6EX

Approved.

Application: [PA22/03096](#)

Proposal: Construct balcony extension to front elevation

Location: Cothelstone Dunder Park Polzeath Wadebridge Cornwall PL27 6SX

5 -day planning protocol followed by Approval

Application: [PA22/02488](#)

Proposal: Conversion and extension of a barn, Revision to Approval PA20/1079

Location: Barn North West Of Tredrizzick House Tredrizzick St Minver Wadebridge Cornwall PL27 6PB

Approved.

Application: PA22/03122

Proposal: Proposed re-modelling and extension.

Location: Sunset 11 Trenant Close Polzeath Wadebridge Cornwall PL27 6SW

Approved.

Application: PA22/02761

Proposal: Proposed re-modelling and extension to dwelling.

Location: 2 The Green Tredrizzick St Minver Wadebridge Cornwall PL27 6PB

Approved.

Application: PA22/00250/PREAPP

Proposal: Pre application advice for change of use from self catering holiday let to B and B hostel for local workers and holiday guests - self catering.

Location: Waves End Polzeath Wadebridge Cornwall PL27 6ST

Closed – advice given.

- 9. To CONSIDER** any information received regarding the licence agreement for Surfside and **RESPOND** accordingly.

10. Early Consultation on Dogs on beaches restrictions

To CONSIDER the Public Spaces Protection Order re existing dog bans on beaches and send the Parish Council's view to Cornwall Council Environmental Protection Dept prior to Cornwall Council carrying out a public consultation. Deadline for receipt of views - 17th June.

11. Greenbarnes noticeboard

To **PROVIDE AN UPDATE** on the Noticeboard for the New Polzeath, Gulland Road site ordered in May.

- 12. To CONSIDER** the letter from the clerk at Lanteglos By Fowey regarding the lack of transparency over housing allocations. **To RESOLVE** on any action.

- 13. To CONSIDER and RESOLVE** to action the Annual Data Protection renewal of £40. (ICO)

- 14. To CONSIDER and RESOLVE** to action the Annual Data CALC renewal of £404.92. (Cornwall Association of Local Councils)

- 15. To CONSIDER and RESOLVE TO ACTION** any amendments as per the internal Audit Report for 21/22

- 16. To AGREE and SIGN** the Annual Governance Statement for 21/22

17. To AGREE and SIGN the Annual Return for 21/22

18. Finance Report: 14th June 2022.

To **RESOLVE** to adopt the Finance Report as above, including the budget vs actual and expenditure to date, and authorise the payments of Accounts outstanding (attached) plus any additional payments as resolved during this meeting and **AGREE** the bank reconciliation so presented. (attached)

19. Correspondence: To NOTE any correspondence.

- Correspondence listed on separate sheet, e-mailed to Councillors. *Information only.*

20. Reports from outside bodies:

- a. Beach Management Committee. To receive any updates, and to **CONSIDER** any new information that may be available.
 - Flagpole – to **RECEIVE** any updates and **RESOLVE** on any actions
- b. New Polzeath Public Toilets.
 - To receive any updates on progress.
 - To **CONSIDER** any further correspondence from CC on this matter and **RESOLVE** on any action.
- c. Highways and Footpaths.
 - To **CONSIDER** and **RESOLVE** on any actions regarding adding the unmade path off Trenant Close to the definitive map
 - To **REPORT** any problems requiring attention.
- d. NDP Review – to **RECEIVE** the report from NDP Working Party on the Public Meeting held on 19th May 2022.
 - Are there any additional historic sites to add to the NDP
 - Note date of next **NDP Review** meeting.
 - To **CONSIDER** setting up a Working Party to look into the issue of Housing in the Parish and to Consider the Calstock and Mevagissy manifestos – do we need one? (To be carried forward if the NDP Review is not yet finished)
- e. Any other reports from outside bodies as required
 - Cemetery meeting held on 28th April 2022

21. Facebook and website postings:

To consider what information should be posted onto the website and Facebook for month.

22. Matters of Public Interest:

Date of next meeting: Tuesday 12th July 2022.

23. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for any items.