

St Minver Highlands Parish Council

Parish Clerk: J Wilson
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04th July 2023

TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. J Richards, Chairman, Cllr. D. Hutley Vice-Chair, Cllr. M. Parnell, Cllr. N. Mably, Cllr H. Mably, Cllr C. Jenrick, Cllr D. Meagor, Cllr V. Darnell, Cllr R Whitehead, Cllr D Jones.
Cornwall Cllr: Cllr C Mould

Dear Members,

I hereby give you notice that the **Meeting of St Minver Highlands Parish Council** will be held on **Tuesday, 11th July 2023 in The Perceval Institute at 7pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

J M Wilson

Jo Wilson. Parish Clerk/RFO.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Present / Apologies.

To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2021.

3. Public Participation

To **RECEIVE** comments from Members of the public.¹

4. Cornwall Councillor's Report: To RECEIVE a report on the business of Cornwall Council from Cllr C. Mould.

5. Council Meeting: Minutes 13th June 2023.

To **RESOLVE** that the Minutes of the Meeting of St Minver Highlands Parish Council as above, having been previously circulated, and taken as read, be approved (attached).

6. To NOTE any matters arising from the Minutes.

¹ This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chair.

7. Planning Applications for Consultation. To RECEIVE any Planning Applications that may arrive and RESPOND to the Planning Authority accordingly.

Application: [PA23/04964](#)

Proposal: Proposed construction of holiday let following demolition of manager's dwelling without compliance of Condition 6 in relation to Decision Notice PA21/12547 dated 25/02/2022

Location: Valley Cott The Park Polzeath Wadebridge Cornwall PL27 6ST

Application: [PA23/04893](#)

Proposal: Proposed construction of 2 dwellings in lieu of class q approval

Location: Sunset House St Minver Wadebridge Cornwall PL27 6QX

Application: [PA23/04646](#)

Proposal: Non Material Amendment (1) to Application No. PA22/08585 dated 11th November 2022 to Demolish dilapidated house and garage, proposed new replacement family house and garage with variation of conditions 2 and 3 of PA22/04454, namely, re-positioning of the first floor window serving bedroom 2 ensuite bathroom to the east and lower in the south elevation. Length, width, materials and finishes to remain the same

Location: Sunnysseven Tinnars Way New Polzeath Wadebridge Cornwall PL27 6UD

Application: [PA23/04472](#)

Proposal: Replacement agricultural building for the storage of machinery and fodder.

Location: Higher Rosewin St Minver Wadebridge Cornwall PL27 6RE

8. Pre-applications and Prior Notifications- for information only. To RECEIVE any Planning Pre-Applications that may arrive. None

9. Cornwall Council: Planning Decisions – Approved / Refused.

To **NOTE** any Planning Decisions received from Cornwall Council.

Application: [PA20/06655](#)

Proposal: Submission of details to discharge Conditions 3, 6 and 8 of Decision Notice PA19/06777 dated 16th April 2020

Location: Carruan Farm Quakers Road St Minver PL27 6QT

S52/S106 and discharge of condition apps

Application: [PA23/00615](#)

Proposal: Proposed demolition of existing building and subsequent construction of four, three storey dwellings with subterranean car park without compliance with condition 2 of decision notice PA20/06956 dated 09/12/2021.

Location: Marford Dunders Hill Polzeath Wadebridge Cornwall PL27 6SU

Approved

10. To CONSIDER any updates regarding the Tredrizzick Green build and excavations and **RESOLVE** on any actions.

11. To CONSIDER whether to repair current laptop or purchase a new laptop.

12. To CONSIDER the request for a donation from Cornwall Youth Choirs Fundraising Appeal and **RESOLVE** on payment

13. Finance Report: 11th July 2023.

To **RESOLVE** to adopt the Finance Report as above, including the budget vs actual and expenditure to date, and authorise the payments of Accounts outstanding (attached) plus any additional payments as resolved during this meeting and **AGREE** the bank reconciliation so presented. (attached)

14. Correspondence: To NOTE any correspondence.

- Correspondence listed on separate sheet, e-mailed to Councillors. *Information only.*

15. Reports from outside bodies:

- a. Beach Management Committee.
To **RECEIVE** any updates, to **CONSIDER** any new information.
To **CONSIDER** the latest Beach Management report.
- b. New Polzeath Public Toilets.
To **RECEIVE** any updates on progress.
 - To **RECEIVE** any updates re the £30k and **RESOLVE** on any action
 - To **RECEIVE** any updates regarding the cleaning contract for 23/24
 - To **RECEIVE** any updates on new doors/windows and **RESOLVE** on any action.
 - To **RECEIVE** any updates on request for more bins for New Polzeath and **RESOLVE** on any action.
- c. Highways and Footpaths.
To note any problems requiring attention and **RESOLVE** on any action.
To note any further information on the illegal trailer.
- d. Affordable Housing Working Party
 - For information: Next Affordable Housing Working Party meeting – 6th Sept 2023
 - To **RECEIVE** update from members on the Housing Survey - now live.
- e. Cemetery Committee Meeting
 - Date of next meeting tbc.
- f. Any Other Reports

16. Facebook and website postings:

To consider what information should be posted onto the website and Facebook for month.

17. Matters of Public Interest:

Date of next Parish Council Meeting: Tuesday 8th August 2023.

Date of next Cemetery Committee meeting: TBC

Date of next Affordable Housing meeting: Wednesday 6th September 2023

Homechoice Review: Teams meeting 20th July 10am

18. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for any items.