

ST MINVER HIGHLANDS PARISH COUNCIL

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Council Meeting – 10th October 2023

Minutes of the monthly meeting of the Council held on the above date,
 at the Perceval Institute at 19:00hrs.

Ref		Action
410/10 /2023	Persons Present: Cllr. J. Richards (Chair), Cllr. H. Mably, Cllr. D. Jones, Cllr. M. Parnell Cllr. R. Whitehead, Cllr. D. Meagor, Cllr. V. Darnell.	
411/10 /2023	Apologies: Cllr D Hutley (Vice-Chair), Cllr. C. Jenrick, Cllr. N. Mably, County Cllr C. Mould.	
412/10 /2023	In attendance: Four parishioners. J Wilson, Clerk, & minute taker.	
413/10 /2023	Declarations of Interest/Dispensations applied for from Members: Cllr M Parnell declared an interest in PA23/07640. Cllr D Jones declared an interest in Item 10 (Tubestation)	
414/10 /2023	Public Participation: P Watson spoke to object to PA23/07212 and provided a detailed written account of the reasons, these being a) overlooking directly into bedroom and kitchen, b) loss of privacy, c) further overlooking by the enlarged overhanging balcony and d) noise nuisance.	
415/10 /2023	J Forster spoke to object to PA23/07212 for reasons of overlooking and loss of privacy. She emphasised the closeness of the overlooking windows of this holiday home to the windows of her bedroom, a distance of just 10.4m.	
416/10 /2023	P Keat spoke in support of his application PA23/07640	
417/10 /2023	P Angwin spoke in support of PA23/07585 and described the overlooking aspects of neighbouring properties as well as the need for modernisation of this property which has been unchanged for 40 years. P Keat then left the meeting.	
418/10 /2023	Cornwall Councillor's report: No report available as Cllr Mould was unable to attend.	
419/10 /2023	Standing Orders applied.	
420/10 /2023	Council Minutes: To RECEIVE and APPROVE the minutes of the meeting held on 12 th September 2023.	
421/10 /2023	It was RESOLVED that the Minutes of the meeting held on the above date having been previously circulated, were approved by the Councillors as a true record of the business discussed. Proposed by Cllr H Mably, seconded by Cllr M Parnell, majority in favour, those not in attendance at the September meeting abstained. Minutes were signed by the Chair.	
422/10 /2023	Matters Arising: None.	

423/10 /2023	<p>Cornwall Council Planning applications for consultation:</p> <p>Application: PA23/06639 Proposal: Side extension and replacement roof to conservatory. Accessible ramp to the property. Location: Furze House Cliff Lane New Polzeath Wadebridge Cornwall PL27 6UE Cllr V Darnell proposed support, seconded by Cllr D Meagor. All in favour</p>	Any planning decisions are notified to CC planning dept.
424/10 /2023	<p>Application: PA23/07212 Proposal: Relocation of entrance, square off the overhanging window, reduction in height of side window, roof terrace with glass porch, changes to roof lights and external timber cladding. Location: Flat 3 Cranfield Atlantic Terrace New Polzeath Wadebridge PL27 6UG. Cllr D Jones proposed objection, seconded by Cllr M Parnell on the grounds of loss of privacy and overlooking, and concerns over noise and disturbance in a residential area.</p>	
425/10 /2023	<p>Application: PA23/07585 Proposal: Modifications and extensions to existing residential dwelling including associated site works Location: Polmeor Dunder Park Polzeath Wadebridge Cornwall PL27 6SX Cllr H Mably proposed support, seconded by Cllr M Parnell, majority in favour, one against. Support carried.</p>	
426/10 /2023	<p>Application: PA23/07481 Proposal: National Grid are proposing to install a 3rd wire on our existing overhead lines near Treswarrow Farm, Port Isaac, PL29 3TN. The works will involve replacing some of the poles, stays and pole fittings on a like for like basis whilst installing a 3rd wire to make the network 3 phase capable. This work is necessary to provide customers in the local area with 3 phase electricity. The works fall within the Cornwall AONB area and the Heritage Coastline (Natural England) and are also within a SSSI IRZ. These works will be subject to consent being granted from DESNZ following submission of our section 37 application. The length of the route is approximately 1500 metres and runs between poles 43G16 and 43GC17. National Grid will also replace the existing transformer on pole 43GC17 with a new 3 phase transformer, but this shall remain a single leg construction. National Grid shall liaise with all of the different landowners affected to make sure that access routes are agreed and utilised to ensure minimal disruption to the land. There is no need to create any new access ways or lanes and the works shall be concentrated to the areas surrounding the existing overhead lines. Attached are two plans, the first numbered 4721617v2 which shows the route of the overhead on our mapping and the other plan numbered 4721617 STREETVIEW shows the local area. Location: Land West of Treswarrow Park Farm Trelights Port Isaac Cornwall PL29 3TW. Cllr D Jones proposed support, seconded by Cllr H Mably, all in favour. P Angwin left the meeting.</p>	
427/10 2023	<p>Application: PA23/04933 Proposal: Demolition of the Existing building and garage, Construction of Replacement Dwelling and Studio Location: Lundy Cottage Lundy Bay St Minver Wadebridge Cornwall PL27 6QZ Cllr H Mably proposed support, seconded by Cllr D Jones. All in favour.</p>	
428/10 /2023	<p>Cllr M Parnell declared an interest and left the room. Application: PA23/07640 Proposal: Agricultural building for housing Livestock Location: Land East of Higher Carruan St Minver Wadebridge PL27 6QU Cllr H Mably proposed support, seconded by Cllr R Whitehead, majority in favour. Cllr M Parnell returned to the meeting.</p>	

429/10 /2023	<p>Application: PA23/07891 Proposal: The remodelling of the existing dwelling, including new external stone cladding, with an elevated two storey extension on the west garden gable, and removal of existing utility 'lean-to' on south elevation. Location: The Beach House Polzeath Wadebridge Cornwall Cllr D Meagor proposed objection, seconded by Cllr R Whitehead on the grounds that it is not in keeping with the surrounding area. Majority in favour of refusal, two supported the application. Objection carried. P Watson left the meeting.</p> <p>Pre-applications and Prior Notifications - for information only. To RECEIVE any Planning Pre-Applications/Prior Notifications that may arrive.</p>	No comments requested by CC for these applications.
430/10 /2023	<p>Application: PA23/07543 Proposal: Certificate of lawfulness for proposed use for rear garden studio outbuilding Location: Endelienta New Polzeath Wadebridge Cornwall PL27 6UG</p> <p>Cornwall Council Planning Decisions Received: To NOTE any Planning Decisions received from Cornwall Council.</p>	.
431/10 /2023	<p>Application: PA23/00990/PREAPP Proposal: Pre-application for a new replacement dwelling. Location: Stepper View Gulland Road New Polzeath Wadebridge PL27 6UG Closed – advice given.</p>	
432/10 /2023	<p>Application: PA23/05088 Proposal: Modifications and extensions to existing residential dwelling including associated site works. Location: Polmeor Dunder Park Polzeath Wadebridge Cornwall PL27 6SX Withdrawn.</p>	
433/10 /2023	<p>Application: PA22/11008 Proposal: Retrospective application for the siting of a park home within the grounds of campsite and farm (essential staff accommodation) re-submission of Application No. PA21/08089. Location: Blakes Keiro Farm St Minver Wadebridge Cornwall PL27 6RP Refused.</p>	
434/10 /2023	<p>To CONSIDER the Polling Places Review i.e., suitability of Perceval Institute and Tubestation as polling stations, and the current voting arrangements. The Councillors confirmed that they are happy with the polling stations and voting arrangements in the parish.</p>	CC notified of Cllrs comments.
435/10 /2023	<p>To CONSIDER the request for a donation from Cornwall Air Ambulance Trust, and RESOLVE on any action. It was proposed by Cllr H Mably and seconded by Cllr M Parnell that the parish has other priorities at this time, all in favour.</p>	
436/10 /2023	<p>To CONSIDER any updates regarding Tredrizzick Green and RESOLVE on any actions. It was agreed to postpone this item until November when Cllr D Hutley is in attendance.</p>	Add to November agenda.
437/10 /2023	<p>To CONSIDER the consultation on Licencing Act Policy Review. AGREE a response if required. Cllr D Meagor proposed and Cllr H Mably seconded that this should be decided by those who have expertise in this subject. All agreed.</p>	

438/10 /2023 To **CONSIDER** the inclusion of the B3314 in the proposed cycle route suggested at the last CAP meeting. **To SUGGEST** any possible solutions to be put forward at the next CAP meeting. This was discussed and it was agreed that there are no other obvious routes or solutions. The next CAP meeting will be 8th January 2024.

Finance Report: 10th October 2023.

439/10 /2023 It was **RESOLVED** to authorise the payment of accounts outstanding to the sum of £3,366.30. Proposed by Cllr N Mably, seconded by Cllr M Parnell, all in favour. Payments by BACS / DD were as follows:

Payee	Gross £	Vat £	Net £	Description	Chq/Bacs
J Wilson	25.40	-	25.40	Clerk's Expenses	BACS
J Wilson	620.82	-	620.82	Clerk's Salary	BACS
Pension Fund	175.72	-	175.72	Cornwall Pension Fund	BACS
HMRC	9.40	-	9.40	PAYE and NI	BACS
Corserv	170.89	28.48	142.41	Consumables INV39019	BACS
Corserv	123.62	20.60	103.02	Consumables INV39018	BACS
Corserv	-165.29	-27.55	-137.74	Cr against inv013362	BACS
Corserv	1,001.21	166.87	834.34	Cleaning inv036185	BACS
Business Source	150.46	10.82	139.64	Water re Public toilets	BACS
Sub total	2,112.23	199.22	1,913.01		
SeaDog IT	29.95	-	29.95	Website support	stripe
Google	78.00	-	78.00	Hosting/Emails/Workspace	D/D
Sub total	107.95	-	107.95		
TOTAL	2,220.18	199.22	2,020.96		

All BACS payments sent 12/10/23.

447/10 /2023 The following reports were provided:
Sept/Oct expenditure for 2023/24; Actual to Budget to Oct 10th, 2023; Income Report; Bank reconciliation to Sept 30th, 2023.

448/10 /2023 **Correspondence received from 12th September to 9th October 2023 - for your information. For the meeting to be held on Tuesday 10th October 2023:**

- 12/09/23 CALC Invitation to CALC AGM
- 12/09/23 me Gilbert and Goode info
- 14/09/23 CALC Open Spaces Society
- 15/09/23 Julie Flower Consultn Licensing Act Policy review
- 15/09/23 Calc CALC Exec board vacancies
- 15/09/23 Alice Cunliffe Weekly list
- 15/09/23 NALC Newsletter
- 15/09/23 Karen White Weekly Decision List
- 15/09/23 Training CALC Calc training bulletin
- 15/09/23 Clean Cornwall Clean Cornwall Newsletter 6
- 15/09/23 NALC Chief execs bulletin
- 22/09/23 NALC Utility Aid
- 22/09/23 NALC Chief execs bulletin
- 22/09/23 NALC Nalc newsletter
- 22/09/23 Philippa Day Planning weekly list
- 22/09/23 Rachel Dark Weekly decision list
- 22/09/23 RSN Rural Bulletin
- 22/09/23 Purl Design PA23/05088; PA23/07585 More info
- 22/09/23 Slow Ways National walking network
- 22/09/23 Elisabeth Allcorn Drop-in session.
- 25/09/23 CALC D-Day 80th Anniversary
- 25/09/23 NALC Civility Commission consultation
- 29/09/23 Positive planning Planning News

	<ul style="list-style-type: none"> • 29/29/23 Cornwall Highways Gut Hill update • 29/09/23 Rachel Dark Weekly decision list • 29/09/23 Elisabeth Allcorn Air quality engagement events • 29/09/23 M Allott Cornwall Community Flood Forum • 29/09/23 CALC Reminder: Budget update • 03/10/23 CIL Enquiries CIL Payments • 03/10/23 Andy Stewart Beach Rangers report Sept • 03/10/23 Sharon Richards Polling districts and places review. • 03/10/23 Planning System Support Downtime for access • 04/10/23 Javier H Del Arco More info on Lundy Cottage • 04/10/23 RSN Rural Funding digest. • 04/10/23 Rachel Dark Weekly decision list • 05/10/23 Elisabeth Allcorn Draft action notes CAPmeeting Nov 	
449/10 /2023	<p>Planning Consultations received from 12th September to 9th October 2023 - for your information. For the meeting to be held on Tuesday 10th October 2023:</p> <ul style="list-style-type: none"> • 15/09/2023 Cornwall Council Planning Consultation ref PA23/07212 • 22/09/2023 Cornwall Council Planning Consultation ref PA23/07385 • 22/09/2023 Cornwall Council Planning Consultation ref PA23/07481 • 22/09/2023 Cornwall Council Planning Consultation ref PA23/04933 • 29/09/2023 Cornwall Council Planning Consultation ref PA23/07640 • 03/10/2023 Cornwall Council Planning Consultation ref PA23/07891 	
450/10 /2023	<p>Various other correspondence dealt with during the month:</p> <ul style="list-style-type: none"> • Various emails from visitors and parishioners • Affordable Housing • Sunset House planning • Tredrizzick Green – re maintenance; land registration • Bus stop consultation • Chasing cleaning refund • SLA/CEO cover/meeting • Polzeath/Roserrow airstrip • Dog waste bin • Housing survey complaints • Maintenance around toilets • Toilets - opening times • Cemetery Wall • Planning application extensions • Highways issues: New Polzeath bollard; EDG2117-SN03 • CCTV report • Isaac Newton Gravity Tree sapling – presentation event 	
451/10 /2023	<p>Reports from outside bodies:</p> <p>a. Beach Management Committee. To RECEIVE any updates, to CONSIDER any new information.</p> <ul style="list-style-type: none"> • Beach rangers monthly report received. 	
452/10 /2023	<p>b. New Polzeath Public Toilets. To RECEIVE any updates on progress</p> <ul style="list-style-type: none"> • Credit received for the missed cleans. • It was agreed that we would get another quote for Doors and Windows. • Dog Bin installed; invoice not yet received. • Maintenance of the area around the toilets to be completed in the next few weeks. 	Add to Nov agenda.
453/10 /2023	<p>c. Highways and Footpaths. To RECEIVE any updates, to REPORT any problems requiring attention and RESOLVE on any action.</p> <ul style="list-style-type: none"> • Ownership of verges on Gulland Road – query sent to casework assist but no response received yet. Clerk to chase. 	Query raised with casework assist.

	<ul style="list-style-type: none"> To CONSIDER the correspondence re parking from Polzeath Beach Holiday Park. The Highways scheme construction package is scheduled to be completed and released at the end of the month, once a site visit has taken place. Quote not yet received for clearing out the ditch – to be added to November agenda. Gap by Atlantic requiring a bollard. Await further information from Highways. <p>J Forster left the meeting.</p>	<p>Parishioner notified. Highways contacted re Package issue.</p> <p>Add to Nov agenda.</p> <p>Info received re bollard. Add to Nov agenda.</p>
454/10 /2023	<p>d. Affordable Housing Working Party</p> <ul style="list-style-type: none"> Formal Report still not received from Cornwall Council. It has been reported that several residents had not received the householders’ letter (the survey itself was online unless a paper copy was specifically requested by a resident) and had therefore felt they had not had the opportunity to take part in the survey. 	<p>Report received Add to Nov agenda.</p>
455/10 /2023	<p>e. Cemetery Committee Meeting</p> <p>Date and venue of next meeting tbc.</p> <p>Complaint received about weeds growing out from the stone wall. Lowlands have this in hand.</p> <p>Cemetery a/c closed by Barclays Bank without warning so Lowlands will use their community a/c until new cemetery a/c can be set up.</p>	<p>29th Nov St Min Comm Hub</p>
456/10 /2023	<p>f. Any other reports from outside bodies as required.</p> <p>External auditor report received, and no issues found. The 22/23 accounts accepted and signed off by them. Therefore, no further action required on the 22/23 accounts.</p>	
457/10 /2023	<p>Facebook and website postings:</p> <p>Expired items to be removed or replaced by new items. Usual items to be posted: planning, news from meetings etc.</p>	<p>Clerk to action</p>
458/10 /2023	<p>Matters of Public Interest/Date of next meeting:</p> <p>Date of next Parish Council Meeting: Tuesday 14th November 2023.</p> <p>Meeting closed at 8.21pm.</p>	

Signed:.....

Date: 14/11/2023