

St Minver Highlands Parish Council

Parish Clerk: J Wilson
106 Foxglove Crescent
St Merryn
Padstow
PL28 8TQ

Tel: 07811 851987
E-mail: clerk@stminverhighlands-pc.gov.uk

3rd August 2022

TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. D. Hutley, Chairman, Cllr. V. Darnell Vice-Chair, Cllr. M. Parnell, Cllr. N. Mably, Cllr H. Mably, Cllr C. Jenrick, Cllr D. Meagor, Cllr J. Richards, Cllr R Whitehead, Cllr D Jones.

Cornwall Cllr: Cllr C Mould

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday, 9th August 2022 in The Perceval Institute. 19.00 hours.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

J M Wilson

Jo Wilson. Parish Clerk/RFO.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Persons Present / Apologies.

To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2021.

3. Public Participation

To **RECEIVE** comments from Members of the public.¹

4. Cornwall Councillor's Report: To **RECEIVE** a report on the business of Cornwall Council from Cllr C. Mould.

5. Council Meeting: Minutes 12th July 2022.

To **RESOLVE** that the Minutes of the Meeting of St Minver Highlands Parish Council as above, having been previously circulated, and taken as read, be approved (attached). To **NOTE** any matters arising from the Minutes.

¹ This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chair.

6. Planning Applications for Consultation. To RECEIVE any Planning Applications that may arrive and RESPOND to the Planning Authority accordingly.

Application: [PA22/05972](#)

Proposal: Retrospective application for the erection of metal frame store/workshop for caravan site owners.

Location: Dinham Farm Caravan Park Camel Road St Minver Wadebridge Cornwall PL27 6RH

Application: [PA22/06650](#)

Proposal: Non-material amendment (NMA1) in relation to decision PA21/05849 dated 21.12.2021 for alteration to the roof line to accommodate and hide solar panels

Location: 3 And 4 Trevanger Cottages Quakers Road St Minver Wadebridge Cornwall PL27 6QS

Application: [PA22/06669](#)

Proposal: Non-material amendment (NMA1) in relation to decision PA20/03625 dated 22.06.2020 for change in material treatment to converted garage walls and revised landscaping works.

Location: Trehane Bishops Hill Road New Polzeath Wadebridge Cornwall PL27 6UF

7. Pre-applications and Prior Notifications- for information only. To RECEIVE any Planning Pre-Applications and Prior notifications that may arrive.

Application: [PA22/01233/PREAPP](#)

Proposal: Pre-application advice for new holiday unit.

Location: Valley Caravan Park Polzeath Wadebridge Cornwall PL27 6SS

8. Cornwall Council: Planning Decisions – Approvals / Refusals.

To **NOTE** any Planning Decisions received from Cornwall Council.

Application: [PA22/04717](#)

Proposal: Proposed demolition of the existing bungalow and construction of new replacement dwelling

Location: Dolphins Cliff Lane New Polzeath Wadebridge PL27 6UE

Approved.

Application: [PA22/05039](#)

Proposal: Loft conversion including addition of roof lights and change of roofing material. Material changes to dormers, soffits, and gutters also.

Location: Brea View Windmill Road St Minver Wadebridge Cornwall PL27 6RD

Approved.

Application: [PA22/04454](#)

Proposal: Demolish dilapidated house and garage

Proposed new replacement family house and garage

Location: Sunnyseven Tinnars Way New Polzeath Wadebridge Cornwall PL27 6UD

Approved.

Application: [PA22/01275](#)

Proposal: Construction of replacement dwelling (demolition of existing dwelling)

Location: Gair Na Mara Dunder Park Polzeath Wadebridge Cornwall PL27 6SX

Approved.

Application: [PA22/04989](#)

Proposal: Refurbishment and extension of existing flats at Trevlac Edge

Location: Trevlac Edge Atlantic Terrace New Polzeath Wadebridge Cornwall PL27 6UG

Approved.

9. To PROVIDE AN UPDATE on the Noticeboard for the New Polzeath, Gulland Road site ordered in May.

10. To CONSIDER the correspondence from Let Cornwall Decide regarding the proposal to have a Mayor of Cornwall and **RESOLVE** on any action.

11. Finance Report: 9th August 2022.

To **RESOLVE** to adopt the Finance Report as above, including the budget vs actual and expenditure to date, and authorise the payments of Accounts outstanding (attached) plus any additional payments as resolved during this meeting and **AGREE** the bank reconciliation so presented. (attached)

- To **CONSIDER** the Zoom annual subscription renewal of £143.88, due 23/08/22 and **RESOLVE** on any action.

12. Correspondence: To NOTE any correspondence and RESPOND accordingly.

- Correspondence listed on separate sheet, e-mailed to Councillors. *Information only.*

13. Reports from outside bodies:

- a. Beach Management Committee. To receive any updates, and to **CONSIDER** any new information that may be available.
 - Flagpole – to **RECEIVE** any updates and **RESOLVE** on any actions
- b. New Polzeath Public Toilets.
 - To be considered in the closed session.
- c. Highways and Footpaths.
 - To **REPORT** any problems requiring attention.
 - Update on Windmill Lane scheme if available
 - Update on Menefreda Way speeding report if available.
- d. NDP Review –.
 - Note date of next **NDP Review** meeting (provisionally 8th Sept).
 - To **CONSIDER** setting up a Working Party to look into the issue of Housing in the Parish and to Consider the Calstock and Mevagissy manifestos – do we need one? (To be carried forward if the NDP Review is not yet finished)
- e. Any other reports from outside bodies as required

14. Facebook and website postings:

To consider the information to be posted onto the website and Facebook this month.

15. Matters of Public Interest:

Date of next meeting: Tuesday 13th September 2022.

16. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for any items.

1. New Polzeath Public Toilets.

- To **RECEIVE** any updates on progress
- To **CONSIDER** any further correspondence from CC on this matter and any other information received and **RESOLVE** on any action.

2. Anti-Social Behaviour.

- To **CONSIDER** the suggestion to write to letting agents in the area and **RESOLVE** on any action.