

St Minver Highlands Parish Council

Parish Clerk: J Wilson
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06th July 2022

TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. D. Hutley, Chairman, Cllr. V. Darnell Vice-Chair, Cllr. M. Parnell, Cllr. N. Mably, Cllr H. Mably, Cllr C. Jenrick, Cllr D. Meagor, Cllr J. Richards, Cllr R Whitehead, Cllr D Jones.

Cornwall Cllr: Cllr C Mould

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday, 12th July 2022 in The Perceval Institute. 19.00 hours.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

J M Wilson

Jo Wilson. Parish Clerk/RFO.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Persons Present / Apologies.

To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2021.

3. Public Participation

To **RECEIVE** comments from Members of the public.¹

4. Cornwall Councillor's Report: To **RECEIVE** a report on the business of Cornwall Council from Cllr C. Mould.

5. Council Meeting: Minutes 14th June 2022.

To **RESOLVE** that the Minutes of the Meeting of St Minver Highlands Parish Council as above, having been previously circulated, and taken as read, be approved (attached). To **NOTE** any matters arising from the Minutes.

¹ This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chair.

6. Planning Applications for Consultation. To RECEIVE any Planning Applications that may arrive and RESPOND to the Planning Authority accordingly.

Application: [PA22/05710](#)

Proposal: Proposed extensions and improvements to existing dwelling

Location: The Cove Tinnars Way New Polzeath Wadebridge Cornwall PL27 6UD

Application: [PA22/04717](#)

Proposal: Proposed demolition of the existing bungalow and construction of new replacement dwelling

Location: Dolphins Cliff Lane New Polzeath Wadebridge PL27 6UE

Application: [PA22/05802](#)

Proposal: Change of use of holiday cottage to dwelling

Location: 4 Higher Treglyn St Minver Wadebridge Cornwall

7. Pre-applications and Prior Notifications- for information only. To RECEIVE any Planning Pre-Applications and Prior notifications that may arrive. None

8. Cornwall Council: Planning Decisions – Approvals / Refusals.

To **NOTE** any Planning Decisions received from Cornwall Council.

Application: [PA22/03692](#)

Proposal: Addition of a first floor over part of the footprint of the ground floor, whilst removing the two existing side extensions at ground floor level.

Location: High Noon Polzeath Wadebridge Cornwall PL27 6ST

Approved.

Application: [PA22/03512](#)

Proposal: 'Demolition of a single dwellinghouse and construction of a replacement dwelling' with variation of conditions 2 and 3 of decision notice PA19/08775 dated 24.02.2020

Location: Hayle Bay Gulland Road New Polzeath Wadebridge Cornwall PL27 6UG

Approved.

Application: [PA22/03519](#)

Proposal: Demolition of existing dwelling and outbuilding and construction of replacement dwelling with associated works

Location: 16 Trenant Close Polzeath Wadebridge Cornwall PL27 6SW

Approved.

Application: [PA22/03463](#)

Proposal: Works to trees subject to a Tree Preservation Order (TPO) works include remove heavy limb from Holm Oak (T1) and pollard Ash (T2)

Location: St Minver House Holiday Park St Minver Wadebridge Cornwall PL27 6RR

Approved.

Application: [PA22/01906](#)

Proposal: Lounge bay extension and mezzanine level added with new dormer.

Location: 4 Polzeath Gardens Polzeath Wadebridge Cornwall PL27 6SS

Approved.

Application: [PA22/05377](#)

Proposal: Non-material amendment with respect to decision PA21/12566 dated 11.02.2022 to make dormer window larger within same dormer size, balcony made longer, outdoor kitchen dormer re-sized.

Location: Gwel An Mor Dunder Park Polzeath Wadebridge Cornwall PL27 6SX

Approved.

9. To CONSIDER any information regarding the Community Network Review if available and RESPOND accordingly.

10. To CONSIDER and REVIEW the current Standing Orders and **RE-ADOPT** (last adopted July 2019)

11. To CONSIDER the information regarding the licence hearing for Surfside and the request from Cornwall Council to notify them if anyone will attend the virtual meeting on 20th July. To **RESPOND** accordingly.

12. To PROVIDE AN UPDATE on the Noticeboard for the New Polzeath, Gulland Road site ordered in May.

13. Finance Report: 11th July 2022.

To **RESOLVE** to adopt the Finance Report as above, including the budget vs actual and expenditure to date, and authorise the payments of Accounts outstanding (attached) plus any additional payments as resolved during this meeting and **AGREE** the bank reconciliation so presented. (attached)

14. Correspondence: To NOTE any correspondence and RESPOND accordingly.

- Correspondence listed on separate sheet, e-mailed to Councillors. *Information only.*
- Letter from parishioner re Coronation Gardens, sent to all Highlands Councillors.

15. Reports from outside bodies:

- a. Beach Management Committee. To receive any updates, and to **CONSIDER** any new information that may be available.
 - Flagpole – to **RECEIVE** any updates and **RESOLVE** on any actions
- b. New Polzeath Public Toilets.
 - To be considered in the closed session.
- c. Highways and Footpaths.
 - To **CONSIDER** the information received from Cornwall Council and **RESOLVE** on any actions regarding adding the unmade path off Trenant Close to the definitive map.
 - To **REPORT** any problems requiring attention.
- d. NDP Review –.
 - Note date of next **NDP Review** meeting, if available.
 - To **CONSIDER** setting up a Working Party to look into the issue of Housing in the Parish and to Consider the Calstock and Mevagissy manifestos – do we need one? (To be carried forward if the NDP Review is not yet finished)
- e. Any other reports from outside bodies as required

16. Facebook and website postings:

To consider the information to be posted onto the website and Facebook this month.

17. Matters of Public Interest:

Date of next meeting: Tuesday 9th August 2022.

18. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for any items.

1. Treworan Bridge

- **CONSIDER** and **AGREE** on whether to ask Oliver Jones to attend meetings and whether to write a letter to him regarding the speed and efficient way that the Treworan Bridge issue was resolved.
- **CONSIDER** the possibility of a diversionary route.

2. New Polzeath Public Toilets

- To receive any updates on progress.
- To **CONSIDER** any further correspondence from CC on this matter and any other information received and **RESOLVE** on any action.