

St Minver Highlands Parish Council

Parish Clerk: J Wilson
106 Foxglove Crescent
St Merryn
Padstow
PL28 8TQ

Tel: 07811 851987
E-mail: clerk@stminverhighlands-pc.gov.uk

7th December 2022

TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. D. Hutley, Chairman, Cllr. V. Darnell Vice-Chair, Cllr. M. Parnell, Cllr. N. Mably, Cllr H. Mably, Cllr C. Jenrick, Cllr D. Meagor, Cllr J. Richards, Cllr R Whitehead, Cllr D Jones.

Cornwall Cllr: Cllr C Mould

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday 13th December 2022 in The Perceval Institute. 19.00 hours.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

J M Wilson

Jo Wilson. Parish Clerk/RFO.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Persons Present / Apologies.

To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2021.

3. Public Participation

To **RECEIVE** comments from Members of the public.¹

4. Cornwall Councillor's Report: To **RECEIVE** a report on the business of Cornwall Council from Cllr C. Mould.

5. Council Meeting: Minutes 8th November 2022. To **RESOLVE** that the Minutes of the Meeting of St Minver Highlands Parish Council as above, having been previously circulated, and taken as read, be approved (attached). To **NOTE** any matters arising from the Minutes.

¹ This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chair.

6. Planning Applications for Consultation. To RECEIVE any Planning Applications that may arrive and RESPOND to the Planning Authority accordingly.

None

7. Pre-applications and Prior Notifications- for information only. To RECEIVE any Planning Pre-Applications and Prior notifications that may arrive.

Application: [PA22/01939/PREAPP](#)

Proposal: Exception notice to fell Sycamore tree and reduce/prune multiple trees as the trees are either close to or are in contact with the 11,000-volt powerline.

Location: St Minver House Holiday Park St Minver Wadebridge Cornwall PL27 6RR

Closed Advice Given

8. Cornwall Council: Planning Decisions – Approvals / Refusals.

To **NOTE** any Planning Decisions received from Cornwall Council.

Application: [PA21/08632](#)

Proposal: Change of use of land to holiday accommodation including the creation of 32no. new hard standing bases for static caravan/lodges with associated internal roads, parking, and landscaping

Location: St Minver House Holiday Park St Minver Wadebridge PL27 6RR

Approved.

Application: [PA22/08594](#)

Proposal: Re-roof main dwelling with natural slate, introduction of larger dormers, internal alterations and ground floor extension, introduction of claddings, introduction of dormer and roof and solar panels to garage

Location: Tregeagles Rest Tredrizzick Bridge Old School Road St Minver Wadebridge Cornwall PL27 6PA

Approved

Application: [PA22/08585](#)

Proposal: Demolish dilapidated house and garage, proposed new replacement family house and garage with variation of conditions 2 and 3 of PA22/04454

Location: Sunnyseven Tinnars Way New Polzeath Wadebridge Cornwall PL27 6UD

Approved

Application: [PA22/08529](#)

Proposal: Demolition of a single dwellinghouse and construction of a replacement dwelling' with variation of conditions 2 and 3 of decision notice PA19/08775 dated 24.02.2020 without compliance with condition 4 of decision notice PA22/03512 dated 13/06/2022

Location: Hayle Bay Gulland Road New Polzeath Wadebridge Cornwall PL27 6UG

Approved

Application: [PA22/07482](#)

Proposal: New access for the field adjacent to Treswarrow Cottage

Location: Land West Of Treswarrow Park Farm Trelights Port Isaac Cornwall PL29 3TW

Approved

Application: [PA22/05788](#)

Proposal: Conversion of a basement store room into holiday accommodation.

Location: Pendaveli Polzeath Wadebridge Cornwall PL27 6SS

Approved

9. To CONSIDER providing a letter of support for the residents requesting a Bus Stop at Trenant. **To RESOLVE** on any action.

10. To CONSIDER the information on the Shared Prosperity Fund and **RESOLVE** on any action.

- Consider the EOI for the toilets and make any additions /amendments as appropriate.
- Consider other possible projects put forward by Councillors.

11. Budget 2023/2024

To **DISCUSS** and **RESOLVE** on proposed budget for next year.

To **CONSIDER** and **AGREE** on whether the following should be included in the Budget:

- Amount for Wadebridge Leisure Centre
- Amount for s137 items
- Any contingency amount.

12. Precept 2023/2024

To **DISCUSS** and **RESOLVE** on proposed precept for next year

13. Finance Report: 13th December 2022.

To **RESOLVE** to adopt the Finance Report as above, including the budget vs actual and expenditure to date, and authorise the payments of Accounts outstanding (attached) plus any additional payments as resolved during this meeting and **AGREE** the bank reconciliation so presented. (attached)

14. To **CONSIDER** setting up a second bank account to reduce any risk of loss on amounts over £85000 and **RESOLVE** on any action

15. Correspondence: To NOTE any correspondence and RESPOND accordingly.

- Correspondence listed on separate sheet, e-mailed to Councillors. *Information only.*

16. Reports from outside bodies:

- a. Beach Management Committee. To receive any updates, and to **CONSIDER** any current information that may be available.
 - Coronation Gardens – To **RECEIVE** any updates and **RESOLVE** on any actions.
 - Flagpole – to **RECEIVE** any updates and **RESOLVE** on any actions
- b. New Polzeath Public Toilets.
 - To **REPORT** any updates.
 - Complete the EOI (see item 10 above)
- c. Highways and Footpaths.
 - To **REPORT** any problems requiring attention.
- d. Affordable Housing Working Party
 - Next Affordable Housing Working Party meeting – 22nd February 2023
 - The format to be as follows:
 - 6.30pm-7pm: Invitation to speak - for anyone with land in the parishes that could be put forward for affordable housing.
 - 7pm Working Group: To discuss findings & suggested areas that may be suitable
- e. Cemetery Committee Meeting
 - Agree date of next Cemetery Committee meeting – 7th or 9th February 2023
 - Feedback from the Cemetery Committee meeting held on 17th Nov 2022
- f. Any Other Reports

17. Facebook and website postings:

To consider the information to be posted onto the website and Facebook this month.

18. Matters of Public Interest:

Date of next meeting: Tuesday 10th January 2023.

19. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for any items.