

St Minver Highlands Parish Council

Parish Clerk: J Wilson
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03rd July 2024

TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. J Richards, Chair, Cllr. H. Mably, Vice-Chair, Cllr. M. Parnell, Cllr. N. Mably, Cllr D Hutley, Cllr C. Jenrick, Cllr D. Meagor, Cllr V. Darnell, Cllr R Whitehead, Cllr D Jones.
Cornwall Cllr: Cllr C Mould

Dear Members,

I hereby give you notice that the **Meeting of St Minver Highlands Parish Council** will be held on **Tuesday, 9th July 2024 in The Perceval Institute at 7pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

J M Wilson

Jo Wilson. Parish Clerk/RFO.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Present / Apologies.

To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2021.

3. Public Participation

To **RECEIVE** comments from Members of the public.¹

To **RECEIVE** the presentation from Emily Heydon from Atticus Planning on Sun Cove Polzeath - proposed Tourism Site expansion. (Attendance not yet confirmed)

4. Cornwall Councillor's Report: To RECEIVE a report on the business of Cornwall

Council from Cllr C. Mould.

5. Council Meeting: Minutes 11th June 2024.

To **RESOLVE** that the Minutes of the Meeting of St Minver Highlands Parish Council as above, having been previously circulated, and taken as read, be approved (attached).

¹ This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chair.

6. To **NOTE** any matters arising from the Minutes.
7. **Planning Applications for Consultation. To RECEIVE any Planning Applications that may arrive and RESPOND to the Planning Authority accordingly.**
Application: [PA24/04085](#)
Proposal: Proposed extension and alterations
Location: Hill View Smeathers Farm Chapel Amble Wadebridge Cornwall PL27 6ET

Application: [PA24/03718](#)
Proposal: Two-storey extension to rear, internal alterations, and decking to front of property, with shade roof as shown on proposed drawings. Demolition and relocation of double garage.
Location: Morfa Lodge Cliff Lane New Polzeath Wadebridge Cornwall PL27 6UE
8. **Pre-applications/Prior Notifications/other- for information only. To RECEIVE any Planning Applications that may arrive.**
None
9. **Cornwall Council: Planning Decisions – Approved / Refused.**
To **NOTE** any Planning Decisions received from Cornwall Council.
Application: [PA24/03992](#)
Proposal: Application for Non-Material Amendment to PA23/00630 for 'Demolition of existing farmhouse and adjacent stone barn and construction of new house and separate annexe, together with change of use to extend domestic curtilage into the field to the North', namely 1) Change of side elevation external material from natural stone to natural slate on the Eastern side of the main farmhouse.
Location: Moyles St Minver Wadebridge Cornwall PL27 6QT
Approved.

Application: [PA24/03205](#)
Proposal: Extension to dwelling.
Location: Sunset House St Minver Wadebridge Cornwall PL27 6QX
Approved.

Application: [PA24/02957](#)
Proposal: Construction of a two storey side extension to the West of the property and construction of an outbuilding for the storage of firewood within their grounds.
Location: Birches Trevine Chapel Amble Wadebridge Cornwall PL27 6ES
Approved.
10. To **CONSIDER** the request for a donation from North Cornwall Dragons swimming club.
11. **Finance Report: 09th July 2024**
To **RESOLVE** to adopt the Finance Report as above, including the budget vs actual and expenditure to date, and authorise the payments of Accounts outstanding (attached) plus any additional payments as resolved during this meeting and **AGREE** the bank reconciliation so presented. (attached)
12. To **CONSIDER** the request from Matt Hawcroft for a letter of support from the Parish Council for the school's CIL fund application to Cornwall Council. If successful the funding will be used to help transform KS1 area.
13. **Correspondence: To NOTE any correspondence.**
 - Correspondence listed on separate sheet, e-mailed to Councillors. *Information only*
14. **Reports from outside bodies:**
 - a. Beach Management Committee.
To **RECEIVE** any updates and to **CONSIDER** any new information from the Committee.
 - To **CONSIDER** the latest Beach Management report.

- To **CONSIDER** any further information received regarding the setting up of the CIC and **RESOLVE** on any action.
 - To **CONSIDER** any further updates on Making Space for Sand/Future of Polzeath
- b. New Polzeath Public Toilets.
To **RECEIVE** any updates:
- To **RECEIVE** updates on required electrical works.
 - To **RECEIVE** any quotes for painting the New Polzeath toilets
- c. Highways and Footpaths.
To note any problems requiring attention and **RESOLVE** on any action.
- d. Affordable Housing Working Party
- Update from Imogen and next meeting dates
- e. Cemetery Committee Meeting
- Report any updates.
- f. Lowlands Business/Feedback
- g. Any Other Reports

15. Facebook and website postings:

To consider what information should be posted onto the website and Facebook for this month.

16. Matters of Public Interest:

Date of next Parish Council Meeting: Tuesday 13th August 2024, 7pm

17. Public Bodies (Admission to Meetings) Act 1960

To RESOLVE that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for any items.