

St Minver Highlands Parish Council

Parish Clerk: J Wilson
106 Foxglove Crescent
St Merryn
Padstow
PL28 8TQ

Tel: 07811 851987
E-mail: clerk@stminverhighlands-pc.gov.uk

02/04/2023

TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. D. Hutley, Chairman, Cllr. V. Darnell Vice-Chair, Cllr. M. Parnell, Cllr. N. Mably, Cllr H. Mably, Cllr C. Jenrick, Cllr D. Meagor, Cllr J. Richards, Cllr R Whitehead, Cllr D Jones.

Cornwall Cllr: Cllr C Mould

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday 11th April 2023 in The Perceval Institute. 19.00 hours.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

J M Wilson

Jo Wilson. Parish Clerk/RFO.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Persons Present / Apologies.

To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2021.

3. Public Participation

To **RECEIVE** comments from Members of the public.¹

4. Cornwall Councillor's Report: To RECEIVE a report on the business of Cornwall Council from Cllr C. Mould.

5. Council Meeting: Minutes 14th March 2023. To RESOLVE that the Minutes of the Meeting of St Minver Highlands Parish Council as above, having been previously circulated, and taken as read, be approved (attached). To **NOTE** any matters arising from the Minutes.

¹ This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chair.

6. Planning Applications for Consultation. To RECEIVE any Planning Applications that may arrive and RESPOND to the Planning Authority accordingly.

Application: [PA23/01735](#)

Proposal: Refurbishment and extension of existing flats [Amended details] (re-submission of Application No. PA22/04989).

Location: Trevlac Edge Atlantic Terrace New Polzeath Wadebridge Cornwall.

Application: [PA23/02207](#)

Proposal: Amended scheme for the commenced conversion /change of use of a barn to a dwelling, together with the erection of an extension and formation of a new access, approved under PA18/10681, namely to increase the size of the extension.

Location: Land North Of Trevine Farm Chapel Amble Wadebridge Cornwall PL27 6ES.

7. Pre-applications and Prior Notifications- for information only. To RECEIVE any Planning Pre-Applications and Prior notifications that may arrive.

None.

8. Cornwall Council: Planning Decisions – Approvals / Refusals.

To **NOTE** any Planning Decisions received from Cornwall Council.

Application: [PA23/00788](#)

Proposal: Renovation and extensions to existing bungalow

Location: 7 Menefreda Way St Minver Wadebridge Cornwall PL27 6QL.

Approved.

Application: [PA22/10726](#)

Proposal: Certificate of Lawful Development for an Existing Use of site used as a campsite for over 10 years. Refer to covering letter for more information.

Location: Dinham Farm Caravan Park Camel Road St Minver Wadebridge PL27 6RH

Refused.

Application: [PA22/09991](#)

Proposal: Work to trees within Tree Preservation Area (TPO) namely to fell list of trees due to severe extent of Ash Die Back

Location: St Minver House Holiday Park St Minver Wadebridge Cornwall PL27 6RR.

Approved.

Application: [PA21/12427](#)

Proposal: Change of use of land from agricultural to use by local adventure activity business. Creation of hardstanding to allow for customer and staff parking and siting of shipping containers to store activity equipment.

Location: Land North East Of Dinham Farm Camel Road St Minver Wadebridge Cornwall.

Refused.

Application: [PA23/00120/PREAPP](#)

Proposal: Pre-application advice for the construction of 2 (No.) x dwellings on vacant site.

Location: Trenoweth New Polzeath Wadebridge Cornwall PL27 6UG.

Closed advice given.

9. To CONSIDER and RESOLVE on the request to complete an EOI re Trevine highways scheme.

10. To CONSIDER the request for a donation from Cricket in Cornwall and RESOLVE on payment.

11. To CONSIDER the requests for funding for any Coronation events within the parish and RESOLVE on payment.

12. To CONSIDER the Cornwall Council Consultation on Public Space Protection Order (Alcohol Consumption) and forward any agreed comments to Cornwall Council.

13. Finance Report: 11th April 2023.

To **RESOLVE** to adopt the Finance Report as above, including the budget vs actual and expenditure to date, and authorise the payments of Accounts outstanding (attached) plus any additional payments as resolved during this meeting and **AGREE** the bank reconciliation so presented. (attached)

14. Correspondence: To NOTE any correspondence and RESPOND accordingly.

- Correspondence listed on separate sheet, e-mailed to Councillors. *Information only.*

15. Reports from outside bodies:

- a. Beach Management Committee. To receive any updates, and to **CONSIDER** any current information that may be available.
 - Coronation Gardens – To **RECEIVE** any updates and **RESOLVE** on any actions.
 - To **CONSIDER** information provided by Beach Ranger regarding CCTV and **RESOLVE** on any action.
- b. New Polzeath Public Toilets.
 - To **REPORT** any updates on the following and **RESOLVE** on any action.
 - the £30k due from Cornwall Council,
 - Date opened and cleaning regime.
 - To **REPORT** on any repairs carried out and possible quotes for Doors/Windows
- c. Highways and Footpaths.
 - To **RECEIVE** any updates, to **REPORT** any problems requiring attention and **RESOLVE** on any action.
 - To **RECEIVE** information and updates regarding the Windmill Road Highways Scheme, ie the speed data and **RESOLVE** on any action.
- d. Affordable Housing Working Party
 - For information: Next Affordable Housing Working Party meeting – 24th May 2023
 - To **RECEIVE** update from members on the proposed Housing Survey
- e. Cemetery Committee Meeting
 - Date of next Cemetery Committee meeting 25th April venue tbc
- f. Any Other Reports

16. Facebook and website postings:

To consider the information to be posted onto the website and Facebook this month.

17. Matters of Public Interest:

Date of next Parish Council Meeting, AGM meeting and Annual Parish meeting:

Tuesday 9th May 2023.

Date of next Cemetery Committee meeting: Tuesday 25th April

Date of next Affordable Housing meeting: Wednesday 24th May 2023

18. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for any items.