

St Minver Highlands Parish Council

Parish Clerk: J Wilson
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05th September 2023

TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. J Richards, Chairman, Cllr. D. Hutley Vice-Chair, Cllr. M. Parnell, Cllr. N. Mably, Cllr H. Mably, Cllr C. Jenrick, Cllr D. Meagor, Cllr V. Darnell, Cllr R Whitehead, Cllr D Jones.
Cornwall Cllr: Cllr C Mould

Dear Members,

I hereby give you notice that the **Meeting of St Minver Highlands Parish Council** will be held on **Tuesday, 12th September 2023 in The Perceval Institute at 7pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

J M Wilson

Jo Wilson. Parish Clerk/RFO.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Present / Apologies.

To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2021.

3. Public Participation

To **RECEIVE** comments from Members of the public.¹

4. Craig Rowe from Gilbert and Goode: To DISCUSS

with the Parish Council the format and approach to their next public consultation, regarding their site in St Minver Highlands Parish.

5. Cornwall Councillor's Report: To RECEIVE

a report on the business of Cornwall Council from Cllr C. Mould.

6. Council Meeting: Minutes 08th August 2023.

To **RESOLVE** that the Minutes of the Meeting of St Minver Highlands Parish Council as above, having been previously circulated, and taken as read, be approved (attached).

¹ This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chair.

7. To **NOTE** any matters arising from the Minutes.
8. **Planning Applications for Consultation. To RECEIVE any Planning Applications that may arrive and RESPOND to the Planning Authority accordingly.**
None
9. **Pre-applications and Prior Notifications- for information only. To RECEIVE any Planning Pre-Applications that may arrive.**
Application: [PA23/00990/PREAPP](#)
Proposal: Pre-application for a new replacement dwelling.
Location: Stepper View Gulland Road New Polzeath Wadebridge Cornwall PL27 6UG
10. **Cornwall Council: Planning Decisions – Approved / Refused.**
To **NOTE** any Planning Decisions received from Cornwall Council.
Application: [PA23/04964](#)
Proposal: Proposed construction of holiday let following demolition of manager's dwelling without compliance of Condition 6 in relation to Decision Notice PA21/12547 dated 25/02/2022
Location: Valley Cott The Park Polzeath Wadebridge Cornwall PL27 6ST
Approved.
- Application: [PA23/04472](#)
Proposal: Replacement agricultural building for the storage of machinery and fodder.
Location: Higher Rosewin St Minver Wadebridge Cornwall PL27 6RE
Approved.
11. To **CONSIDER** the information received regarding current CEO cover in the Parish, and **RESOLVE** on any Action.
12. To **CONSIDER** the Consultation on the Rock Road, Pityme- New Bus Stop and Footway.
To **RESOLVE** on any action. Comments to be sent in by 14th Sept.
13. To **CONSIDER** the request for a donation from the Rock Methodist Church and **RESOLVE** on any action.
14. To **CONSIDER** any updates regarding the Tredrizzick Green build and excavations and **RESOLVE** on any actions.
15. **Finance Report: 12th September 2023.**
To **RESOLVE** to adopt the Finance Report as above, including the budget vs actual and expenditure to date, and authorise the payments of Accounts outstanding (attached) plus any additional payments as resolved during this meeting and **AGREE** the bank reconciliation so presented. (attached)
16. **Correspondence: To NOTE any correspondence.**
- Correspondence listed on separate sheet, e-mailed to Councillors. *Information only.*
17. **Reports from outside bodies:**
- a. Beach Management Committee.
To **RECEIVE** any updates, to **CONSIDER** any new information.
To **CONSIDER** the latest Beach Management report.
- b. New Polzeath Public Toilets.
To **RECEIVE** any updates on progress.
- To **RECEIVE** any updates regarding the cleaning invoices for 23/24 and any outstanding credits and **RESOLVE** on any action
 - To **RECEIVE** any updates on new doors/windows and **RESOLVE** on any action.
 - To **RECEIVE** any quotes for a dog bin for New Polzeath and **RESOLVE** on any action.

c. Highways and Footpaths.

To note any problems requiring attention and **RESOLVE** on any action.

- To **CONSIDER** the correspondence re parking from Polzeath Beach Holiday Park and **RESOLVE** on any action

d. Affordable Housing Working Party

- Update from Affordable Housing Working Party from the meeting held on 6th Sept 2023 in the Hub.

e. Cemetery Committee Meeting

- Date of next meeting tbc.

f. Any Other Reports

18. Facebook and website postings:

To consider what information should be posted onto the website and Facebook for month.

19. Matters of Public Interest:

Date of next Parish Council Meeting: Tuesday 12th September 2023.

Date of next Cemetery Committee meeting: TBC

Date of next Affordable Housing meeting: Wednesday 6th September 2023

20. Public Bodies (Admission to Meetings) Act 1960

To RESOLVE that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for any items.