

# St Minver Highlands Parish Council

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02<sup>nd</sup> August 2023

## TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. J Richards, Chairman, Cllr. D. Hutley Vice-Chair, Cllr. M. Parnell, Cllr. N. Mably, Cllr H. Mably, Cllr C. Jenrick, Cllr D. Meagor, Cllr V. Darnell, Cllr R Whitehead, Cllr D Jones.  
Cornwall Cllr: Cllr C Mould

Dear Members,

I hereby give you notice that the **Meeting of St Minver Highlands Parish Council** will be held on **Tuesday, 8<sup>th</sup> August 2023 in The Perceval Institute at 7pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

*J M Wilson*

Jo Wilson. Parish Clerk/RFO.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

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## AGENDA

### 1. Present / Apologies.

To **NOTE** persons, present and **RECEIVE** apologies for absence.

### 2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2021.

### 3. Public Participation

To **RECEIVE** comments from Members of the public.<sup>1</sup>

### 4. Cornwall Councillor's Report: To RECEIVE a report on the business of Cornwall Council from Cllr C. Mould.

### 5. Council Meeting: Minutes 11<sup>th</sup> July 2023.

To **RESOLVE** that the Minutes of the Meeting of St Minver Highlands Parish Council as above, having been previously circulated, and taken as read, be approved (attached).

### 6. To NOTE any matters arising from the Minutes.

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<sup>1</sup> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chair.

**7. Planning Applications for Consultation. To RECEIVE any Planning Applications that may arrive and RESPOND to the Planning Authority accordingly.**

Application: [PA23/05902](#)

Proposal: Application for a Lawful Development Certificate for an existing use as an agricultural building.

Location: Trenant Hangar St Minver Wadebridge Cornwall PL27 6QX

Application: [PA23/05640](#)

Proposal: Submission of details to discharge conditions 4,5,6,7,10,11,12 of decision notice PA21/08632 dated 05.12.22

Location: St Minver House Holiday Park St Minver Wadebridge Cornwall PL27 6RR

Application: [PA23/05088](#)

Proposal: Modifications and extensions to existing residential dwelling including associated site works.

Location: Polmeor Dunder Park Polzeath Wadebridge Cornwall PL27 6SX

Application: [PA23/04933](#)

Proposal: Demolition of the Existing building and garage, Construction of Replacement Dwelling and Studio

Location: Lundy Cottage Lundy Bay St Minver Wadebridge Cornwall PL27 6QZ

Application: [PA23/04531](#)

Proposal: Proposed replacement dwelling and annexe with associated landscaping.

Location: The Choughs Clifden Drive New Polzeath Wadebridge Cornwall PL27 6UF

**8. Pre-applications and Prior Notifications- for information only. To RECEIVE any Planning Pre-Applications that may arrive. None**

**9. Cornwall Council: Planning Decisions – Approved / Refused.**

To **NOTE** any Planning Decisions received from Cornwall Council.

Application: [PA23/03817](#)

Proposal: Proposed rear first floor balcony

Location: Park House Quakers Road St Minver Wadebridge Cornwall PL27 6QS

**Approved.**

Application: [PA23/04646](#)

Proposal: Non Material Amendment (1) to Application No. PA22/08585 dated 11th November 2022 to Demolish dilapidated house and garage, proposed new replacement family house and garage with variation of conditions 2 and 3 of PA22/04454, namely, re-positioning of the first floor window serving bedroom 2 ensuite bathroom to the east and lower in the south elevation. Length, width, materials and finishes to remain the same

Location: Sunnysseven Tinnens Way New Polzeath Wadebridge Cornwall PL27 6UD

**Approved.**

**10.** To **CONSIDER** the concerns raised regarding the current reduced cover by the CEO in the Parish, and **RESOLVE** on any Action.

**11.** To **CONSIDER** the traffic/speeding issues on Dunders Hill Polzeath raised by parishioner and Cllr Mould. To **RESOLVE** on any action.

**12.** To **CONSIDER** the inclusion of the B3314 in the proposed cycle route suggested at the last CAP meeting. To **SUGGEST** any possible solutions to be then put forward at the CAP meeting in September.

**13.** To **CONSIDER** any updates regarding the Tredrizzick Green build and excavations and **RESOLVE** on any actions.

#### **14. Finance Report: 8<sup>th</sup> August 2023.**

To **RESOLVE** to adopt the Finance Report as above, including the budget vs actual and expenditure to date, and authorise the payments of Accounts outstanding (attached) plus any additional payments as resolved during this meeting and **AGREE** the bank reconciliation so presented. (attached)

#### **15. Correspondence: To NOTE any correspondence.**

- Correspondence listed on separate sheet, e-mailed to Councillors. *Information only.*

#### **16. Reports from outside bodies:**

- a. Beach Management Committee.  
To **RECEIVE** any updates, to **CONSIDER** any new information.  
To **CONSIDER** the latest Beach Management report.
- b. New Polzeath Public Toilets.  
To **RECEIVE** any updates on progress.
  - To **RECEIVE** any updates regarding the cleaning invoices for 23/24 and **RESOLVE** on any action
  - To **RECEIVE** any updates on new doors/windows and **RESOLVE** on any action.
  - To **RECEIVE** any updates on request for more bins for New Polzeath and **RESOLVE** on any action.
- c. Highways and Footpaths.  
To note any problems requiring attention and **RESOLVE** on any action.
- d. Affordable Housing Working Party
  - For information: Next Affordable Housing Working Party meeting – 6<sup>th</sup> Sept 2023 Note the Perceval Hall is not available for this date.
  - To **RECEIVE** update from members on the Housing Survey - now live.
- e. Cemetery Committee Meeting
  - Date of next meeting tbc.
- f. Any Other Reports

#### **17. Facebook and website postings:**

To consider what information should be posted onto the website and Facebook for month.

#### **18. Matters of Public Interest:**

Date of next Parish Council Meeting: Tuesday 12<sup>th</sup> September 2023.

Date of next Cemetery Committee meeting: TBC

Date of next Affordable Housing meeting: Wednesday 6<sup>th</sup> September 2023

#### **19. Public Bodies (Admission to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for any items.