

ST MINVER HIGHLANDS PARISH COUNCIL

Parish Clerk: J. Wilson
 106 Foxglove Crescent,
 St Merryn,
 Padstow.
 PL28 8TQ
 Tel: 07811 851987

clerk@stminverhighlands-pc.gov.uk

Council Meeting – 8th August 2023

Minutes of the monthly meeting of the Council held on the above date,
 at the Perceval Institute at 19:00hrs.

Ref		Action
324/08 /2023	Persons Present: Cllr. J. Richards, Chair, Cllr D Hutley, Vice-Chair, Cllr. D. Meagor. Cllr. H. Mably, Cllr. C. Jenrick, Cllr. N. Mably, Cllr. R. Whitehead, Cllr. D. Jones, Cllr. V. Darnell, Cllr. M. Parnell. County Cllr C. Mould.	
325/08 /2023	Apologies: None.	
326/08 /2023	In attendance: One member of the public. J Wilson, Clerk, & minute taker.	
327/08 /2023	Declarations of Interest/Dispensations applied for from Members: None.	
328/08 /2023	Public Participation: Jane Forster spoke about PA23/04531 and noted that she was happy with the design but that the additional annexe seemed to be contrary to the neighbourhood plan, in that an additional dwelling should be subject to a Permanent Residency condition.	
329/08 /2023	Mrs Forster also raised the issue of extra waste bins and dog bins. When waste bins had been in place several years ago it caused problems with waste overflowing and blowing around, so in the end they were taken away. An additional dog bin could be useful if located by the public toilets.	
330/08 /2023	Cornwall Councillor’s report: Cllr C Mould raised the following issues:	
331/08 /2023	<ul style="list-style-type: none"> • PA23/04893 – Cllr Mould will look into this regarding the Q class as a stand-alone policy. 	
332/08 /2023	<ul style="list-style-type: none"> • Cllrs had asked last month about the red tarmacking on Gutt Hill – Cllr Mould has contacted Highways and asked them to into this, as people keep driving into the wall there. 	
332/08 /2023	<ul style="list-style-type: none"> • John Mitchell notified about the electric cable being run across the road – it is likely that the cable will have to be buried as it is currently a H&S issue. 	
333/08 /2023	<ul style="list-style-type: none"> • Planning issue with shepherd’s huts. Cllr Mould is looking into it. • Walking/Cycling Route – any chance of this route including the Coronation Gardens area? Working group/Sustrans looking into the route – any suggestions for a safe route or linkages should be directed to Dominic Fairman at Cornwall Council. Cllr D Jones will look into this. 	
334/08 /2023	Standing Orders applied.	
335/08 /2023	Council Minutes: To RECEIVE and APPROVE the minutes of the meeting held on 11 th July 2023. It was RESOLVED that the Minutes of the meeting held on the above date having been previously circulated, were approved by the Councillors as a true	

336/08 /2023	<p>record of the business discussed. Proposed by Cllr C Jenrick, seconded by Cllr H Mably, majority in favour (those Councillors who were absent last month abstained.) Signed by the Chair.</p> <p>Matters Arising: None.</p>	
337/08 /2023	<p>Cornwall Council Planning applications for consultation: Application: PA23/05902 Proposal: Application for a Lawful Development Certificate for an existing use as an agricultural building. Location: Trenant Hangar St Minver Wadebridge Cornwall PL27 6QX Cllr C Jenrick proposed support, Cllr D Meagor seconded, all in favour.</p>	<p>Planning decisions notified to CC planning dept.</p>
338/08 /2023	<p>Application: PA23/05640 Proposal: Submission of details to discharge conditions 4,5,6,7,10,11,12 of decision notice PA21/08632 dated 05.12.22 Location: St Minver House Holiday Park St Minver Wadebridge Cornwall Cllr H Mably proposed to support the experts view, seconded by Cllr R Whitehead. All agreed.</p>	<p>No comments requested by CC.</p>
339/08 /2023	<p>Application: PA23/05088 Proposal: Modifications and extensions to existing residential dwelling including associated site works. Location: Polmeor Dunder Park Polzeath Wadebridge Cornwall PL27 6SX Cllr D Meagor proposed objection on the grounds of loss of privacy to neighbouring property due to the size and angle of the balcony. Seconded by Cllr V Darnell. Cllr H Mably made a counter proposal to support with a condition of having frosted glass on the balcony screens, seconded by Cllr R Whitehead. Majority in favour of refusal.</p>	
340/08 /2023	<p>Application: PA23/04933 Proposal: Demolition of the Existing building and garage, Construction of Replacement Dwelling and Studio Location: Lundy Cottage Lundy Bay St Minver Wadebridge Cornwall PL27 6QZ Cllr V Darnell proposed support seconded by Cllr M Parnell, with an additional request for discharge of a condition to submit a traffic management plan before works begin. Counter proposal to object, proposed by Cllr D Hutley and seconded by Cllr D Meagor on the grounds that the materials used for the roof are not in keeping with the area. The Council would prefer traditional slate, to be in keeping with neighbouring properties. Majority in favour of refusal.</p>	
341/08 /2023	<p>Application: PA23/04531 Proposal: Proposed replacement dwelling & annexe with associated landscaping. Location: The Choughs Clifden Drive New Polzeath Wadebridge Cornwall Cllr D Hutley proposed, and Cllr R Whitehead seconded, and all were in favour, to support on condition that the annexe must be attached to the main property so that it can't be sublet separately or sold separately. If any dwelling is sold separately, it would have a Permanent Residency condition applied.</p>	
342/08 /2023	<p>Pre-applications and Prior Notifications - for information only. To RECEIVE any Planning Pre-Applications/Prior Notifications that may arrive. None</p>	
343/08 /2023	<p>Cornwall Council Planning Decisions Received: To NOTE any Planning Decisions received from Cornwall Council. Application: PA23/03817 Proposal: Proposed rear first floor balcony Location: Park House Quakers Road St Minver Wadebridge Cornwall PL27 6QS Approved.</p>	

344/08 /2023 Application: [PA23/04646](#)
 Proposal: Non-Material Amendment (1) to Application No. PA22/08585 dated 11th November 2022 to Demolish dilapidated house and garage, proposed new replacement family house and garage with variation of conditions 2 and 3 of PA22/04454, namely, re-positioning of the first-floor window serving bedroom 2 ensuite bathroom to the east and lower in the south elevation. Length, width, materials and finishes to remain the same.
 Location: Sunnysseven Tinners Way New Polzeath Wadebridge Cornwall PL27 6UD
Approved.

345/08 /2023 To **CONSIDER** the concerns raised regarding the current reduced cover by the CEO in the Parish, and **RESOLVE** on any Action.
 Clerk to contact Andy Stewart and Sarah Sims to find out current CEO cover, what cover Highlands are due and if this is a multi-skilled officer.

Clerk contacted Andy and Sarah and received a reply – fwded to Cllrs.

346/08 /2023 To **CONSIDER** the traffic/speeding issues on Dunders Hill Polzeath raised by parishioner and Cllr Mould. To **RESOLVE** on any action.
 In view of the current Cornwall Council 20mph initiative, Cllr Mould informed the Parish Council that all is in hand.

347/08 /2023 To **CONSIDER** the inclusion of the B3314 in the proposed cycle route suggested at the last CAP meeting. To **SUGGEST** any possible solutions to be then put forward at the CAP meeting in September.
 Cllrs to consider any possible routes. To be considered again at the October meeting.

Add to October agenda.

348/08 /2023 **To CONSIDER** any updates regarding the Tredrizzick Green build and excavations and **RESOLVE** on any actions.
 It was noted that it was Western Power Distribution, and not the builders, who ordered the works to be carried out and to put the cable across. Papers relating to the land in question have been passed to Macmillans solicitors regarding registering the land.
 Cllr Mould left the meeting.

Add to September agenda.

349/08 /2023 **Finance Report: 8th August 2023.**
 It was **RESOLVED** to authorise the payment of accounts outstanding to the sum of £5,717.72. Proposed by Cllr H Mably, seconded by Cllr C Jenrick, all in favour. Payments by BACS / DD were as follows:

Payee	Gross £	Vat £	Net £	Description	Chq/ Bacs
J Wilson	68.84	-	68.84	Clerk's Expenses	BACS
J Wilson	620.82	-	620.82	Clerk's Salary	BACS
Pension Fund	175.72	-	175.72	Cornwall Pension Fund	BACS
HMRC	9.40	-	9.40	PAYE and NI	BACS
Corserv	4004.84	667.48	3337.36	Cleaning Apr,May,June	BACS
Business Source	830.15	59.73	770.42	Water 2/3-4/7	BACS
Cornwall Youth Choir	-100.00	-	-100.00	S137 donation CANCELLED	
Sub total	5609.77	727.21	4882.56		
SeaDog IT	29.95	-	29.95	Website support	stripe
Google	78.00	-	78.00	Hosting/Emails/Workspace	D/D
Sub total	107.95	-	107.95		
TOTAL	5717.72	727.21	4990.51		

All BACS payments sent.

353/08 /2023	The following reports were provided: July/Aug expenditure for 2023/24; Actual to Budget to Aug 8 th , 2023; Income Report; Bank reconciliation to July 31 st , 2023.	Clerk to write to CYC.
354/08 /2023	Note: the £100 s137 donation in July has been cancelled. A new request is needed as the proposed trip to New Zealand has been cancelled – donations towards any new proposed fundraisers require a new request. Proposed by Cllr H Mably, seconded by Cllr N Mably, all in favour.	
355/08 /2023	<p><u>Correspondence received from 12th July to 8th August 2023 - for your information. For the meeting to be held on Tuesday 8th August 2023:</u></p> <ul style="list-style-type: none"> • 13/07/23 NALC Chief Execs Bulletin • 13/07/23 Cllr Mould Dangers on Dunders Hill • 14/07/23 Rachel Dark Weekly decision list • 17/07/23 Clean Cornwall Newsletter • 22/07/23 Jayne Stimson Weekly list • 22/07/23 NALC Newsletter • 22/07/23 RSN Rural Bulletin • 22/07/23 Rowena Brebner Minutes for EastSub area planning 10/07/23 • 24/07/23 Lee Lidstone Tamar Toll Action Group • 25/07/23 PSS Weekly List • 26/07/23 Alice Cunliffe Weekly list • 26/07/23 Rachel Dark Weekly decision list • 27/07/23 Training CALC Steve Parkinson Training Schedule • 27/07/23 RSN Rural Bulletin • 31/07/23 Positive planning Planning news • 02/08/23 Andy Stewart Recent Press • 02/08/23 Andy Stewart Monthly report - July • 02/08/23 CALC D-Day 80th Anniversary • 02/08/23 NALC Events • 02/08/23 RSN Rural Bulletin • 02/08/23 me August agenda and July minutes • 03/08/23 Gemma Parnell Weekly list • 03/08/23 Corserv Customer Statement • 03/08/23 Donna Latham Quote for reference re Waste bins/Dog bins • 07/08/23 NALC Newsletter • 07/08/23 Oliver Jones New Polzeath free parking spaces - signage • 07/08/23 me Finance • 08/08/23 Andy Stewart CEO – from March 2023 • 08/08/23 Friends of CYC St Minver support. <p><u>Planning Consultations received from 12th July to 8th August 2023 - for your information. For the meeting to be held on Tuesday 8th August 2023:</u></p> <ul style="list-style-type: none"> • 13/07/2023 Cornwall Council Planning Consultation ref PA23/04933 • 22/07/2023 Cornwall Council Planning Consultation ref PA23/04531 • 27/07/2023 Cornwall Council Planning Consultation ref PA23/05902 	
356/08 /2023		
357/08 /2023	<p>Various other correspondence dealt with during the month:</p> <ul style="list-style-type: none"> • Various emails/phone calls from visitors and parishioners re toilets/parking/beach • Emails to A1 re quote/footpaths/LMP • SLA for the verges • Home Choice review • Informal meeting - two Lowlands and two Highlands Cllrs • Housing Survey • Padstow Harbour Commissioners' minutes • Cornwall Youth Choir • Cleaning Invoices, Business Source/water invoices • Mis- survey report from Imogen • Emails to agent • CEO - Polzeath 	

358/08 /2023	Reports from outside bodies: a. Beach Management Committee. To RECEIVE any updates, to CONSIDER any new information. <ul style="list-style-type: none"> • It was agreed to consider item in closed session. 	Clerk to contact Lowlands for these.
359/08 /2023 360/08 /2023	To CONSIDER the latest Beach Management report- August report received from the Beach Ranger and distributed to Councillors. CCTV Reports still required.	.
361/08 /2023	b. New Polzeath Public Toilets. To RECEIVE any updates on progress <ul style="list-style-type: none"> • Grass cut around toilets- partly completed, will finish off after August as it needs digging out. • Nothing received yet re Doors and Windows • Dog Bin – Ask for the quote for 90l, and how often they are emptied. Picture of preferred bin provided by Cllr V Darnell. 	Clerk contacted Waste team. The 90l was a typo -CC supply only 50l on post or 110l as stand-alone.
362/08 /2023	c. Highways and Footpaths. To RECEIVE any updates, to REPORT any problems requiring attention and RESOLVE on any action.	Clerk to request real map for the noticeboard.
363/08 /2023	Cost of changing the signage on the cliff parking area is prohibitive. Highways provided a map and details of the restrictions. Enforcement is the issue in this area so we will await information re CEO.	
364/08 /2023	The following highways issues re potholes were reported: <ul style="list-style-type: none"> • Tredrizzick near bridge and whole area down to bridge – numerous large potholes. Parishioner left the meeting.	
365/08 /2023	d. Affordable Housing Working Party <ul style="list-style-type: none"> • Survey ended on 6th August. Awaiting updates and report from Cornwall Housing Team. Next meeting to be held in the Hub. 	
366/08 /2023	e. Cemetery Committee Meeting Date and venue of next meeting tbc.	
367/08 /2023	f. Any other reports from outside bodies as required. Nothing to report.	
368/08 /2023	Facebook and website postings: Usual items to be posted: planning, news from meetings etc. posters for any community events.	
369/08 /2023	Matters of Public Interest/Date of next meeting: Date of next Parish Council Meeting: Tuesday 12 th September 2023. Date of Affordable Housing Working Group 6 th September 2023	
370/08 /2023	Cllr R Whitehead proposed and Cllr N Mably seconded to go into closed session. All in favour. All members of the public had left the meeting.	
371/08 /2023	Public Bodies (Admission to Meetings) Act 1960 To RESOLVE that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for any items.	
372/08 /2023	The Beach Management Group makes decisions re the beach/Polzeath. The Making Space for Sand initiative requires that the Parish Council comes up with proposals for what changes might be needed. It is an opportunity to put forward ideas of what we and our parishioners would like to see happening. There being no further business, the meeting closed at 8:45pm.	

Signed:.....

Date: 12/09/2023