

# ST MINVER HIGHLANDS PARISH COUNCIL

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## Council Meeting – 12<sup>th</sup> July 2022

Minutes of the monthly meeting of the Council held on the above date  
 at The Perceval Institute at 19:00hrs..

Ref		Action
289/07 /2022	<b>Persons Present:</b> Cllr. D. Hutley, Chairman, Cllr. V. Darnell, Vice-Chair, Cllr. C. Jenrick, Cllr. D. Jones, Cllr. N. Mably, Cllr. D. Meagor, Cllr. J. Richards, Cllr. R. Whitehead. County Cllr C. Mould.	
290/07 /2022	<b>Apologies:</b> Cllr. H. Mably, Cllr. M. Parnell.	
291/07 6/2022	<b>In attendance:</b> Two members of the public. J Wilson, Clerk, & minute taker.	
292/07 /2022	<b>Declarations of Interest / Dispensations applied for from Members:</b> None.	
	<b>Public Participation:</b>	
	Parishioners raised several issues as follows:	
293/07 /2022	Diana Millington raised several items that are causing concern: There had been a lot of glass bottles on the beach, particularly by the small flight of steps by the village. Some bottles had been broken against the cliffs, leaving broken glass on the beach. It would be useful to have a barrow to collect the broken glass/bottles.	
294/07 /2022	The noise at night has increased, perhaps being more noticeable due to the nice weather. It is very loud for people in New Polzeath so must be even louder for those in the village who are much closer.	
295/07 /2022	The toilets are an issue, and everyone is hoping that they can be opened soon.	
296/07 /2022	Jane Forster raised concerns about the noise and disturbance on the beach and noted that there were going to be police on the beach this fortnight. The SW Coast Path between Polzeath and New Polzeath was awful, being littered with cans. Jane also mentioned that for some local residents there is a feeling of intimidation.	
297/07 /2022	The area around the New Polzeath Public toilets is awful, and quite nasty if doing a litter pick there.	
298/07 /2022	Baby Bay – there has been advertising regarding a picnic for 40 people that is to be held there on 28 <sup>th</sup> July, encouraging people to bring their own alcohol. There have been problems in the past in this area, due to anti-social behaviour. But what will happen if there are no public toilets available?	
299/07 /2022	Cllr V Darnell also reported on the anti-social behaviour on Polzeath Beach and in New Polzeath and suggested that the Beach Management group could look at the possibility of a glass bottle ban. Cllr R Whitehead suggested considering a disposable BBQ ban as well.	
300/07 /2022	The Chair thanked everyone for their comments and then moved on to the next item on the agenda which was the County Councillor’s report.	

<p>301/07 /2022</p> <p>302/07 /2022</p> <p>303/07 /2022</p> <p>304/07 /2022</p> <p>305/07 /2022</p> <p>306/07 /2022</p> <p>307/07 /2022</p> <p>308/07 /2022</p> <p>309/07 /2022</p> <p>310/07 /2022</p> <p>311/07 /2022</p> <p>312/07 /2022</p> <p>313/07 /2022</p>	<p><b>Cornwall Councillor's report:</b> Cllr Mould reported on the following issues:</p> <ul style="list-style-type: none"> <li>• Beach Ranger email received today regarding the anti-social behaviour on Polzeath Beach.</li> <li>• Re Baby Bay event - It was noted that there is a PSPO on the beach which allows the police to act and disperse groups if required.</li> <li>• The Beach Ranger has asked to use some of his budget for extra shifts for himself so he can tackle some of the issues raised.</li> <li>• It is important that people contact the police (using 101 or go online) to let them know that there is an anti-social behaviour issue here – the police will log the calls, and this will be evidence that there is a problem here. This will help in securing a police presence in the area going forward. The local PCSO is PCSO Amy Honeywill and the sector inspector is Sector Inspector Regie Butler-Card.</li> <li>• It was proposed by Cllr V Darnell and seconded by Cllr J Richards that the Parish Council can let the police know of the multiple complaints received by the Parish Council regarding the anti-social behaviour on Polzeath Beach and in New Polzeath, that is disturbing residents, and leaving some residents feeling intimidated. All in favour.</li> <li>• It was further suggested that the Parish Council could write to the letting agents in the area, informing them of the problems and asking for their assistance in ensuring that all lettings to groups of young people should include responsible adults as well. It is to be hoped that the letting agents will be mindful of the problems being caused by groups of young people and their anti-social behaviour.</li> <li>• The Beach Ranger keeps a record/log of current actions – would it be possible please for him to copy Highlands PC in as well?</li> <li>• The Beach clean-up each morning is carried out by Biffa and Cornwall Council – rubbish/broken glass/bottles are taken away and the beach is raked afterwards.</li> <li>• Leisure Centre in Wadebridge – agreement to be signed on 1<sup>st</sup> September. Can everyone please support it?</li> <li>• Trewornan Bridge – Cllr V Darnell asked if it would be possible to have an RTO in place. Cllr Mould has said this won't be possible. The official route has to be via Delabole/St Teath. Cllr Mould and Oliver Jones are looking at getting proper signage in place before there is another incident, ideally having only cars/light vehicles going via Chapel Amble and everything else via St Teath.</li> <li>• Anneka's bridge - finally to be completed.</li> <li>• There has been a lot of anti-social behaviour including graffiti in the Polzeath toilets, which the Beach Ranger has sorted.</li> </ul> <p>Standing Orders now applied.</p>	<p>Police to be notified of any future complaints that are made by residents to the pc regarding anti-social behaviour.</p> <p>Beach management committee to request the report of actions</p>
<p>314/07 /2022</p> <p>315/07 /2022</p>	<p><b>Council Minutes:</b> To <b>RECEIVE</b> and <b>APPROVE</b> the minutes of the meeting held on 14<sup>th</sup> June 2022. It was <b>RESOLVED</b> that the Minutes of the meeting held on the above date having been previously circulated, were then approved as a true record of the business discussed. Proposed by Cllr H MabC Jenrick, seconded by Cllr J Richards, majority in favour, those Councillors who were absent for that meeting abstained.</p>	
<p>316/07 /2022</p>	<p><b>Matters Arising:</b> To be considered under relevant agenda items.</p>	
<p>317/07 /2022</p>	<p><b>Planning applications for consultation:</b> Application: <a href="#">PA22/05710</a> Proposal: Proposed extensions and improvements to existing dwelling Location: The Cove Tinnars Way New Polzeath Wadebridge Cornwall PL27 6UD Cllr V Darnell proposed support, Cllr J Richards seconded, all in favour.</p>	<p>Planning application decisions forwarded to Cornwall Council</p>

318/07 /2022	<p>Application: <a href="#">PA22/04717</a>          Proposal: Proposed demolition of the existing bungalow and construction of new replacement dwelling          Location: Dolphins Cliff Lane New Polzeath Wadebridge PL27 6UE          Cllr J Richards proposed support, Cllr R Whitehead seconded, all in favour.</p>
319/07 /2022	<p>Application: <a href="#">PA22/05802</a>          Proposal: Change of use of holiday cottage to dwelling          Location: 4 Higher Treglyn St Minver Wadebridge Cornwall          Cllr V Darnell proposed refusal, Cllr D Meagor seconded, majority in favour of support, one against. The reason is as follows: the Parish Council strongly objects to this change of use as it sets a precedent on an existing holiday complex.</p> <p><b>Pre-applications and Prior Notifications - for information only. To RECEIVE any Planning Pre-Applications/Prior Notifications that may arrive.</b>          None.</p> <p><b>Cornwall Council Planning Decisions Received:</b>          To <b>NOTE</b> any Planning Decisions received from Cornwall Council.</p>
320/07 /2022	<p>Application: <a href="#">PA22/03692</a>          Proposal: Addition of a first floor over part of the footprint of the ground floor, whilst removing the two existing side extensions at ground floor level.          Location: High Noon Polzeath Wadebridge Cornwall PL27 6ST  <b>Approved.</b></p>
321/07 /2022	<p>Application: <a href="#">PA22/03512</a>          Proposal: 'Demolition of a single dwellinghouse and construction of a replacement dwelling' with variation of conditions 2 and 3 of decision notice PA19/08775 dated 24.02.2020          Location: Hayle Bay Gulland Road New Polzeath Wadebridge Cornwall PL27 6UG  <b>Approved.</b></p>
322/07 /2022	<p>Application: <a href="#">PA22/03519</a>          Proposal: Demolition of existing dwelling and outbuilding and construction of replacement dwelling with associated works          Location: 16 Trenant Close Polzeath Wadebridge Cornwall PL27 6SW  <b>Approved.</b></p>
323/07 /2022	<p>Application: <a href="#">PA22/03463</a>          Proposal: Works to trees subject to a Tree Preservation Order (TPO) works include remove heavy limb from Holm Oak (T1) and pollard Ash (T2)          Location: St Minver House Holiday Park St Minver Wadebridge PL276RR  <b>Approved.</b></p>
324/07 /2022	<p>Application: <a href="#">PA22/01906</a>          Proposal: Lounge bay extension and mezzanine level added with new dormer.          Location: 4 Polzeath Gardens Polzeath Wadebridge Cornwall PL27 6SS  <b>Approved.</b></p>
325/07 /2022	<p>Application: <a href="#">PA22/05377</a>          Proposal: Non-material amendment with respect to decision PA21/12566 dated 11.02.2022 to make dormer window larger within same dormer size, balcony made longer, outdoor kitchen dormer re-sized.          Location: Gwel An Mor Dunder Park Polzeath Wadebridge Cornwall PL27 6SX  <b>Approved.</b></p>
326/07 /2022	<p><b>To CONSIDER</b> any information regarding the Community Network Review if available and <b>RESPOND</b> accordingly.</p>

327/07 /2022	<p>Cllr V Darnell usually attends the Network meetings and will raise the issue of anti-social behaviour, in the first two weeks of July, and how do we tackle it.</p> <p><b>To CONSIDER and REVIEW</b> the current Standing Orders and <b>RE-ADOPT</b> (last adopted July 2019) Cllr V Darnell proposed we adopt the updated Standing Orders (updated in April 2022 by CALC). Seconded by Cllr R Whitehead. All in favour.</p>	Added to the website																																																
328/07 /2022	<p><b>To CONSIDER</b> the information regarding the licence hearing for Surfside and the request from Cornwall Council to notify them if anyone will attend the virtual meeting on 20<sup>th</sup> July. To <b>RESPOND</b> accordingly. It was agreed that no one needed to attend as there were no objections to the terms of the licence.</p>	Licence officer notified																																																
329/07 /2022	<p>To <b>PROVIDE AN UPDATE</b> on the Noticeboard for the New Polzeath, Gulland Road site ordered in May. The Noticeboard will be delivered in August – no further update.</p>																																																	
330/07 /2022	<p><b>Finance Report: 12<sup>th</sup> July 2022.</b> It was <b>RESOLVED</b> to authorise the payment of accounts outstanding to the sum of £. Proposed by Cllr C Jenrick, seconded by Cllr R Whitehead, all in favour. Payments were as follows:</p>																																																	
331/07 /2022	<table border="1" data-bbox="279 875 1337 1122"> <thead> <tr> <th>Payee</th> <th>Gross £</th> <th>Vat £</th> <th>Net £</th> <th>Description</th> <th>Chq/Bacs</th> </tr> </thead> <tbody> <tr> <td>J Wilson</td> <td>57.01</td> <td>-</td> <td>57.01</td> <td>Clerk's Expenses</td> <td>Chq 078</td> </tr> <tr> <td>J Wilson</td> <td>565.21</td> <td>-</td> <td>565.21</td> <td>Clerk's Salary</td> <td>Chq 078</td> </tr> <tr> <td>Pension Fund</td> <td>164.28</td> <td>-</td> <td>164.28</td> <td>Cornwall Pension Fund</td> <td>Chq 079</td> </tr> <tr> <td>HMRC</td> <td>11.20</td> <td>-</td> <td>11.20</td> <td>PAYE</td> <td>Chq 080</td> </tr> <tr> <td>Polzeath Group</td> <td>2000.00</td> <td>-</td> <td>2000.00</td> <td>Beach Ranger contribution</td> <td>Chq 081</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>Sub total</b></td> <td>2797.70</td> <td>-</td> <td>2797.70</td> <td></td> <td></td> </tr> </tbody> </table>	Payee	Gross £	Vat £	Net £	Description	Chq/Bacs	J Wilson	57.01	-	57.01	Clerk's Expenses	Chq 078	J Wilson	565.21	-	565.21	Clerk's Salary	Chq 078	Pension Fund	164.28	-	164.28	Cornwall Pension Fund	Chq 079	HMRC	11.20	-	11.20	PAYE	Chq 080	Polzeath Group	2000.00	-	2000.00	Beach Ranger contribution	Chq 081							<b>Sub total</b>	2797.70	-	2797.70			Chqs posted Thanks received from Beach Ranger and Lowlands.
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334/07 /2022	<p>The following reports were provided: June/July expenditure for 2022; Actual to Budget to July 12th; Income Report; Bank reconciliation to June 30<sup>th</sup>, 2022.</p> <p>The Flagpole: Highlands have agreed to fund the replacement flagpole. It was agreed that the Beach management group would discuss its location with the Beach Ranger/business owners– it could perhaps be incorporated into the proposed new building, or there may be a better location for it.</p>	Beach Management committee to discuss at next meeting																																																
335/07 /2022	<p><b>Correspondence received from 15<sup>th</sup> June to 12<sup>th</sup> July 2022:</b></p> <ul style="list-style-type: none"> <li>• 20/06/22 Jayne Stimson Weekly list 15/06/22</li> <li>• 20/06/22 NALC Chief Exec Bulletin</li> <li>• 20/06/22 CALC Info on proposed planning changes</li> <li>• 20/06/22 CALC Cormac Workshop events – for Autumn</li> <li>• 20/06/22 NALC NALC newsletter</li> <li>• 27/06/22 Stephen Trudgian Planning Weekly List 22/06/22</li> <li>• 27/06/22 CALC Presentation: Safety/Emergency management</li> <li>• 28/06/22 RSN Rural Bulletin 28/06/22</li> <li>• 28/06/22 Licencing Licence application – Surfside – request to amend the comments re live music</li> <li>• 30/06/22 Licencing, C. Green Surfside licence hearing 20<sup>th</sup> July</li> <li>• 30/06/22 CALC Training Bulletin July/Aug</li> <li>• 01/07/22 Alice Cunliffe Weekly List ending 29 June 22</li> <li>• 01/07/22 Planning system Weekly decision list</li> <li>• 05/07/22 D Bray Re proposals for Coronation Gardens</li> </ul>																																																	

	<ul style="list-style-type: none"> <li>• 06/07/22 S Trudgian Planning weekly list</li> <li>• 06/07/22 Planning System Weekly decision list</li> <li>• 11/07/22 Rosevarlock Meeting with Megan Arnold and Mark Evans</li> </ul>	
	<p>Other Correspondence dealt with during the month:  Various other correspondence dealt with during the month:</p> <ul style="list-style-type: none"> <li>• Parking Query/complaint</li> <li>• Cornish Studies enquiry</li> <li>• Beach restrictions consultation.</li> <li>• Grave/burial enquiry</li> <li>• Complaints re toilets</li> <li>• Case work assist training from CC via Zoom</li> <li>• Internal audit follow up</li> <li>• External audit follow up</li> <li>• More about the grave/burial</li> <li>• Speeding traffic issue – Menefreda Way</li> <li>• Windmill road – TRO/costings issue</li> <li>• Rosevarlock meeting</li> </ul>	
336/07/2022	<p><b>Letter from parishioner re Coronation Gardens, sent to all Highlands Councillors:</b>  The Councillors had all been sent a copy of the letter and some discussion took place regarding the possible proposals for Coronation Gardens. The comments and issues raised in the letter have been taken on board. The Councillors felt there is enough parking without losing Coronation Gardens. It was agreed to write and thank the parishioner.</p>	Emailed parishioner
337/07/2022	<p>The Chairman had received correspondence regarding a complaint about primary residency and has dealt with this.</p>	
338/07/2022	<p><b>Reports from outside bodies:</b>  <b>a. Beach Management Committee.</b> To receive any updates, to <b>CONSIDER</b> any new information that may be available.  It was noted that there has been no Beach Management meeting since the last Parish Council meeting:</p>	
339/07/2022	<ul style="list-style-type: none"> <li>• Cllr J Richards will ask for the monthly report from the Beach Ranger.</li> <li>• It was again emphasised that if anyone has any complaints about anti-social behaviour on the beach or in New Polzeath then they should report this to the police via 101 or via the online system. It is important to do this so that the police are aware of any problems and also to ensure there is a police presence for the following year to deal with any issues. Issues can be reported to the Beach Ranger via email, but his powers are limited.</li> </ul>	
340/07/2022	<ul style="list-style-type: none"> <li>• It was agreed that due to the issues that the Beach Ranger is facing, detailed in his email received and shared with Councillors today, and the rise in anti-social behaviour it was proposed by Cllr J Richards, seconded by Cllr V Darnell and agreed by all to forward a cheque for £2000 to Lowlands as a contribution towards the Beach Ranger costs. Forward to Lowlands Clerk, and copy in Lowlands, Highlands, Beach Ranger, and Cllr Mould to be copied in, email to be sent this evening and cheque to be posted to Lowlands asap.</li> </ul>	Chq sent
341/07/2022	<p><b>b. New Polzeath Public Toilets.</b> To <b>CONSIDER</b> any further correspondence from CC or our solicitor on this matter and <b>RESOLVE</b> on any action.</p>	
342/07/2022	<ul style="list-style-type: none"> <li>• To be considered in closed session.</li> <li>• The parishioners concerns regarding the opening of the toilets were acknowledged.</li> </ul>	
343/07/2022	<p><b>c. Highways and Footpaths.</b> To <b>REPORT</b> any problems requiring attention.</p> <ul style="list-style-type: none"> <li>• Footpath/pathway from cliff steps needs to be repaired and adopted onto the definitive map – proposed by Cllr V Darnell, seconded by Cllr C</li> </ul>	To contact Cornwall Council regarding this footpath.

	Jenrick, all in favour. It could then be included in maintenance for trimming. The what3words ref is <a href="#">\\last.remover.reclaimed.</a>	
344/07 /2022	<b>d. NDP Review</b>	Emailed Cllr Medland
345/07 /2022	<ul style="list-style-type: none"> <li>It was agreed to ask Cllr A Medland if/when there will be a meeting.</li> <li>Primary Residence was raised as an important issue. Cornwall Council should have a policy on this so should be able to enforce if they are provided with supporting evidence.</li> </ul>	
346/07 /2022	<b>e. Any other reports</b> from outside bodies as required. Cllr D Hutley provided more information from the last Cemetery Committee meeting. It had been suggested that in order to discourage overnight parking of camper vans, it could be helpful to have some barrel planters, strategically placed in the layby. They would prevent larger vans parking but still allow enough space for cars to park for visiting the cemetery.	
347/07 /2022	It was suggested that a no overnight parking sign might help – to be suggested at the next Cemetery Committee meeting.	
348/07 /2022	The meeting with Planning re Rosevarlock took place and the planners explained how they arrived at their decision on this application. It was felt by the Councillors that the NDP doesn't carry as much weight as we would like.	
	<b>Facebook and website postings:</b> To consider what information should be posted onto the website and Facebook for this month:	
349/07 /2022	<ul style="list-style-type: none"> <li>Facebook postings are still not showing up properly. Clerk to check again with Seadog on why it isn't working.</li> </ul>	Notice posted
350/07 /2022	<ul style="list-style-type: none"> <li>It was agreed to post something on Facebook and on the Council's website about the current problem with anti-social behaviour on Polzeath beach.</li> </ul>	
351/07 /2022	<b>Matters of Public Interest/Date of next meeting:</b> Tuesday 9 <sup>th</sup> August 2022 in the Perceval Institute.	
352/07 /2022	Cllr C Jenrick proposed, and Cllr V Darnell seconded to go into closed session. All agreed and all members of the public left the meeting.	
353/07 /2022	<b>Public Bodies (Admission to Meetings) Act 1960</b> To RESOLVE that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for any items.	
	<u>1. Trewornan Bridge</u> <b>CONSIDER</b> and <b>AGREE</b> on whether to ask Oliver Jones to attend meetings and whether to write a letter to him regarding the speed and efficient way that the Trewornan Bridge issue was resolved.	Emailed Oliver Jones
354/07 /2022	It was proposed and agreed to write to Mr Jones to thank him, also include the request for information on the possible emergency future diversionary routes.	
355/07 /2022	<b>CONSIDER</b> the possibility of a diversionary route. This is already being considered by Cllr Mould and Highways – Cllr Mould will report back on this at the Highlands and Lowlands Parish Council meetings.	Signed TAW returned to solicitor. CC contacted to ensure toilets are opened and cleaning contract begins asap.
356/07 /2022	<u>2. New Polzeath Public Toilets.</u> To <b>CONSIDER</b> any further correspondence from CC on this matter and any other information received and <b>RESOLVE</b> on any action.	
357/07 /2022	It was proposed by Cllr V Darnell and seconded by Cllr J Richards to sign the Tenancy at Will. All in favour. Cleaning can start when ready. (Rolling contract to 31/10/22). There being no further business, the meeting closed at 21:00 hr	