

# St Minver Highlands Parish Council

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07<sup>th</sup> February 2024

## TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. J Richards, Chairman, Cllr. D. Hutley Vice-Chair, Cllr. M. Parnell, Cllr. N. Mably, Cllr H. Mably, Cllr C. Jenrick, Cllr D. Meagor, Cllr V. Darnell, Cllr R Whitehead, Cllr D Jones.  
Cornwall Cllr: Cllr C Mould

Dear Members,

I hereby give you notice that the **Meeting of St Minver Highlands Parish Council** will be held on **Tuesday, 13<sup>th</sup> February 2024 in The Perceval Institute at 7pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

*J M Wilson*

Jo Wilson. Parish Clerk/RFO.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

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## AGENDA

### 1. Present / Apologies.

To **NOTE** persons, present and **RECEIVE** apologies for absence.

### 2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2021.

### 3. Public Participation

To **RECEIVE** comments from Members of the public.<sup>1</sup>

### 4. Cornwall Councillor's Report: To RECEIVE a report on the business of Cornwall Council from Cllr C. Mould.

### 5. Council Meeting: Minutes 23<sup>rd</sup> January 2024.

To **RESOLVE** that the Minutes of the Meeting of St Minver Highlands Parish Council as above, having been previously circulated, and taken as read, be approved (attached).

### 6. To NOTE any matters arising from the Minutes.

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<sup>1</sup> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chair.

**7. Planning Applications for Consultation. To RECEIVE any Planning Applications that may arrive and RESPOND to the Planning Authority accordingly.**

Application: [PA24/00227](#)

Proposal: Proposed Garage and home office

Location: Hill View Smeathers Farm Chapel Amble Wadebridge Cornwall PL27 6ET

Application: [PA24/00788](#)

Proposal: Works to trees subject to a Tree Preservation Order (TPO). To fell to ground level 1 decaying Beech and two dead Elms

Location: The New Vicarage Church Town Hill St Minver Wadebridge Cornwall PL27 6QH

**8. Pre-applications/Prior Notifications/other- for information only. To RECEIVE any Planning Applications that may arrive.** None

**9. Cornwall Council: Planning Decisions – Approved / Refused.**

To **NOTE** any Planning Decisions received from Cornwall Council.

Application: [PA23/09391](#)

Proposal: Change rear window of property to a door to allow access to garden

Location: 6 Treglyn Farm Cottages St Minver Wadebridge Cornwall PL27 6RG

**Approved.**

**10. Motion to RESCIND the previous resolution 550/12/23 not to give a donation towards the costs of the Beach Ranger. (Motion put forward by Cllrs V Darnell, D Meagor and N Mably) If this rescission motion is ADOPTED, the Parish Council will RECONSIDER the request for a contribution to the Beach Ranger Services and RESOLVE on any payment.**

**11. To CONSIDER any additional information regarding quotes for the Toilet Cleaning contract and RESOLVE on any action**

**12. Finance Report: 13<sup>th</sup> February 2024**

To **RESOLVE** to adopt the Finance Report as above, including the budget vs actual and expenditure to date, and authorise the payments of Accounts outstanding (attached) plus any additional payments as resolved during this meeting and **AGREE** the bank reconciliation so presented. (attached)

**13. Correspondence: To NOTE any correspondence.**

- Correspondence listed on separate sheet, e-mailed to Councillors. *Information only*

**14. Reports from outside bodies:**

a. Beach Management Committee.

To **RECEIVE** any updates, to **CONSIDER** any new information.

- To **CONSIDER** the latest Beach Management report.
- To **CONSIDER** any further information received regarding the setting up of a CIC and **RESOLVE** on any action.

b. New Polzeath Public Toilets.

To **RECEIVE** any updates on progress.

- To **RECEIVE** updates on new doors/windows.

c. Highways and Footpaths.

To note any problems requiring attention and **RESOLVE** on any action.

- To **CONSIDER** updated CEO SLA if received and **RESOLVE** on any action.
- To **CONSIDER** the 24/25 LMP and SWCP SLA and **RESOLVE** on whether to accept.

d. Affordable Housing Working Party

- Zoom meeting with Imogen – to **AGREE** possible dates/time.

e. Cemetery Committee Meeting

- Report any updates.

f. Any Other Reports

**15. Facebook and website postings:**

To consider what information should be posted onto the website and Facebook for this month.

**16. Matters of Public Interest:**

Date of next Parish Council Meeting: Tuesday 12<sup>th</sup> March 2024, 7pm

**17. Public Bodies (Admission to Meetings) Act 1960**

To RESOLVE that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for any items.